

**U.T. Administration of Daman & Diu,
(Police Department)
Daman
FAX No. 0260 - 2220026**

No. Dy.SP/DMN/Store / Ceremonial / Kit/2015/ 536 Dt. 01 /07/2015

SHORT TERM QUOTATION NOTICE

Sealed Quotations are hereby invited by the undersigned on the behalf of the president of India from interested suppliers/firms etc. for the following items for Police Department, PHQ, Daman, so as to reach by register post/courier on or before **06/07/2015 up to 15.00 hrs.**

SCHEDULE OF CEREMONIAL KIT ARTICLES


Sr. No.	Description	Qty Required	Rate per items	Total Amount
1.	Silling Cotton	124		
2.	Anklet White Ragzin	124		
3.	Feather / Hackle	124		
4.	Red silk Cross Belt For Parade Commander	10		
5.	Scarf	124		
6.	Waist Ceremonial Belt	124		
7.	White Hand Gloves Cotton	124		

Signature & Seal of Agency

Terms and Conditions:

1. Envelop should be super scribed by words "**CEREMONIAL KIT ARTICLES.**"
2. The rates should be quoted inclusive of all taxes and F.O.R. Daman office only.
3. Quotation received after due date and time will not be taken into consideration.
4. Quotation should be supported with E.M.D. of **Rs. 2000/-** in form of FDR of any Nationalized Bank in **favour of DIGP, DD/DNH, Daman** should be attached with sealed quotation.
5. Payment will be made only after receipt of Ceremonial Kit Articles.
6. All bills should be in triplicate and should invariably be mentioned the number and date of supply order.
7. The rate shall be valid and operative up to **31/12/2015.**
8. On acceptance of rates, items should be supplied within stipulated period as mentioned in supply order. (**within 02 days**)
9. Supplier must be having CST/SST registration with the Government Department concerned.
10. No extra charges for packaging, forwarding and insurance etc. will be paid on the rates quoted.
11. The rates should be quoted only for the items specified above in the in the table of requirements and should be for the items of given specifications confirm to the standard (s) requirements of the given specification/mark/ manufactures.
12. Rates quoted for items other than required specifications/Mark/ Manufacture may not be considered. However indigenous manufacturers may quote their own makes provided the Specification confirmed to the standard(s)/requirement(s) of the given specification / mark manufacturer.
13. Where this office does not specify Specifications/Mark/Manufacture, the rate should be quoted only for the first class and standard quality.
14. The decision of the Short Term Quotation Inviting Officer for acceptance / rejection of supplied materials, including the decision for equivalent specifications, standard and quality etc. of articles shall be final.

15. The quotation should be submitted with the details of certificate, indicating his past experience in the execution of similar types of works with govt. of private agencies.
16. The supplies of kit articles of inferior quality / standard or of different specifications other than that ordered/specified on/or incomplete or damaged articles will not be accepted. The supplier will have to replace the same at his own cost and risk on intimation of non-acceptance of any materials, goods will be sent to the supplier within a week from the date of receipt in the stores and the same will have to be taken back by the suppliers at his own risk and cost. However if no communication of the non-acceptance, the Short Term Quotation Inviting officer i.e. Dy. S. P., H.Q. Daman will not be responsible for any damage, loss etc. of such rejected articles.
17. The successful firm/manufacturer/agency shall have to supply the materials/goods/articles/items ordered within 02 days from the date of receipt of the firm order. The successful firm/manufacturer/agency shall have to produce sample of the materials/goods/articles/items within one day from the date of the receipt of the intimation to this effect. The firm order will be placed subject to the approval of the sample by the inspection committee will place the firm order subject to the approval of the sample. The sample if rejected by the committee will have to be collected back by the successful firm/manufacturer/agency, at his own cost and risk.
(2) The supply of materials/goods/articles/items shall be as per the schedule drawn by the Short Term Quotation Inviting officer i.e. Dy. S. P., H.Q. Daman
18. Extension of time limit for supplies will not be considered in any case, and material will have to be supplied within two days from the date of issuing supply order. Supply order will sent through Post and may be through e-mail.
19. All the legal matter pertaining to this Quotation will be handled\ settled in Daman jurisdiction only.


**Dy. Supdt. Of Police,
PHQ, Dunetha,
Daman.**

1. Copy to all Suppliers/Firms
2. All Head of Office, Daman for publication in the Notice Board.
3. The NIC, Daman to publish Quotation Notice in the Daman NIC Web Site.