

UT Administration of Dadra & Nagar Haveli and Daman & Diu
Department of Social Welfare and Women and Child Development
Mission Vatsalya (Child Protection Services)

Email: icpsswd@gmail.com, Ph: 0260-2230085/7046790804

No. SW/CPS/DMN/2020-21/171

Dated: 18/11/2020


To,
The SIO-NIC,
Secretariat, Daman.

Sub: Request to upload the advertisement of Child Protection Services under Social Welfare Dept. on official website of UT of Dadra & Nagar Haveli and Daman & Diu.

Sir,

Please find enclosed advertisement of Child Protection Services under Social Welfare Dept. along with the Annexure to be uploaded on the official website of UT of Dadra & Nagar Haveli and Daman and Diu.

Encl: as above


(Jatin Goyal) DANICS,
Dy. Secretary (SW/WCD).
DNH & DD.

SN	Entity	Description
1	Department	Social Welfare Department
2	Type of Document	Job Advertisement
3	Title/Subject	VACANCY CIRCULAR / ADVERTISEMENT FOR RECRUITMENT OF VARIOUS POSITIONS UNDER CHILD PROTECTION SOCIETY OF UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU IN THE DEPARTMENT OF SOCIAL WELFARE.
4	Upload on (date)	16 .11.2021
5	Expiry date (if any)	25 .11.2021

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UT Administration of Dadra and Nagar Haveli and Daman and Diu
Department of Social Welfare and Women & Child Development
Mission Vatsalya (Child Protection Services)
e-mail id – icpsswd@gmail.com
Contact – 0260 -2230085/7046790804

No. SW/CPS/DMN/2021-22/169

Date: 18/11/2021

ADVERTISEMENT

The Child Protection Society of UT of Dadra & Nagar Haveli and Daman & Diu is inviting applications from the interested and eligible candidates for below mentioned posts on Short Term Contract Basis to engage the professional staff for District level structure under District Child Protection Unit, Dadra & Nagar Haveli and Daman, Open Shelter Home and Specialized Adoption Agency, Dadra & Nagar Haveli and Government Run Children Home, Daman.

Sr. No	Name of the post	Age	Fixed Salary per month (in Rs.)	Qualification or Specialized Knowledge Experience Required
1.	Legal cum Probation Officer (LCPO), DNH & Diu Total Post- 02 DNH- 01 Diu-01	Below 35 years	21,000/-	<ul style="list-style-type: none"> ❖ PG degree in Law /Child Development/Social Work/Sociology/Psychology/ Human Rights/ Public Administration from a recognized University. ❖ 3-5 years of working experience in the relevant field ❖ Good understanding of Child rights, Child related Acts & Protection issues. ❖ Good Computer Skills & writing skills Fluency in English, Hindi & Gujarati
2.	Assistant cum Data Entry Operator, DNH Post- 01	Below 35 years	10,000/-	<ul style="list-style-type: none"> ❖ Graduate from recognized university ❖ Certificate/ Diploma in Computer and excellent writing skills. ❖ Typing speed of a 30 wpm in English.
3.	Social Worker, DNH (Preferably female) Post- 01	Below 45 years	14,000/-	<ul style="list-style-type: none"> ❖ Graduate/ PG degree in Social Work/ Sociology/ Psychology from recognized university, desirable PG degree in Social Work/Sociology/ Psychology. ❖ 2-3 years of working experience in the relevant field child care/protection/rehabilitation/ understanding on child rights and child welfare. ❖ Computer Skills ❖ Fluency in English, Hindi & Gujarati.
4.	Helper for cleaning and cooking purposes, DNH	Below 40 years	6,000/-	<ul style="list-style-type: none"> ❖ 7th Std- Metric. ❖ A person with functional literacy.
5.	Ayah, DNH Post- 02	Below 40 years	6,000/-	<ul style="list-style-type: none"> ❖ Any female who is literate (up to 10th class)
6.	Chowkidar, DNH Post- 01	Below 40 years	6,000/-	<ul style="list-style-type: none"> ❖ Any person who is literate (up to 10th class)
7.	Counsellor, Daman Post- 01	Below 45 years	14,000/-	<ul style="list-style-type: none"> ❖ Post graduate /Graduates preferably Sociology/ Psychology (Child Psychology) Social Work or Rural Development with computer skills is a must. ❖ At least two years of Experience in the field of Child Development/counseling and Child Care / Protection/rehabilitation/understanding on Child Rights.
8.	Data Analyst, Daman Post- 01	Below 45 years	14,000/-	<ul style="list-style-type: none"> ❖ Essential: A Graduate in any stream preferably in Statistics/Mathematical/Pure Sciences/Sociology Good Knowledge in MS Excel. Desirable 1 year experience in recording and maintenance of data. i) Diploma/Degree in Computers & excellent writing skills ii) Typing speed of a 30 wpm in English iii) Knowledge of Hindi, English and Gujarati iv) 1 year experience in any organization as Data Analyst. ❖ Typing speed of a 30 words in a minute in English. ❖ Knowledge of Hindi & English and Gujarati. ❖ 1 years experience in any organization as Data analyst.