

No.DMHS/DHS/DD/NHM/VC-HIR/2014-15/156

UT Administration of Daman & Diu,
National Rural Health Mission,
District Health Society (Daman),
Community Health Centre,
Moti Daman – 396 220.

Date: 03/06/2014

Sub: Limited Tender for hiring of vehicle along with fuel and driver under District Health Society (Daman).

Limited tenders are hereby invited by the office of the Member Secretary of District Health Society (Daman), Community Health Centre, Moti Daman for hiring of vehicle along with fuel and driver as per terms and conditions.

Sr. No.	Particulars	Type of vehicle	Hiring days
1.	Seven seated Diesel Travera Car, the model of the car should be after 2010. The car should be provided along with the Diesel and Driver.	Travera	6 days a week Mon to Fri from 9 AM to 5 PM & Sat 9AM to 1 PM (100 Kms/day)

The rates quoted by you for hiring of vehicle should include fuel, driver and maintenance charges and all other taxes, as applicable by the Government.

The bidder participating in this tender will have to sign every page of terms and conditions attached along with this limited tender and the limited Tender should reach this office on 17/06/2014 at 3.00 pm and same will be opened on the same day at 3.30 pm if possible.

The tender should be submitted along with the fees of Rs. 200/- (non-refundable) & terms and conditions mentioned above to the District Health Society, Daman during the office hours up to 17/06/2014 till 3:00 p.m. Also, the EMD of Rs. 10,100/- (Rupees Ten thousand one hundred only) in form of FDR of Nationalized/Schedule Bank to be drawn in favour of The Member Secretary, District Health Society, Daman payable at Daman branch is to be submitted along with the tender.

The supply of the vehicle ordered will have to be supplied to the office within a week period of the receipt of the Supply Order and the payment will be made immediately.

The items which are not found as per specification / standard given in the limited tender will have to be replaced at the cost of the suppliers.

The bill in duplicate, original being pre-receipted with due revenue stamp should be submitted to this office for payment.

The undersigned has the right to accept or reject any of items therein.

Yours faithfully,

(Dr. K. Y. Sultan)
Member Secretary,
District Health Society,
Daman

The following terms and conditions are applicable for hiring of vehicle:

1. The Tenderer should give the details of vehicle such as registration number of vehicle model (year of manufacture), tax paid From-To, in enclosed Schedule "B" of the Tender and should sign the same, certifying that the information given by him is true and correct and that the vehicle is belonging to him or in his name / Transport Co. / Agency / Proprietor and payment will be made in name of concerned Agency / Transport Co. / Proprietor. All R.T.O. documents accordingly should be in the name of Transport Co. / Agency / Proprietor only.
2. The contract period will be upto 31st March 2014 only from the date of issue of order.
3. The vehicle will be utilized for 6 days in a week for a maximum of 100 KMs per day.
4. No diesel will be supplied by the Department. Also, the Engine oil, break oil and other lubricants shall be arranged by Tenderer at his cost.
5. All taxes such as R.T.O. Taxes, Town Duties, Insurance and other statutory charges will be paid by Tenderer only.
6. The vehicle is to be driven by your driver who must have valid license from R.T.O. authorities. The driver should have uniform while on duty as per R.T.O. pattern. The driver has to ply the vehicle as per the instructions of the Field Officer or in-charge of vehicle.
7. The driver must be polite, punctual in attendance and free from illicit habits.
8. The driver of the vehicle should be permanent as far as possible and should not be changed frequently.
9. The vehicle must ply on all type of roads. All the tyres fitted to the vehicle shall be in good condition. A good and service able stepney should be provided in the vehicle.
10. The vehicle should be in self starting condition. In case it fails it should be got repaired immediately at your cost.
11. If the particular vehicle allotted against this order is off road for longer / short duration for major / minor repairs the other vehicle of similar condition shall have to be given as a replacement on the same terms and conditions of the order.
12. All the maintenance charges of the vehicle, fuel, salary, allowances and other benefits of the driver are at Tenderer's cost.

Signature of the Tenderer

13. In case of any accidents or any mishap takes place to vehicle, during its utilization all the liabilities of the vehicle as well as Driver, persons, goods etc. will be at Tenderer's risk and cost.
14. The driver will not be permitted / allowed to carry out outside passengers / luggage's when the vehicle is under the NRHM Department's work.
15. If the performance and the services given by your vehicle and driver is not found satisfactory, the contract will be terminated without giving any notice at the cost and risk of Tenderer.
16. You have to display the board on the vehicle stating the bonafide use of National Rural Health Mission, UT of Daman & Diu.
17. You will have to maintain log books / diaries for alternate month use to record the daily journey with timings, kms. run, place / places visited etc. at the end of each day and be got signed by the Officer / Person using the vehicle. The zerox copies of the same to be submitted along with your bills for arranging payments.
18. The Tenderer should quote the rate per month taking into account 100 kms. maximum per day for 6 days a week.
19. The vehicle should be parked in the NRHM department premises from 9:00 am to 5:00 pm as per instructions of the field officer / in-charge of the vehicle on all working days.
20. If the order is not executed completely and satisfactorily, it will be treated as cancelled and the journeys will be got done from Deptt. / Outsider agency even at higher and the difference in the rates will be recovered from your pending bills if any. 
21. In case of difference in opinion about interpretation of terms and conditions between you and the NRHM department, decision of the Department will be final and binding on you.
22. If the vehicle fails during journey, non use hrs will be counted for proportionate deductions in the daily bill as per the direction of the vehicle in-charge. You have to carry out any repairs / servicing of this hired vehicle etc only during idle hrs. and as per the convenience of the vehicle-in-charge.
23. The Tenderer should also attach a copy of PAN card.

Signature of the Tenderer

NATIONAL RURAL HEALTH MISSION
UT ADMINISTRATION OF DAMAN AND DIU

Schedule "B"

PROFORMA TO BE FILLED IN BY EACH TENDERER

Sr. No.	Registration No. of the Vehicle	Year of Manufacture of the Vehicle	Type of Vehicle	Tax paid Up to (Date)	Comprehensive insurance paid Up to (Date)	Permit No. & Validity Up to (Date)

1. Above mentioned vehicles are owned by me and I am ready to hand over the same to the NRHM Department, Daman on hire basis as per rate, terms and conditions of the Department as included in this tender.
2. I have attached Xerox copies of all the RTO documents i.e. R.C. / T.C. book, Insurance policy and relevant permit etc. of above mentioned vehicles herewith.

SEAL

Signature of the Tenderer