

Administration of Daman and diu U.T.,
(Police Department)
PHQ, Dunetha, Nani Daman (DAMAN)


No. DIGP/DMN/Police Store Stationery 2014-15- 668

Date: 11/09/2014

LIMITED TENDER NOTICE

Sealed quotation are hereby invited by the undersigned on the behalf of President of India from the Manufacture/Suppliers for supply of Stationary Articles as per attached statement, so as to reach this office on or before 22/09/2014 upto 15.00 hrs. by RPAD or Courier.

1. The envelop should be super scribed by words QUOTATION FOR "SUPPLY OF STATIONARY ARTICLES".
2. The rate should be quoted only for specific items and inclusive of all taxes if any applicable and F.O.R. at Daman.
3. The quotation will be opened on the same day if possible in presence of suppliers present at the time of opening.
4. Delivery of Stationary will have to be given within a week time from the date of issue of order. Tender Fee of Rs. 500/- to be paid in favor of DIGP, DD&DNH, Daman (Non-refundable)
5. E.M.D. of Rs. 4308/- in the of F.D.R. issued by any Nationalized Schedule Bank in favour of the **Dy. Inspector General of Police, DD/DNH, Daman.** May be enclosed with the quotation. limited tender without E.M.D. the quotation/ limited tender will be summarily rejected.
6. Quotation/ Tender received after due date & time will not be taken into consideration.
7. Payment will be made only after receipt of all materials satisfactory.
8. Rejected materials should be replaced by the Suppliers at his own risk and cost.
9. The materials should be strictly as per the specification.
10. The Suppliers/Manufacturers must having SST/CST registration with the Govt. Department concerns.
11. The undersigned has reserved the right to reject or all quotation/ Tender without assigning any reasons.
12. The rate shall be valid up to 31/03/2015 and it inclusive of all applicable taxes.


Addl. Supdt. Of Police,
PHQ, Dunetha,
Daman.

Encl: - As above

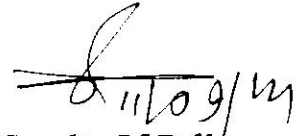
Copy to all Suppliers/Manufacture.

Copy fd. wcs. to the all Head of Office, Daman for wide Publicity please.

Copy fd. wcs. To the I.C. District Information, N.I.C., Daman with request to display above said Limited Tender Notice on Police Department Website for wide publicity please.

SCHEDULE OF ITEMS

Sr No.	Description of items	Rate per unit including all Taxes	Total amount
1.	Box File (Standard quality)		
2.	File Cover plastic Plain white		
3.	Portfolio (Four flap File)		
4.	Punching Machine small & Big		
5.	White tag		
6.	Xerox Paper FC, 75GSM (Standard quality)		
7.	Xerox Paper A4, 75GSM Standard quality)		
8.	Xerox Paper A3, 75GSM Standard quality)		
9.	Note sheet paper Green Super quality 75GSM		
10.	Register 2 Quire (Super quality)		
11.	Register 3 Quire (Super quality)		
12.	Register 4 Quire (Super quality)		
13.	Register 6 Quire (Super quality)		
14.	White ink pen		
15.	Stapler pin No.10 Small		
16.	Stapler No 10		
17.	Stapler pin Big No.24/6		
18.	Stapler Big No.24/6		
19.	Glue stick		
20.	1 Pin		
21.	Carbon Paper Blue Back		
22.	Steno Pad		
23.	6"X4" Brown / White Cover 70 gsm (Standard quality)		
24.	9"X4" Brown / White Cover 70 gsm (Standard quality)		
25.	12" X 10" Cloth Cover Extra Thick Sonal (Standard quality)		


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