

BY R.P.A.D.

95/CIFB/2018

No. LE/LI/DMN/259/BOCW Meals/2018/301230211

Administration of Daman & Diu,

Department of Labour & Employment,

Daman.

Dated: 12/04/2018

To,

M/s. Touchstone Foundation,
Nr. Hare Krishna Mandir,
Opp. Ahmedabad Dental College,
Santej Village,
Taluka – Kalol,
Dist – Gandhinagar – 392 721

Subject : Online Tender Notice ID No. 301499 of 2017-18 for Supply of Meal
to the registered workers of the Daman & Diu Building and Other
Construction Workers Welfare Board.

Sir,

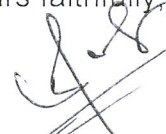
With reference to the subject above, it is inform you that the Competent Authority has selected your agency / firm for supply of Meals to the registered workers of the Daman & Diu Building and Other Construction Workers Welfare Board subject to following conditions:-

1.	The Agency has to provide cooked Meal (Lunch &/or Dinner) every day to the workers as per the menu at Annexure-A attached herewith.
2.	The Agency has to provide nutritious food which should be hot, fresh, healthy and wholesome meals to be delivered to labours at their working place.
3.	The Agency has to deliver Lunch & / or Dinner to workers at different sites at Daman (within the range of 10 KM from the kitchen) initially for an approx 500 workers per day at the rate of Rs. 29/- per lunch / dinner exclusive of taxes. GST and service tax shall be paid extra as applicable. However, no additional payment will be made by the Board for transportation etc. The number of meals can be increased or decreased as per the actual requirement. The actual requirement of meals shall be provided two days prior to the commencement of week.
4.	Procurement of the raw materials will be the responsibility of the service provider.
5.	Meals to be served as per the timings decided by the Board.
6.	Catering & Delivery will be in the scope of the service provider
7.	Cleaning utensil as per the Norms.
8.	The Agency should train their staff for wearing clean uniform with cap, mask and gloves.
9.	Medical Checkup of all workers should be done annually.
10.	Hand washing, drying and PPE should be done before starting the kitchen activities.
11.	The Agency shall cover its personnel for personal accident and death while performing the duty and the Daman & Diu Building & Other Construction Workers Welfare Board and Administration of Daman & Diu shall own no liability and obligation in this regard.
12.	The Agency should carry out pest control activity daily, all rodent boxes and glue pad should be checked for effective pest control purpose and the agency should also have Pest-O Flash System to capture Flies & Insects.
13.	The contract for meals to be Served to the workers registered with the Daman & Diu Building and Other Construction Workers' Welfare Board, Daman shall be for a period of one year extendable upto three Years from the date of entering in to agreement between the Members Secretary, Daman & Diu Building and Other Construction Workers' Welfare Board, Daman and the Contractor.
14.	The agency shall enter into an agreement with Member Secretary, BOCW Board, Daman within 10 days from the date of receipt of this offer.
15.	If the agency fails to execute the supply order within stipulated time, the Earnest Money Deposit of the tender will stand forfeited to the Administration / Board

	with no further liabilities on either party to the contract.
16.	If there is any complaint about quality and quantity of meal served, same will be inquired into depth with the help of Member Secretary and if the complaint is found correct, the Successful bidder shall be liable for penalty as specified in Clause IX of Tender Documents or termination of the contract with immediate effect. In case of termination of the contract, the deposit sum will be forfeited.
17.	During this entire period of contract the undersigned/this Administration reserves the authority to terminate the agreement at any time in case of violation of any condition of the tender.
18.	The your firm will have to pay within 10 days from the date of demand, an amount equal to 10% of the total value of articles, that may be ordered, as the amount of security deposit. Non receipt of Security Deposit within stipulated time will result in an automatic cancellation of the order for supply without any intimation. However, in case, if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles.
19.	All bills should be in TRIPLICATE and should invariably mention the number and date of supply order.
20.	All bills for amount above Rs.5000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs.5000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
21.	Each bill in which Tax is charged must contain the following certificates on the body of the bill: "CERTIFIED" that the goods on which Tax has been charged have not been exempted under the Central Service Tax Act or the Rules made there under and the amount charged on account of Tax on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under".
22.	The Daman & Diu Building & Other Construction Workers Welfare Board BOCW Board will provide space for setting up of kitchen for cooking. However, the recurring charges of Gas/ electricity, etc. shall be borne by the supplier.
23.	The firm shall provide Meals in the big containers at the site or make arrangement for serving the food in buffet system.
24.	After completion of the contract period of one year, the rate will be revised as per prevailing inflation subject to the approval of the Daman & Diu Building & Other Construction Workers' Welfare Board

This offer shall be further subject to the terms and conditions mentioned in RFP / Tender Documents.

Yours faithfully,



(P. R. Patel)

Member Secretary,

Daman & Diu Building and Other Construction
Workers Welfare Board,

For and on behalf of President of India.

Copy to :

- (1) The Collector / Labour Commissioner / Chairman of the Welfare Board, Daman
- (2) The Deputy Commissioner (Labour) Daman
- (3) The Director of Accounts, Daman
- (4) The District Informatics Officer, National Informatics Centre, Secretariat, Daman for publication on website.

Copy submitted to :

- (1) The PPS to Hon'ble Administrator, Secretariat, Daman for information please
- (2) The PA to Advisor to the Administrator, Secretariat, Daman for information please.
- (3) The PA to Finance Secretary, Secretariat, Daman for information please.

Encl : As Above