

Administration of Daman & Diu
Government Printing Press
Fort Area, Moti Daman.

No. GPP/805(8)/2015-16/546

Dated : 14/01/2016

CORRIGENDUM

Below Mentioned queries were raised during the Pre-bid meeting. Response to the queries are as under. These responses may be considered as corrigendum to the RFP.

1. Pre-bid meeting is scheduled on 11 th January 2016 and last date for bid submission is 13 th January 2016. We request you to give us at least 1 week time for bid submission.	The last date of Submission has been extended upto 20 th January, 2016
2. Please specify the mode of scanning (Color / Grey / Black and White) at 150 dpi	Grayscale
3. Indexing (Parameter Entry) to be done in local language or English?	English
4. Indexing (Parameter Entry) Information is at Page Level or File Level?	File level – Provided that, if a file contains multiple documents, then the indexing must take care of that.
5. As per the scope of work bidder has to submit the index printout of scan documents. What will be the quantity of such print outs?	About 40,000 pages are to be scanned. Bidder can calculate the amount.
6. Search within PDF for the documents in Gujarati / Hand written should be optional.	English only
7. As per the eligibility criteria "Bidder must be local support office for a period of one year with VAT/CST/Office establishment Certificate." Please suggest, Will you consider local office support as "Offices in Daman" only? If not then, We request you to consider offices at (Vapi, Surat, Ahmedabad, Baroda etc.) as local support office. That will allow more vendor participation in tender. Also Provide an option to selected vendor to open up the local support center at Daman on getting the contract.	"Local office" means the presence of the technical / support person in Daman/Vapi. Local VAT/CST registration is not required. If local office is not present, bidder must submit the undertaking stating the willingness to open the local office.
8. On Page No. 8 – Technical Evaluation Criteria, You have marks for Projects Completed above 5 Lacs whereas on Page no. 28 you have asked details of projects above 10 lacs. Which one to be considered.	5 lakhs. The Corrigendum will be issued accordingly.
9. Rate shall be quoted inclusive of Tax in the commercial bid format whereas on page no. 24, Under Taxes and Duties, rate quoted shall be exclusive of all taxes. Please change it to Exclusive of Tax.	The rates must be INCLUSIVE of all taxes.

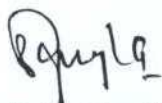
Signature

Cont. on page 2/-

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10. Only commercial bid is to be submitted online and technical bid in physical form OR Entire bid (Technical and commercial) to submit online.	Whole bid to be submitted ONLINE. Bidder may submit technical bid offline also, but in any mismatch, the ONLINE submission will be final.
11. Final delivery of data to be given in USB HDD and DVDs or only USB HDD (2 Sets)	USB HDD
12. We assume that all the required infrastructure, table, chairs, lights, fan, Electric points are available at the project site.	Department will arrange the furniture and electric supply
13. Vendor is allowed to work in extended office hours? And-2 nd and 4 th Saturdays also?	During office hours only
14. Please amend the payment criteria and make it monthly payment for (No. of Scanned Pages) instead of full payment on completion of project.	As per RFP
15. Rate per page including pagination and software price where as in commercial bid format you have asked software price separately. Please change the commercial bid format and remove the software price line item.	Separate Software price required
16. Please show us the actual documents which are required to scan.	Shown during pre-bid

Place : **DAMAN**


(Dr. S. D. Bhardwaj)
Head of Office, GPP
Daman.

Copy Forwarded to:-

The State informatics officer, NIC, Secretariat, Daman with request to kindly upload this Notice on the website of the Administration.