

GOVERNMENT OF INDIA  
ADMINISTRATION OF DAMAN & DIU  
GOVERNMENT PRINTING PRESS,  
FORT AREA, MOTI DAMAN

**E- TENDER(ON LINE) NOTICE**

No. GPP/804(4)/2017-18/ 216

Dated : 06 /09/2017

E-Tender (on-line) "***Tender for purchase of Papers, Stationery, as per following schedules***" are invited up to 2. p.m. on 29/09/2017 which shall be open on the same day at 3. p.m. as per following terms and conditions.

1. The rates quoted should be strictly for delivery of *Papers, Stationery*, as per the specifications. All charges have to be borne by the supplier including the transport charges. No extra charges for packing, forwarding and insurance etc. shall be paid on rates quoted. Tenders received which do not confirm with the said condition shall be summarily rejected.
2. The rates quoted should remain valid and operative for a period of 180 days from the date of opening of Tender.
3. The rates quoted should indicate the rate/amount of taxes applicable for each item.
4. **The tenderer should submit the following documents for qualifying in the Technical bid.**
  - i) Earnest Money Deposit of Rs. 60,000/- (Rupees Sixty Thousand only) in the form of **Demand Draft** of any Scheduled Bank and drawn in favour of the undersigned and payable at Moti Daman.
  - ii) Tender document fee of Rs. 1000/- (Rupees One Thousand only) which is non refundable.
  - iii) The tendering firm must be Manufacturer/Authorised Dealers/Suppliers and registered with Sales Tax/GST Department and a copy of their registration under the Sales Tax/GST Department bearing the TIN Certificate should be provided. Copy of PAN Card of the Firm/Supplier should be furnished.
  - iv) Samples of the bidded items with signature and seal of the Bidder Firm and submit the same physically in separate sealed cover.
5. The rate should be quoted only for the items specified in the list of requirement mentioned in the enclosed schedule. The decision of the undersigned for equivalence of specification / mark / manufacture shall be final.

Angla  
+6/9/17

6. The Stores of Inferior quality / Sub-standard or of different specifications other than that ordered / specified and or incomplete or broken articles will not be accepted. The supplier will have to replace the same and collect back the rejected articles at their own cost and risk. In the event of any dispute, the decision of the undersigned shall be final and binding on the suppliers.
7. The requirements shown in the tender documents are approximate quantity which may increase or decrease in supply order as per need and fund availability.
8. Neither any advance payment shall be made nor shall condition for supply against documents through bank be accepted.
9. The materials shall have to be supplied within 20 days from the date of receipt of firm order failing which the EMD shall be forfeited.
10. Right to accept the tender in full or in part or to reject any or all the tender without assigning any reason there of is reserved with the undersigned.
11. The price bid will be valid only in electronic format.
12. The final tender will be opened only after fulfillment of technical bid conditions.

 6.9.17

(Dr. S.D. Bhardwaj)  
Head of Office,  
Government Printing Press  
Daman

Copy to :-

1. The District Informatics Officer, Secretariat, Moti Daman with request to kindly upload this Notice on the Official Website.



## SCHEDULE

DETAIL OF ARTICLES REQUIRED UNDER TENDER NOTICE NO. GPP/804(4)/2017-18/216 Dated 06/09/2017

Sr. No.	Item with Specifications	Approximate quantity required	Unit of Measurement	Rate per unit	GST applicable	Total Cost (in Rs.)
1	2	3	4	5	6	7
1	White Maplitho Paper 17" X 27" 80 Gsm A Grade	200 Reams	per ream 500 sheet			
2	White Printing Paper 17" x 27" 70 Gsm A Grade	300 Reams	per ream 500 sheet			
3	White Printing Paper 17" x 27" 75 Gsm A Grade	200 Reams	per ream 500 sheet			
4	White Printing Paper 18" x 23" 70 Gsm A Grade	700 Reams	per ream 500 sheet			
5	Coloured Printing Papers 18" x 23" 47 Gsm	300 Reams	per ream 500 sheet			
6	Coloured Printing Papers 17" x 27" 47 Gsm	100 Reams	per ream 500 sheet			
7	Coloured Printing Paper 23" x 36" -68 Gsm	100 Reams	per ream 500 sheet			
8	Ledger Paper 17"x 27" 10.4 kg 70 Gsm	300 Reams	per ream 500 sheet			
9	Ledger Paper 17"x 27" 18 kg 100 Gsm	50 Reams	per ream 500 sheet			
10	Ruled Ledger Paper 17" x 27" 10.4 kgs 70 Gsm	300 Reams	per ream 500 sheet			
11	Ledger Paper 23" x 36" 18.6 kg 75 Gsm	100 Reams	per ream 500 sheet			
12	Craft papers (Khaki ) +24 BF Brown 19" x 28"	3 Tonnes	per tonne			
13	White Ruled Paper 17" x 27" 70 Gsm	700 Ream	per ream 500 sheet			
14	General Card Sheet 8.9 kg	200 Gross	per gross			
15	General card sheet 18 kg	50 Gross	per gross			
16	Khadi Card Sheet - 300 Gsm	100 Gross	per Gross			
17	Ivory Card Sheet (White) 22" x 28" 17 kg	25 Gross	per gross			
18	Xerox Paper Brand J.K. Red (75 Gsm) A4 size	1000 Reams	per ream 500 sheet			
19	Xerox Paper Brand J.K. Red (75 Gsm) Full Scap	200 Reams	per ream 500 sheet			
20	Xerox Paper Brand J.K. Red (75 Gsm) A3 size	500 Reams	per ream 500 sheet			

Note : Right to accept or reject the tender in part or whole and choice to select or reject the items is reserved with the Officer inviting tenders.

**Seal**

We hereby abide by the above terms and conditions

GST/Sales Tax No  
Dealership

Signature of the tenderer with seal

Signature of the Tender Inviting Officer

कार्यालय प्रधान  
Head of Office,  
राजकीय मुद्रणालय, दमण.  
Govt. Printing Press, Daman.