

दमण एवं दीव प्रशासन (संघ प्रदेश)/U.T. Administration of Daman & Diu,
मत्स्योद्योग कार्यालय, नानी दमण/Office of the Supdt. of Fisheries, Nani Daman.
दमण / Daman /टेली फेक्स / Tele Fax No. 0260-2255166.

Dated:- 15 / 09 /2014.

No. SFD / 1 / 2 / F.G. /2014-15 / 1075

E-TENDER (ON LINE) NOTICE.

The Supdt. of Fisheries, U. T. Administration of Daman & Diu, Daman on behalf of President of India, invites e-tender for out sourcing Fisheries Guard Services at 3 nos. of Fish Landing Centers at Daman and Diu to carry out 24 hrs. constant vigil and monitoring. The registered service providers having atleast 3 years experience in the field and having Service Tax & PAN/TAN No. from the concern Government Department . The tender notice is also available on www.daman.nic.in

Sr.No.	Description	
1	Name of the Work	Providing 24 hrs. Fisheries Guard Services for constant vigil, monitoring of fishing vessels, keeping the record for movement of fishing vessels and Crews etc. at 3 nos. of Fish Landing Centers at Daman & Diu.
2	EMD (in the form of FDR)	₹.25,000/-
3	Tender fees (non refundable)	₹.500/-
4	Last date of downloading of online tender documents :	24-09-2014 at 12.00 hrs.
5	Last date of submission of online tender documents :	25-09-2014 at 13.00 hrs.
6	Online opening of Technical bid :	25-09-2014 at 15.30 hrs.
7	Online opening of price bid (if possible) :	25-09-2014 at 16.00 hrs.

Bidder have to submit price bid in Electronic format only on www.nprocure.com till the last date and time for submission. Price bid in physical format shall not be accepted in any case.

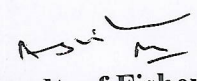
Submission of tender fees in the form of DD/EMD in the form of FDR and other supporting document i.e. copy of valid licence from competent authority, copy of VAT/ST/Service Tax Registration and copy of PAN/TAN of income tax etc., and terms and condition duly signed in hard copy to the undersigned by RPAD/Speed Post / by hand on or 25-09-2014 upto 12.00 hrs. however, Tender inviting authority shall not be responsible for any postal delay.

The tender inviting authority reserves the right to accept or reject any or all the tenders to be received without assigning any reasons thereof.

Bidders shall have to post their queries on E-mail address fish-daman-dd@nic.in on or before dated 25-09-2014 upto 11.00 hrs.

In case bidder needs any clarification or if training required for participating in online tender, they can contact the following office :-

(n) Code Solution-A division, GNFC Ltd, 403 GNFC info Tower, Bodakdev, Ahmedabad-380054, Gujarat (India) E-Mail nprocure@ncode.in Fax : +91792685321


Supdt. of Fisheries, Daman

ELIGIBILITY PARAMETERS.

1.	Name of the Organization / Firm	
2.	Postal Address	
3.	Telephone / Fax / Mobile No. of the Organization / Firm.	
4.	Status of the Organization/Firm (whether private or Public Sector undertaking or Sole Proprietor or Partnership or co-operative Society etc.) The tender should attach a resolution passed by the Executive Body authorizing the specific officer/partner for signing the documents.	
5.	Name of person to be contacted.	
6.	Whether the tenders possessed the requisite experience providing Fisheries Guard in Govt. Institute, Private Sector/Industries etc., if yes, give details on separate sheet .	
7.	The details of PAN/TAN No. obtained (enclose copies of the documents to be attached).	
8.	The details of Service Tax No. allotted to organization/firm. (enclose copy of the documents).	
9.	Details of earnest Money/FDR etc.	
10.	Declaration in the form of affidavit that the individual/firm/organization including its partners and share holders was not black listed / prosecuted by any Departments / Statutory Bodies or by any Court of Law, is to be attached.	

Place :

Dated :

Signature of Tenderer
with Seal of the firm.

FINANCIAL BID.

**MONTHLY RATE TO BE QUOTED INCLUDING, ALL TAXES AND
ADMINISTRATIVE CHARGES ETC.**

Sr. No.	Particulars	Consolidated monthly rate with all Charges/Taxes Service Tax etc.
1.	Providing 24 hrs. Fisheries Guard Services for constant vigil, monitoring of fishing vessels, keeping the record for movement of fishing vessels and Crews etc. at 3 nos. of Fish Landing Centers at Daman & Diu .	

Place :

Dated :

Signature of Tenderer
with Seal of the firm.



**U. T. ADMINISTRATION OF DAMAN & DIU,
DEPARTMENT OF FISHERIES,
DAMAN.**

**TERMS AND CONDITIONS AND SCOPE OF THE WORK
FOR FISHERIES GUARDS SERVICES TO FISHERIES
DEPARTMENT OF DAMAN & DIU**

No. SFD / 1 / 2 / F.G. / 2014-15 / 1075

Dated:- 15 / 09 / 2014.

Online sealed tenders are inviting from eligible agencies to provide 24 hrs Fisheries Guards Services/duties at following 3 nos. of Fish Landing Centers at Daman & Diu.

1. The Fisheries Department has identify the following 3 nos. of Fish Landing Centers to carry out the constant vigil, Monitoring the Fishing Vessels and maintain the record of movement of Fishing vessels -
 - a) At Daman : Fishing Jetty, Daman (from Kadaiya to Jampore) .
 - b) At Diu : Fish landing Centre at Vanakbara, Saudwadi, Bucharwada etc.
 - c) At Diu : Fish Landing Centre at Ghoghla & Diu.

2. TERMS AND CONDITIONS :-

1. The contract period shall be for three(03) years from the date of commencement and further renewal for time to time subject to satisfaction of work performance with mutual understanding by increasing 10 % rate after every three(03) years.
2. The Fisheries Guard agency shall maintain the registers and comply with the local Administration Rules and Regulations for employing the contract workers.
3. The Fisheries Guards agency shall pay all taxes and charges to the Government.
4. The agency will not allow or permit the employees to participate in any trade union activities or agitation at fish landing centers.
5. The Department shall pay the amount of monthly bill by cheque/Demand Draft to the agency's name and not to its personnel. As such the agency shall own the full responsibility for payment to its personnel.
6. Demand Draft / FDR should accompany tender application duly completed in all respects for Rs.25,000/- (Rupees :- Twenty Five Thousand Only) as earnest money deposit in favour of the Supdt. of Fisheries, Daman. The EMD submitted other than mentioned above will not be accepted. Tender received without EMD will be summarily rejected and shall not be entertained.
7. The person deployed shall not claim any Master-Servant relationship against this office. The service provider for providing services as mentioned herein, shall be the employees of the service provider only and not of the Department.

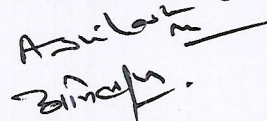
8. The persons supplied by the agency should not have any adverse Police records/criminal cases against them. The agency should make adequate enquiries and certify about the character and antecedents of the persons whom they are recommending.
9. All the persons engaged by the service provider should be healthy, physically fit and free from communicable diseases.
10. Fisheries Guard personnel should be in proper uniform and should have photo identity badge.
11. If any fisheries Guard found without uniform, photo identity card and he comes in drunk manner during duties hrs., then the agency will be penalized by ₹.1000/- per day per persons and will be deduct from the bill of agency.
12. The agency should provide adequate number of Fisheries Guard / personnel atleast 3 nos. at each centre as required or advised by the Fisheries Department.
13. The main duties and responsibilities of Fisheries Guard staff shall be as per work description given and as directed by the Fisheries Department.
14. The amount of earnest money paid by the bidder(s) whose tenders are not accepted will be refunded to them as per rules of tender.
15. If the bidder whose tender is accepted and tender is fails to execute the contract within stipulated time the earnest money deposit of such bidder will stand forfeited by the Government.
16. Interested parties are free to visit during office hours to inspect the office / Fish Landing Centers at Daman & Diu.
17. The tender(s) will be accepted during working hours up to 13.00 hrs. of 25-09-2014.
18. The bidder(s) should be a reputed firm with a proven track record providing such type of services in corporate/private/government sector institutes. Preference will be given to those who have enough experience in Govt. Sector.
19. The bidder(s) should provide addresses of organizations/institutions where they provide Fisheries Guard Services and certificate from previous customer need to be attached, if any.
20. The tenderer should have been continuously in the business for a minimum of three years.
21. The tender should be addressed to the Supdt. of Fisheries, Fisheries Department, U.T. Administration of Daman & Diu, Daman and on the top of envelop should be written in capital letters "TENDER FOR FISHERIES GUARD SERVICE FOR FISHERIES DEPARTMENT, DAMAN & DIU".
22. The rates quoted should be inclusive of all taxes.
23. No extra charge for any item will be paid on the rates quoted.

24. Each bill in which any kind of tax is charged must contain the following Certificate on the body of the bill.
- “Certified that the goods/services on which VAT/Sales Tax/Service Tax has been charged and not been exempted under the Central VAT/Sales Tax/Service Tax Act or the Rules made there-under and the amount charged on account of VAT/Sales Tax /Service Tax on these goods is not more than what is payable under the provisions of the relevant Act/Rules made there under”.
25. Additional terms and conditions will be incorporated if needed to safeguard the interest of institution.
26. The institution shall be responsible for any delay/loss or non-receipt of tender by post/courier service.
27. No unsolicited correspondence shall be entertained after submission of the offer.
28. No separate agreement will be required to be signed by the successful bidder for the purpose of this contract for providing Fisheries Guard Services.
29. Rates tendered/offered in response to the concerned tender/notice shall be considered as acceptance of all above terms and conditions for supply of service for all legal purpose.
30. The qualification of work force/staff has atleast passed 10th class and having a knowledge to work in English and operating Computer for day to day data entry.
31. The bidder will have the Police verification of all the work force/staff prior to its deployment in the Fish Landing Centers for the Fisheries Guards work.
32. The bidder will have all the work force/staff deployed in the Fish Landing Centers covered under the suitable insurance scheme.
33. The Supdt. of Fisheries reserves the right to cancel the contract with one-month notice and his security shall be forfeited..
34. That :-
- i. The successful bidder shall have to pay within 10 days from the date of demand an amount equal to 10% of the total value of the contract amount as security deposit.
 - ii. Non-receipt of the security deposit within the stipulated time limit will result in automatic cancellation of the contract/order for Fisheries Guard work without any intimation.
35. In case of any dispute, in respect of any tender all legal matters shall be instituted within the jurisdiction of Daman & Diu.
36. The right to accept or reject without assigning any reason, any or all tenders in part or whole is reserved with the tender inviting officer and his decision(s) in all matters relating to the acceptance or rejection of tender as a whole or in part will be final and binding to all.

SCOPE OF THE WORKS :-

1. The Agency/Fisheries Guards shall maintain the movement record of every Fishing vessels and entered the entries of arrival and departure in the respective movement books of fishermen and their register.
2. The records of movement of Fishing vessels alongwith fish catch shall be entered in computer of the fisheries department on daily basis .
3. The following documents have to be verified before allowing the fishing boat for fishing as below :-
 - a) Identity of every crew members from respective Identity Cards/Movement Book, issued by the Fisheries Department, Daman & Diu.
 - b) Check and verify the V.R.C. of Fishing Vessels.
 - c) Check and verify the validity of Fishing Licence.
 - d) Check and verify the safety and security equipments etc. in fishing vessels.
 - e) Check and verified the quantity of Diesel from Diesel Permit issued by Fisheries Department and purchase slip of Diesel outlay by the concern Society.
 - f) Check the colour coding and properly visible No. and name of the vessel as prescribed.
 - g) Agency has to provide 24 hrs. services of Fisheries Guards on landing points.

Signature & Designation
of tender inviting Officer :



Supdt. of Fisheries, Daman

The above terms and conditions are accepted and are binding to me / us.

Place :-

Dated :- / /2014

Signature of bidder :

Name of the bidder with seal of the firm :

Note :- Please return one copy of these terms & conditions dully signed with seal of the firm along with the tender.