

**U.T. ADMINISTRATION OF DAMAN & DIU
OFFICE OF THE PRINCIPAL
GOVERNMENT COLLEGE
DAMAN – 396210**

No: GC/EST/COMP/2009-10/993

Date: 25-01-2010

LIMITED TENDER NOTICE

The Government College Daman on behalf of the President of India invites sealed tenders for supply of Computer/ Hardware / Software / Peripheral items for Government College office from reputed suppliers / dealers / firms / agencies / manufacturers / so as to reach on or before 11-02-2010 up to 12.30 P.M. by post/courier to the undersigned. The blank tender with detailed schedule of specifications / configurations and terms & conditions of supply may be obtained from the office of the undersigned during all working days / hours from 27 -01-2010 to 11 -02-2010 on payment of Rs. 100/- (Rupees Twenty only) (non-refundable). The complete tender form along with necessary documents and EMD of Rs. 16,000/- (Rupees Sixteen Thousand only) in the form of F.D.R of any Nationalized Bank/Banker's Cheque/Deposit at call/Demand Draft in favor of the undersigned should be attached with the sealed tender. The sealed tenders should be properly covered and superscripted "TENDER FOR SUPPLY OF COMPUTER SYSTEMS – HARDWARE / SOFTWARE / PERIPHERAL ITEMS FOR OFFICE". The tenders will be opened on 11 -02-2010 4:00 P.M. in presence of tenderers, if possible. The offer received without obtaining the tender documents or without EMD shall not be entertained. The Tender documents can also be downloaded from the website www.daman.nic.in. The tender fee is to be enclosed with the tender documents. Tender documents without tender fee will be rejected.

(DR. S. S. JHA)
I/c. Principal
Government College, Daman.

To,

**SCHEDULE OF ITEMS WITH SPECIFICATIONS /
CONFIGURATIONS AND QUANTITIES**

S.N.	Description of the Item	Unit	Rate
1.	<u>Desktop</u> (HP/Compaq/HCL/Wipro/LG/Acer/Dell/IBM) <u>Specifications (Computer Units):</u> <ul style="list-style-type: none"> • Intel Core2Duo Processor with 1 MB or more processor • Intel Chipset • 4 GB DDR2 RAM • 320 GB SATA or more • 1 Parallel, 1 Serial, 4 USB Ports(2 at front side desirable) • 19" LCD Monitor with inbuilt speakers - LG/Samsung or any reputed brand having presence in India since last 5 years • 10/100 Mbps Network Card • Onboard Soundcard • PS/2 Optical Mouse and Keyboard • DVD Writer - Sony/ Samsung / LG/ Any Reputed brand • 3 Years on site Warranty/Windows-7 Professional 	08	
2.	Laser Jet Printer/ Copier (MFP) Network enabled Printer to be used from any client machine in the network	01	
3.	Scanner (5590 HP) Automatic Document Feeder, Automatic Duplex Scanning Conversion to PDF/Image/ OCR Large Document Scanning (Legal Size)	01	
4.	<u>Networking Components:</u> <ul style="list-style-type: none"> • 24 - Port D-Link Switch (UNMANAGED) • UTP CAT 6 Cable(300 meters) • RJ - 45 Connectors • I/O Face plate with box • Patch codes (as REQUIRED) • Conduits (Cabling) • 2 U RACK with patch panel (Wall mount) 	01 01 Box 01 Box 24 24 01 01	
5.	<u>License Software:</u> <u>Specifications:</u> <ul style="list-style-type: none"> • Antivirus: Quick-Heal • MS Office 2007 - Professional (or version released afterwards) 	08 08	
6.	<u>Electrification of power points for computers:</u> <ul style="list-style-type: none"> • 5 amp, power plugs with 1 pair switch and Plug • Single core flexible Polycab make wire 	24 03 Bundles	
7.	APC 600 VA LI UPS	08	

Note:

1. 3 years warranty certificates of the above materials to be supplied with Desktops.
2. Cabling work (including electrical wiring wherever required) is to be done by the successful vendor.
3. Place of delivery of the stores: Office of the Principal, Government College Daman, Kunta Road, Daman.
4. Rates must be inclusive of all taxes.
5. Installation of all system software including drivers and configuration to be done by the vendor.

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Terms of Conditions:

Terms and conditions for supply of Computers System-Hardware / Software / Peripheral items for office of the Principal, Government College Daman.

Tender No: GC/EST/COMP./2009-10/993

Date: 25 -01-2010

1. The Rates quoted should be for free delivery at F.O.R Government College, Daman and will be valid and operative for supply order issued within three months from the date of invitation of tenders.
2. The rates quoted should be inclusive of all taxes as applicable. No extra taxes will be given.
3. The rates should be quoted in the prescribed form only.
4. All taxes/Duties/Royalties charges payable on the sales/Transport etc., within and / or outside the State shall be payable by the supplier.
5. No extra charges for packaging, forwarding and insurance etc., will be paid on the rates quoted.
6. The rates should be quoted only for the items specified in the list of requirements and should be for the items of given specifications confirming to the standard requirements (s) of the given specification/mark/manufacture.
7. Rates quoted for items other than required specifications / Marks / Manufacture may not be considered.
8. Where this office does not specify specifications / Mark / Manufacture, the rates should be quoted only for the first class and standard quality.
9. The decision of the Tender Inviting Officer for acceptance / rejection of supplied items/materials including the decision for equivalent specifications, standard and quality etc., of stores shall be final.
10. The tenderer should send in advance or enclosed along with tender an amount of Rs. 16,000/- as Earnest Money Deposit (EMD) by drawing a Demand Draft of any Scheduled Bank at Daman in favor of the Officer inviting tenders. Tenders received without EMD will be summarily rejected.
11. The EMD paid by the tenderer(s) whose tender are not accepted will be refunded to them by Cheque or Demand Draft as may be decided by the Tender Inviting Officer.
12. Only on satisfactory completion of the supplies ordered for and payment of all bills of the supplier, as to be admitted for payment, the amount of Earnest Deposit/Security Deposit will be refunded after expiry of guarantee period if any, or any such date / period as mutually agreed upon.
13. The Head of Office will consider the extension of time for remitting the security deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.
14. (a) Railway receipt or other transport document (if any) should be drawn in favor of the Officer Inviting the tender.
(b) Railway receipt or any other transport document should not be sent by V.P.P or through any Bank as this being a Government Office is not possible to clear cash demands of post office/Bank for delivery of B.R. or other transport documents unless it is agreed to it as a special arrangement.

(c) Railway receipt or transport document should be sent to this office by registered post immediately on dispatch of goods from dispatching end.

15. The supplies of store equipments etc., of inferior quality / standard or of different specifications other than that ordered / specified on / or incomplete or damaged articles will not be accepted. The supplier will have to replace the same at his own cost and risk on intimation of non-acceptance. However if no communication is received within 15 days from the date of communication, the tender inviting Officer will not be responsible for any damage, loss etc., of such rejected articles.
16. In case of the failure to replace the unaccepted & rejected articles from supplies made as mentioned above in the conditions, the loss undergone by the Government will be recovered from the suppliers' Earnest Money Deposit or payment due of any bill (s) to the extent required.
17. In case of failure to supply the store machinery & equipments etc., ordered for, as per conditions and within the stipulated time, the same articles will be obtained, if required, from the tenderer who has offered next higher rates or from any other source, as may be decided by the Tender Inviting Officer and loss to Government on account of such purchase (s) shall be recovered from the former supplier's earnest money or bills payable. The suppliers shall have no any right to dispute with such procedure.
18. Extension of time limit for supplies may be considered by the Tender Inviting Officer up to 50% of the original stipulated time for supplies. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered provided such request is made well in time depending upon the circumstances no such decision in the matter will be final.
19. Demurrage charges paid by the Tender Inviting Officer, on account of delayed receipt of the dispatch documents / intimation will be recovered from the bills payable to the suppliers.
20. (a) The supplier (s) of the stores / items shall have to supply spare parts as and when required on an agreed basis, i.e., on agreed discount on the published catalogued / list prices for an agreed period.
(b) The supplier (s) shall give adequate advance notice before any spare parts goes out of production to enable the Tender Inviting Officer to order for spare parts required one lot for the life time of respective items.
(c) If mutually agreed upon the supplier (s) shall make available the blue print drawing etc., of the spares if and when required in connection with main equipments.
21. If at any time after the order for supply of Machinery / Store equipments the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Tender Inviting Officer shall give notice in writing of the fact of the supplier (s) who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which the supplier (s) might have been derived from supply of articles in full but who did not derive in consequence of the full quantity of articles not have been purchased, any alteration have been made in the original instructions which shall involve any curtailment of the supply of the original contemplated.
22. The Earnest Money Deposit paid by the tenderer against any tender (s) for supply order (s) is / are not adjustable with Earnest Money Deposit required by these conditions.
23. All bills should be in duplicate and should invariably be mention the number and date of supply order.
24. All bills should be pre-receipted on a revenue stamp of proper value. Bills, which are not pre-receipted on revenue stamp, will not be accepted for payment.
25. Each bill in which Sales Tax is charged must contain the following certificate on the body of the bill "Certified" that the goods on which Sales Tax / VAT / Service Tax has been charged have not been exempted under the C.S.T. / VAT Act or the rules made there under and the amount charged on account of sales tax on these goods is not more than what is payable under the provision of relevant act of the rules made there under.
26. The tenders will be opened in presence of tenderers or their representatives, if any, present in the office of the Tender inviting Officer.
27. The right to accept or reject without assigning any reason and or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision (s) on all matters relating to acceptance or rejection of the renders as a whole or in part will be final and binding to all.
28. The tender offers received which do not confirm with the terms sand conditions of this office will be summarily rejected. However, if any firm desires to consider exemption from

- payment of Earnest Money Deposit certified copies of its registration with D.G.S & D for specific items should be attached with their tender.
29. If the tenderer whose tender / quotation is accepted fails to execute the supply order within the stipulated time, the Earnest Money Deposit of such tenderer will stand forfeited to the Government.
 30. In case the supplier does not execute the supply order in the full, placed with him, the E.M.D. of the supplier will be forfeited to the Government and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.
 31. No separate agreement will be required to be signed by the successful tenderer (s) for the purchase of the contract for supply. Rates tendered / offered in the response to the concerned Tender / Quotation Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
 32. The bidders provide information, as per the enclosed specification details duly signed by them.
 33. The bidder should also enclose a copy of their supply order to any Central Government / State Government undertaking, if the same is available with him.
 34. If the supply of equipments are not satisfactory or not as per specification given in the tender, the same will be rejected by the Tender Inviting Officer and same will have to be replaced by the supplier at his own cost & risk.
 35. The supply of equipments should be completed within 01 month from the date of work order / supply order.
 36. The tendering firm must be registered with the Sales Tax / VAT Department and a copy of their registration under the Sales Tax / VAT Department bearing the TIN be provided, besides the latest Sales Tax ? VAT Clearance Certificate.
 37. The tendering firm will deposit the papers regarding the experience of supplying items during the last three years for the above item / work, if any.
 38. No advance payment will be made and no request for increase in the rates will be entertained during the period of supply.
 39. All the firms participating in the Tender must submit a list of their owners / partners etc., along with their contact telephone numbers and a Certificate to the effect that the firm is not blacklisted by any Government Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in India.
 40. Bidders should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
 41. The Bidders shall have the experience in establishing the LAN (Local Area Network) with complete electrification of the computers nodes with online UPS backup ready.
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OFFICE OF THE PRINCIPAL,
GOVERNMENT COLLEGE, DAMAN: 396 210.

Tender No: GC/EST/COMP/2009-10/993

Date: 25-01-2010

EMD FOR COMPUTER SYSTEMS – COMPUTERS/HARDWARE / SOFTWARE /
PERIPHERAL ITEMS : RS. **16,000/-**

LAST DATE OF ISSUE OF TENDER: **11-02-2010**

LAST DATE OF RECEIPT OF TENDER: **11-02-2010** UPTO 12.30 P.M.

T E N D E R F O R M

This tender form is issued to Shri/Ms. _____
_____ of _____. Tender fees Rs. 100/- (One Hundred only)
received vide Receipt No. _____

Daman

Date _____.

PRINCIPAL

GOVERNMENT COLLEGE, DAMAN

To,
The Principal,
Govt. College,
Daman

I/We the undersigned Shri _____
Of M/S _____ hereby
offer my/our rates as enclosed. I/We agree with the terms and conditions attached
with this tender and promise to supply the articles at the rates shown against each
items as per attached Annexure.

(Sign & Name of the Supplier)