

संघ प्रदेश दमण एवं दीव प्रशासन  
प्राचार्य क कार्यालय,  
तकनीकी प्रशिक्षण संस्थान,  
फोर्ट एरिया, मोटी दमण - 396 220

सं 11.2/डीटीई/(तक. प्रशि. संस्थान)/2014-15/ 358

दिनांक : 16/09/2014

**पुनः विज्ञापन (4<sup>th</sup> प्रयास )**

संघ प्रदेश दमण एवं दीव के अंतर्गत तकनीकी प्रशिक्षण संस्थान, दमण एवं दीव के लिए सहायक निदेशक पद प्रतिनियुक्ति (अल्पकालिका संविदा सहित ) आधार पर भरे जाने हेतु निम्नलिखित मानक के अनुसार पात्रता रखनेवाले उम्मीदवारों से आवेदन आमंत्रित किये जाते हैं :-

पद का नाम एवं वेतनमान	पद की संख्या	शैक्षिक अर्हता
सहायक निदेशक वेतनबैंड-2 रू.9300-34,800 ग्रेडवेतन-रू.4600	01 सामान्य	केन्द्रीय/राज्य सरकार/ संघ प्रदेश/स्वत कार्यों/सार्वजनिक क्षेत्र उपक्रम के अधिकारी । क)(i) मूल संवर्ग/विभाग में नियमित आधार पर सदृश पद धारण करते हों <b>अथवा</b> (ii) मूल संवर्ग/ विभाग में नियुक्ति के बाद उक्त ग्रेड में वेतन बैंड-2 रुपये 9300-34,800 ग्रेड वेतन-4200 के वेतनमान या समकक्ष में तीन वर्षों की नियमित सेवा और ख) निम्नलिखित योग्यता अपेक्षित है : i. इंजीनियरिंग / व्यवसाय प्रशासन में डिग्री ii. प्रशासन एवं वित्तीय प्रबंधन में किसी उद्योग में 02 वर्षों का अनुभव । (केंद्र सरकार के समान या किसी अन्य संगठन/विभाग में इस नियुक्ति से तुरंत पहले धारित किये गये दूसरे संवर्ग बाह्य पदों पर प्रतिनियुक्ति / संविदा की अवधि सहित प्रतिनियुक्ति / संविदा की अवधि सामान्यतः तीन वर्षों से अधिक नहीं होनी चाहिए । प्रतिनियुक्ति पर स्थानांतरण द्वारा नियुक्ति की अधिकतम अवधि (अल्पकालिक संविदा सहित) आवेदन प्राप्ति की अंतिम तिथि को 56 वर्षों से अधिक नहीं होगी ।

सभी अभियार्थियों से अनुरोध है कि रोजगार समाचार पत्र, राष्ट्रीय समाचार पत्र एवं स्थानीय समाचार पत्रों में विज्ञापन प्रकाशित होने के तिथि से साठ दिनों के भीतर निर्धारित जीवन वृत्त पत्र में राजपत्रित अधिकारी द्वारा अपना साक्षात्कृत नवीनतम फोटो, शैक्षणिक योग्यताओं , अन्य योग्यताएं , जन्मतिथि, अनुभव आदि का विस्तृत विवरण देते हुए तथा वार्षिक गोपनीय रिपोर्ट, प्रमाणपत्र, एवं अन्य दस्तावेजों को साक्षात्कृत प्रतिओ सहित अपना आवेदन प्रभारी प्राचार्य तकनीकी प्रशिक्षण संस्थान, मोटी दमण-396220 को प्रस्तुत करना चाहिए । आवेदन का पत्र (जीवनवृत्त पत्र) [www.daman.nic.in](http://www.daman.nic.in) वेबसाइट पद उपलब्ध है। उपर्युक्त दस्तावेजों के अभाव के कारण आवेदन अस्वीकृत किया जाएगा । जो व्यक्ति पहले से ही सरकारी / संस्थान की सेवा में कार्यरत है उन्हें अपना आवेदन उचित माध्यम से प्रस्तुत करना होगा ।

*(हस्ताक्षर)*

( जे. पी. सोलंकी )

प्रभारी प्राचार्य,

तकनीकी प्रशिक्षण संस्थान, दमण



**Administration of Daman & Diu (UT)**  
**Office of the Principal,**  
**Technical Training Institute,**  
**Fort Area, Moti- Daman – 396 220.**

No. 11.2-DTE(TTI)/PART-I/2014-2015/ 209

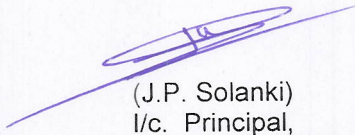
Date : 16/09/2014

**RE - A D V E R T I S E M E N T (4<sup>th</sup> Attempt)**

Applications are invited from eligible candidates for the post of Assistant Director to be filled by deputation (including short term contract) under Administration of Daman & Diu as per eligibility criteria given below:-

Name of the post & Pay Scale	No. of Post	Educational Qualification
Assistant Director  Pay Band-2 ₹ 9300- 34800 Grade Pay- ₹ 4600	01 Gen.	<p>Officers of the Central / State Govt. / Union Territories / Autonomous Bodies / Public Sector Undertaking:-</p> <p><b>A (i)</b> Holding analogous post on regular basis in the parent cadre/ department  <b>OR</b>  <b>(ii)</b> with three years service in the grade render after appointment thereto in regular basis in scale of pay of Pay Band-2 Rs. 9300-34800 with Grade Pay Rs. 4200 or equivalent in the parent cadre/department <b>And</b></p> <p><b>B) Possessing the following</b></p> <p><b>(i)</b> Degree in Engineering /Business Administration  <b>(ii)</b> 2 years experiences in Administration and Financial Management.</p> <p>( Period of deputation / Contract including period of Deputation / Contract in another ex cadre posts held immediately preceding this appointment in the same or some other Organization /department of the Central Govt. shall ordinarily not exceeding three years. The Maximum age limit for appointment by transfer on deputation(including short term contract) shall be not exceeding 56 years, as on the closing date of application).</p>

The candidate should submit application in prescribed bio data sheet with latest photograph attested by a Gazetted Officer giving full details regarding Educational and other Qualification, Date of Birth, Experience, ACR's etc. accompanied with attested copies of each documents / certificates so as to reach the office of the I/c. Principal, Technical Training Institute, Daman - 396220 within sixty days from the date of issue of this Advertisement in Employment News, National Newspaper and Local Newspaper at the latest. The format of application (BIO DATA SHEET) form is available on website [www.daman.nic.in](http://www.daman.nic.in). The application received with requisite documents as stated above shall only be taken into consideration and if received within the stipulated time, no correspondence will be entertained as regards incomplete / time barred application. Applicant must attach experience Certificate with ACR's, without which application will be rejected. Person already in service in Government / other organization should apply through proper channel.

  
(J.P. Solanki)  
I/c. Principal,  
Technical Training Institute, Daman



No.11.2-DTE(TTI)PART-1/2014-2015/202  
Administration of Daman & Diu,  
O/o. the Addl. Secretary (Education),  
Secretariat, Fort Area,  
Moti Daman – 396 220.

Dated:- 11 /08/2014.

**C I R C U L A R**

Sub:- Filling up the post of in the cadre of Assistant Director  
under the Administration of Daman & Diu by Deputation.

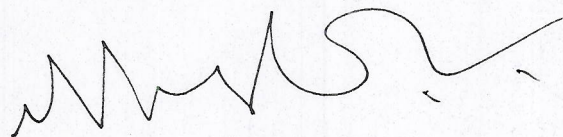
It is proposed to fill up one (01) post in the cadre of Assistant Director in the  
Administration of Daman & Diu by Deputation from amongst the Officers of the Central /  
State Government / Union Territories / Autonomous Bodies / Public Sector undertaking:-

The PB, GP (Pre-Revised Scale of Pay) eligibility condition, qualification,  
experience and the period of deputation prescribed for the post are indicated in the  
ANNEXURE – I.

The pay of the officer selected will be regulated in accordance with the extent  
DOPT's Pay Rules as amended from time to time.

The vacancy may be circulated amongst the officers working in your  
Ministries/Departments of Government of India/State Governments/Union Territories  
Autonomous Bodies/Public Sector undertaking.

It is requested that the Bio-Data (in the prescribe Proforma Annexure – A  
attached), Integrity Certificate, Vigilances Clearance Certificate, statement showing  
details of minor & major penalties, if any imposed during the last 10 years, Annual  
Confidential Reports dossier (for last 5 years) of willing and suitable Officers in the  
Central Government/ State Government/Union Territories, who can be relieved, if  
selected, may be sent to the Principal, Technical Training Institute, U.T. Administration  
of Daman & Diu, Fort Area, Moti Daman – 396 220 for consideration within **sixty days**  
from the date of issue of this Circular and advertisement in Employment News.



( Mitali Namchoom )  
Addl. Secretary (Education).

To,

- 1) All Ministries Department of Central Government, New Delhi.
- 2) The Chief Secretaries, All State Government / Union Territories.
- 3) All the Heads of Offices, Daman / Diu.
- 4) The D.I.O., NIC, Daman for uploading on Website.



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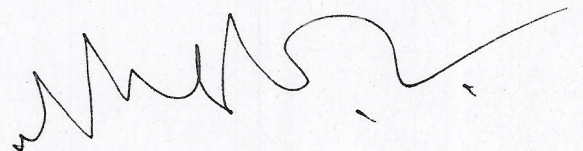
**ANNEXURE – I**

1. Name of the post : Assistant Director.
2. Number of post : 1 (One)
3. Classification : General Central Services, Group 'B', Gazetted ,  
Non Ministerial.
4. Pay : PB-2, Rs. 9300-34800 with Grade Pay Rs. 4600/-
5. Method of Recruitment : Deputation (Including Short Term Contract) :
6. Eligibility : Officers of the Central / State Govt. / Union Territories  
/Autonomous Bodies / Public Sector Undertaking:-
  - A) (i) Holding analogous post on regular basis in the parent cadre / department:

**OR**

- (ii) with three years service in the grade render after appointment thereto in regular basis in scale of pay of Pay Band – 2 Rs. 9300-34800 with Grade Pay Rs. 4200 or equivalent in the parent cadre / department : And
- B) Possessing the following**
- (i) Degree in Engineering /Business Administration
  - (ii) 2 years experiences in Administration and Financial Management.

(Period of deputation / Contract including period of Deputation /Contract in another ex cadre posts held immediately preceding this appointment in the same or some other Organization /department of the Central Govt. shall ordinarily not exceeding three years. The Maximum age limit for appointment by transfer on deputation(including short term contact) shall be not exceeding 56 years, as on the closing date of application).



( Mitali Namchoom )  
Addl. Secretary (Education),  
Daman & Diu.



9/4-20

**ANNEXURE – A**

**BIO DATA PRO FORMA**

1. Name and address in Block letters    ...    ...
2. Dated of Birth (in Christian era)    ...    ...
3. Date of retirement under Central /  
State Government Rules    ...    ...    ...
4. Educational Qualifications    ...    ...    ...
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)    ...    ...    ...    ...    ...    ...    ...    ...

	Qualifications / Experience required	Qualifications / Experience possessed by the officer.
Essential		
(1)		
(2)		
(3)		
Desirable		
(1)		
(2)		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post    ...    ...    ...
7. Details of Employment in chronological order, Enclose a separate Sheet, duly authenticated by your signature, if the space below is insufficient.    ...    ...

Office / Institution / Organization	Post held		List of Pay and last basic pay	Nature of duties
	From	To		

8. Nature of present employment (i.e.) ad hoc, temporary of permanent    ...    ...    ...
9. In Case the present employment is held on deputation / contract basis, please state    ...
- (a) The date of initial appointment    ...    ...
- (b) Period of appointment on deputation / contract    ...    ...    ...    ...    ...
- (c) Name of the parent office / organization to which you belong    ...



10. Additional details about present employment...  
Please state whether working under ... ..
- (a) Central Government ... ..
- (b) State Government ... ..
- (c) Autonomous Organization... ..
- (d) Government Undertakings ... ..
- (e) Universities ... ..
11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale ... ..
12. Total emoluments per month now drawn ...
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is in sufficient ... ..
- 14 Whether SC / ST ... ..
15. Remarks. ... ..

Date :

Signature of the Candidates.  
Address:

**To be certified by the Employer / Forwarding Authority.**

Certified that the particulars furnished by the Applicant have been verified with reference to his service records and found correct. No Vigilance / disciplinary proceedings either pending or contemplated against the Officer.

Date:-

Signature of the Employer /  
Forwarding Authority with  
Office Seal.