

**UT Administration of Daman & Diu**  
**Society for Promotion of Tourism Art and Culture**  
**Daman-396 210**

No. DD/SPOTAC/EST/POSTS/591

Dated: 11/12/2018

**VACANCY ADVERTISEMENT**

The Society for Promotion of Tourism Art and Culture, Daman & Diu, invites applications from eligible candidates for below mentioned posts on Contract Basis for one year with a provision of extension for another one year on merit basis. The applications should reach the undersigned on or before 02/01/2019.

**1. Post of Manager**

01	Name of the Post	Manager
02	Number of Post	01
03	Job location	Daman
04	Method of Recruitment	Purely on Contract basis for tenure of 1 year with possibility of extension depending upon merit of the case. The contract can be terminated anytime after 1 month's notice.
05	Pay	Rs. 60,000/- per month consolidated
06	Educational Qualification	MBA (Tourism)/PG MTA (Master of Tourism Administration /PG Diploma in Management of Issues in Tourism & Travel/PG Diploma in Travel and Tourism Management or Equivalent.
07	Experience	Minimum 5 years in Tourism Promotion, events and Tourism related activities. The experience of working in Govt. sector will be preferable.
08	Nationality	Indian
09	Age Limit	Not exceeding 45 years

**Conditions:**

- The Governing Body of SPOTAC reserves the right to relax any of the conditions in highly deserving case.
- The Governing Body of SPOTAC reserves the right to alter the remuneration based on the merit of the candidate.

**How to Apply:**

Candidates should apply with detailed bio data in the prescribed format suggested below with a recent passport size photograph duly self attested by themselves and photocopies of testimonials in support of qualifications, experience and age should be sent by RPAD/courier or by hand on or before 02/01/2019 in a sealed cover subscribing in bold letters “APPLICATION FOR THE POST OF MANAGER, SPOTAC, Daman” to the address mentioned below:

The Member Secretary (SPOTAC)  
Society for Promotion of Tourism Art and Culture  
Department of Tourism  
UT Administration of Daman & Diu  
Behind Nani Daman Bus Stop,  
Daman – 396210  
Phone 0260-2250002

**Sd/-**  
Member Secretary  
(SPOTAC)  
Daman & Diu

## Application Format

Photo

1. Name in Full:
2. Father's Name:
3. Present Postal Address:
4. Email:
5. Nationality:
6. Date of Birth:
7. Educational Qualification:  
(From Matriculation onwards with percentage of marks, board/ university from where passed, Subjects taken and year of passing in tabular form)  
\*Copy of Certificates to be submitted
8. Field of specialization:
9. List of previous Employments:  
(In order of most recent first together with designation, Period of service, details of duties, pay scale, gross salary Drawn and reasons for leaving, in tabular form)
10. Any other relevant information:

Signature of the candidate