

UT ADMINISTRATION OF DAMAN & DIU
SOCIAL WELFARE DEPARTMENT, COLLECTORATE, DHOLAR,
MOTI DAMAN-396 220

No.SW/356/2011-2012/959

Dated: 16 /03/2012

ADVERTISEMENT

Applications are invited from interested eligible candidates for following posts purely on short term contract basis under unreserved category in the State Mission and State Resource Centre for Women), Daman & Diu, Daman. Details of posts are as follows:-

Sr. No.	Name of Post	No.of posts	Requisite Qualification and Experience	Salary per month consolidated (₹)	Age Limit
1.	Research Officer	01	<u>Essential:</u> 1. Master's Degree in Social Work/Economics/Women's Studies/Law/Governance/any other related field. 2. Minimum experience of 3 years in Research field. 3. Must have computer knowledge and ability to work in various MS Office, data analysis packages like SPSS, STATA etc. <u>Desirable:</u> Previous experience of working with the government. <u>General Condition:</u> Involves extensive travel within the state.	25,000/-	Maximum 45 years
2.	Data Entry Operator	01	<u>Essential:</u> 1. Graduate in any discipline 2. Typing Speed of 30 wpm is essential 3. Minimum work experience of 3 years <u>Desirable:</u> Diploma in Computer applications, Managing computer systems and hardware.	10,000/-	Maximum 35 years
3.	Peon (Multi Tasking Staff)	01	<u>Essential:</u> 1. 10 th Pass or ITI pass or equivalent. <u>Desirable:</u> Knowledge of local language	5,000/-	30 years

The domicile of UT of Daman & Diu shall be given preference.

Applications should be addressed to the Mission Director/Director (Social Welfare), Collectorate Building, Dholar, Moti Daman-396 220 and should reach this office **within 15 days from the date of publication of this Advertisement in the Local News Paper** alongwith certified copies of certificate/testimonials.

The candidates who are having above qualifications should only apply.

Mission Director/
Director (Social Welfare)
Daman.

