

Administration of UT of Daman & Diu,  
National Health Mission,  
District Health Society (Daman),  
Community Health Centre,  
Moti Daman

No.DMHS/DHS/DD/NHM/VC-HIR/2015-16/384

Date: 29/06/2015

**E-TENDER (ONLINE) NOTICE**

The Member Secretary of District Health Society (Daman), Community Health Centre, Moti Daman on behalf of the President of India invites tender for following item through manufacturers/ authorized dealers/ approved licensing agencies. The tender notice is also available on [www.daman.nic.in](http://www.daman.nic.in).

Sr. No.	Specification of the Vehicle to be hired	Total Estimated Cost	EMD (in the form of FDR)	Tender Fees (Non refundable)
1.	Seven seated Diesel car the model of the car should be after 2010. The car has to be provided along with Driver & Diesel and should run 100 KMs per day and required for Monday to Friday from 9 AM to 5:30 PM and on Saturday from 9 AM to 2 PM.	4,80,000/-	14,400/-	1,000/-

Last date of submission of tender documents: **Upto 17/07/2015 by 15:00 hours.**


Opening of Tender **on: 17-07-2015 by 15.30 hours**

The tender fees will be accepted in the form of Demand Draft only of an Nationalize or Scheduled Bank of India payable at Nani Daman & EMD will be accepted in the form of FDR only of scheduled Bank in favour of the Officer inviting tender i.e. Member Secretary, District Health Society, Daman and other supporting documents of all RTO documents i.e. R.C. /T.C. book, Insurance policy and relevant permit etc of above mentioned vehicle and the quotation and terms & conditions duly signed should be submitted in hard copy to the undersigned by RPAD/Speed Post / by hand **on or before 17/07/2015 up to 15.00 hours**, however, Tender Inviting Authority shall not be responsible for any postal delay.

The bill in duplicate, original being pre-receipted with due revenue stamp should be submitted to this office for payment. The tender inviting authority reserves the right to accept or reject any or all the tenders to be received without assigning any reasons thereof.

Tenderers shall have to post their queries on E-Mail address: [dpodaman@gmail.com](mailto:dpodaman@gmail.com) on or before dated **17/07/2015** up to 10.30 hours.



  
(Dr. K.Y. Sultan) 29/6/15  
Member Secretary,  
District Health Society, Daman



Administration of UT of Daman & Diu,  
National Health Mission,  
District Health Society (Daman),  
Community Health Centre,  
Moti Daman

Tender Notice No. DMHS/DHS/DD/NHM/VC-HIR/2015-16/385 Date: 29/06/2015.

**TERMS AND CONDITIONS FOR HIREING OF VEHICLE FOR DAMAN DISTRICT.**

**Instruction to Bidders:**

1. The rate(s) quoted should be strictly for free delivery at F.O.R. PHC/CHC, Moti Daman and will be valid and operative for supply orders issued on or before 31 / 03/ 2016.
2. The Tenderer should give the details of vehicle such as registration number of vehicle model (year of manufacture), tax paid From-To, in enclosed Schedule "B" of the Tender and should sign the same, certifying that the information given by him is true and correct and that the vehicle is belonging to him or in his name / Transport Co. / Agency / Proprietor and payment will be made in name of concerned Agency / Transport Co. / Proprietor. All R.T.O. documents accordingly should be in the name of Transport Co. / Agency / Proprietor only.
3. The contract period will be upto 31<sup>st</sup> March 2016 only from the date of issue of order.
4. The vehicle will be utilized for 6 days in a week for a maximum of 100 KMs per day.
5. No diesel will be supplied by the Department. Also, the Engine oil, break oil and other lubricants shall be arranged by Tenderer at his cost.
6. All taxes such as Town Duties, Insurance and other statutory charges will be paid by Tenderer only.
7. The vehicle is to be driven by your driver who must have valid license from R.T.O. authorities. The driver should have uniform while on duty as per R.T.O. pattern. The driver has to ply the vehicle as per the instructions of the Field Officer or in-charge of vehicle.
8. The driver must be polite, punctual in attendance and free from illicit habits.
9. The driver of the vehicle should be permanent as far as possible and should not be changed frequently.
10. The vehicle must ply on all type of roads. All the tyres fitted to the vehicle shall be in good condition. A good and service able stepney should be provided in the vehicle.
11. The vehicle should be in self starting condition. In case it fails it should be got repaired immediately at your cost.

Signature of the Tenderer



12. If the particular vehicle allotted against this order is off road for longer / short duration for major / minor repairs the other vehicle of similar condition shall have to be given as a replacement on the same terms and conditions of the order.
13. All the maintenance charges of the vehicle, fuel, salary, allowances and other benefits of the driver are at Tenderer's cost.
14. In case of any accidents or any mishap takes place to vehicle, during its utilization all the liabilities of the vehicle as well a Driver, persons, goods etc. will be at Tenderer's risk and cost.
15. The driver will not be permitted / allowed to carry out outside passengers / luggage's when the vehicle is under the NRHM Department's work.
16. If the performance and the services given by your vehicle and driver is not found satisfactory, the contract will be terminated without giving any notice at the cost and risk of Tenderer.
17. You have to display the board on the vehicle stating the bonafide use of National Health Mission, UT of Daman & Diu.
18. You will have to maintain log books / diaries for alternate month use to record the daily journey with timings, kms. run, place / places visited etc. at the end of each day and be got signed by the Officer / Person using the vehicle. The zerox copies of the same to be submitted along with your bills for arranging payments.
19. The Tenderer should quote the rate per month taking into account 100 kms. maximum per day for 6 days a week.
20. The vehicle should be parked in the NRHM department premises from 9:00 am to 5:00 pm as per instructions of the field officer / in-charge of the vehicle on all working days.
21. If the order is not executed completely and satisfactorily, it will be treated as cancelled and the journeys will be got done from Deptt. / Outsider agency even at higher and the difference in the rates will be recovered from your pending bills if any.
22. In case of difference in opinion about interpretation of terms and conditions between you and the NRHM department, decision of the Department will be final and binding on you.
23. If the vehicle fails during journey, non use hrs will be counted for proportionate deductions in the daily bill as per the direction of the vehicle in-charge. You have to carry out any repairs / servicing of this hired vehicle etc only during idle hours and as per the convenience of the vehicle-in-charge.
24. The Tenderer should also attach a copy of PAN card.

Signature of the Tenderer



25. All bills for amount above 5000/- should be pre-receipted on a Revenue Stamp of Rs. 1/- .  
Bills for amount exceeding 5000/- not pre-receipted will not be accepted for payment.
26. The tender should be neatly typed or hand written only on list provided by this department / letterhead carry the name of supplier and the signature of the tenderer with rubber stamp & seal of agency firm. No overwriting, correction or erasure will be considered.
27. (a) The successful tenderer will have to pay within 10 days from the date of demand, an amount equal to 10% of the total value of articles that may be order, as the amount of security deposit.  
(b) Non-receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.  
(c) However in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bills for such articles.
28. The amount of Earnest Money paid by the successful Tenderer(s) will be adjusted against the amount of Security Deposit to be paid by the successful tenderer(s) as per condition No. 27 above.
29. The tender will be accepted during working hours up to 17 /07/2015 at 03.00 P.M. and opened on same day at 03.30 P.M. if possible in the office of the **Member Secretary, District Health Society, Primary Health Center, Moti Daman** in the presence of the Purchase Committee and tenderer(s) or their representative(s) if present
30. The Tenders will be opened by the Tender Opening Committee in presence of Tenderers or their representatives, if any present in the Office of the Tender Inviting Officer.
31. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
32. If the tenderer whose tender is accepted, fails to execute the supply order within stipulated time the Earnest Money Deposit of such tenders will stand forfeited to the Government.
33. In case, the supplier does not execute the supply order placed with him, the EMD of the supplier will be forfeited to the Government and the contract for the supply shall terminated with no further liabilities on either party to the contract.
34. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.

Signature of the Tenderer



### Condition of contract

1. The amount of Earnest Money paid by the tenderer(s) whose tenders are not accepted will be refunded to them by cheque or Demand Draft (as may be convenient to the Tender Inviting Officer if the amount is above Rs. 200/-) drawn on an branch of State of India or its subsidiary Schedule Bank. Where this mode of payment is not possible the amount will be refunded at the cost of the tenderer.
2. Only on satisfactory completion of the supply order for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
3. The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.
4. The supplies of **VEHICLE HIRED** of inferior quality sub-standard or of different specifications, content, brand, manufacturer etc. other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier has to replace the same at his own cost and risk. Intimation of non-acceptance of any stores, stationery items will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk, if he so desires and intimates accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received within 15 days from the date of communication the tender Inviting Officer will not be responsible for any damage, loss etc. of such rejected articles.
10. In case of failure to replace the accepted and rejected articles from supplies made, as mentioned in the conditions, the loss undergone by the Government will be recovered from the suppliers Security Deposit/Earnest Money or payment due of any bill(s) to the extent required.
11. In case of failure to supply the **VEHICLE HIRED** ordered for, as per conditions and within the stipulated time, the same vehicle will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting Officer and the loss to the Government on account of such purchases(s) shall be recovered from the former suppliers Security Deposit/Earnest Money or bills payable. The suppliers shall have no any right to dispute with such procedure.
12. Extension of time limit for supplies shall be considered by the Tender Inviting Officer. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time, depending upon the circumstances and such decision in the matter will be final.

Signature of the Tenderer



13. Demurrage charges paid by the Tender Inviting Officer on account of delayed receipt of dispatch documents intimation will be recovered from the bills payable to the supplier.
14. If at any time after the order for supply of **VEHICLE HIRED**, the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the months to be hired thereof as specified in the order the tender Inviting Officer shall give notice in writing of the fact to the supplier(s) who shall have no claim to any payment of compensation what so ever on account of any profit or advantage which the supplier(s) might have derived from the supply of vehicle, nor shall have any claim for compensation by reasons of any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.
15. The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required by these conditions,
16. The tenders/offers received do not confirm with the terms and conditions of this office will be summarily rejected. If any firm desires to consider exemption from payment of Earnest Money Deposit, certified copies of its Registration with D.G.S. & D. should be attached to their tenders.
17. The items as mentioned in the list are the approximate estimates invited and actual purchase may more or less. Accordingly the successful tenderer has no right for any loss/damages with reference to approximate requirement shown in tender and actual requirement.
18. Rates should be quoted in the forms issued from the department and as per the requirement asked for.
19. Rates quoted are for Member Secretary of District Health Society, Moti Daman.
20. Tenderer should enclose along with tender an amount of 14,400/- (Rupees Fourteen thousand four hundred Only) as Earnest Money Deposit in form of Fixed Deposit Receipt of any Nationalized Scheduled Bank payable at Daman in favour of Member Secretary, District Health Society, Daman. The EMD Submitted other than Form mentioned above will not be accepted. Tender received without EMD will be summarily rejected.
21. The tender should furnish declaration regarding Blacklisting/Debarring to participate in the Government tender on the letter head. If the information provided found false the tender will be rejected and EMD shall be forfeited.
22. The Tenders will be opened by the Purchase Committee in presence of Tenderers or their representatives, if any present in the Office of the Tender Inviting Officer.

Signature of the Tenderer

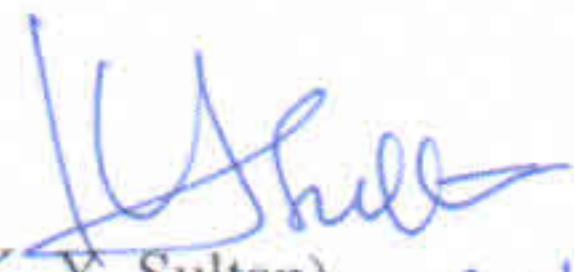


23. Hireing of the Vehicle will be done as per requirement.

24. **The Xerox copies of all the RTO documents i.e. R.C. / T.C. book, Insurance policy and relevant permit etc. of above mentioned vehicles should be attached along with the duly signed terms & conditions.**

25. The terms and conditions dully accepted and signed by the tenderer should attached with the Technical Bid.

Signature & Designation of  
Tender Inviting Officer

  
(Dr. K. Y. Sultan)  
Member Secretary  
District Health Society,  
Daman

29/6/15

The above terms and conditions are accepted and are binding to me/us.

Place:

Signature of Tenderer & status

Dated:

Name of Tenderer with seal of the  
firm

**NOTE:**

Please return one copy of these terms and conditions dully sign with seal of firm along with the tender.





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**TENDER FORM (TECHNICAL BID) ANNEXURE "A"**

Description of the vehicle	Technical Specification	Yes/No
Seven seated Diesel car the model of the car should be after 2010. The car has to be provided along with Driver & Diesel and should run 100 KMs per day and required for Monday to Friday from 9 AM to 5:30 PM and on Saturday from 9 AM to 2 PM.	Registration No. of the Vehicle	
	Year of Manufacture of the Vehicle	
	Type of Vehicle	
	Tax paid Up to (Date)	
	Comprehensive insurance paid Up to (Date)	

*[Signature]*



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**FINANCIAL FORM (FINANCIAL BID) ANNEXURE "B"**

Description of the vehicle	Req. Mnfg. companies	Offer company	No.of Months to be hired	Rate/ Unit Per month	Total Amount
Seven seated Diesel car the model of the car should be after 2010. The car has to be provided along with Driver & Diesel and should run 100 KMs per day and required for Monday to Friday from 9 AM to 5:30 PM and on Saturday from 9 AM to 2 PM.	Travera/ Any other equivalent		12		

