



**U.T.ADMINISTRATION OF DAMAN AND DIU
OFFICE OF THE MEDICAL SUPERINTENDENT
GOVERNMENT HOSPITAL, MARWAD, DAMAN
PH.NO.0260-2254965/2254266
EMAIL ID: ghddmn@gmail.com**

No.GHD/DMN/ E-TENDER DIET /2019-20/1115

Dated: 05.05.2019

E-TENDER (ON LINE NOTICE)

The Medical Superintendent, Government Hospital, Daman on behalf of President of India, invites tender for Diet served to the Indoor Patients for Government Hospital, Daman. Online on www.ddtenders.gov.in. from Authorized Dealers/Suppliers having valid license. The tender notice also available on www.daman.nic.in

**(Dr. Shailesh Arlekar)
I/c. Medical Superintendent,
Government Hospital, Daman**

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Dated: 05.09.2019

E-TENDER (ON LINE) NOTICE

The Medical Superintendent, Government Hospital, Daman on behalf of President of India, invites on line tender on <http://ddtenders.gov.in> for Diet to be served to the Indoor Patients for Government Hospital, Daman. The tender notice also available on www.daman.nic.in

Sr. No.	Description Items	Estimated cost	EMD (in the form of FDR)	Tender fees (Non refundable)
01	Diet to be Served to the Indoor Patients for Government Hospital, Daman.	Rs.35,00,000	Rs.1,05,000/-	Rs.2000/-
Date of downloading of on line tender documents:			06.09.2019	
Last date of submission of online tender document: up to			26.09.2019 12.00 hours.	
On line opening of price Bid: If possible on			After technical evaluation	
Bidders have to submit price bid in Electronic format only on <u>www.ddtenders.gov.in</u> till the last date and time for submission. Price bid in physical formant shall not be accepted in any case.				
Submission of tender fees in the form of DD, EMD in the form of FDR and other supporting documents i.e. copy of valid license from competent authority, copy of GST Registration and copy of PAN, income Tax etc, and terms and condition duly signed in hard copy as well as online to the undersigned by RPAD/Speed post/by hand on or before 26.09.2019 upto 12.00 hours, however, Tender Inviting authority shall not be responsible for any postal delay.				
The tender inviting authority reserves the right to accept or reject any or all the tenders to be received without assigning any reasons thereof.				
Bidder shall have to post their queries on E-mail address: <u>ghddmn@gmail.com</u> on or before dated 26.09.2019 upto 11.00 hours.				
In case bidder needs any clarification or if training required for participating in online tender, they can contact the following website. <u>www.ddtenders.gov.in</u> <u>www.daman.nic.in</u>				


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Dated:05.07.2019

TERMS & CONDITIONS

Terms and Conditions for the “Diet to be served to the Indoor Patients for Government Hospital, Daman.”

❖ **Instructions to Bidders :**

- 1) All Tender Documents can be downloaded free from the website <https://ddtenders.gov.in>
- 2) All bids should be submitted online on the website <https://ddtenders.gov.in>
- 3) The user can get a copy of instructions to online participation from the website <https://ddtenders.gov.in>
- 4) The suppliers should register on the website through the “New Supplier” link provided at the home page, the registration on the site should not be taken as registration or empanelment or any other form of registration with the tendering authority.
- 5) The application for training and issue of digital signature certificates should be made at least 72 hours in advance to the due date and time of tender submission.
- 6) For all queries regarding tender specifications and any other clauses included in the tender document should be addressed to personnel in tendering office address provided below:

**The Medical superintendent,
Government Hospital, Daman- 396210
Tel .0260-2254965/2254266,9909943025**

- 7) All documents scanned/attached should be legible / readable. A hard copy of the same may be send which the department will be use if required. Uploading the required documents in <https://ddtenders.gov.in> is essential.
- 8) The Bidder has to give compliance for each quoted product for any false /misleading statement in compliance found any time during the procurement process, the bid shall be out rightly rejected & EMD shall be forfeited.

Key dates:

Online document download Start Date	:	06.09.2019
Online document download End Date	:	26.09.2019, 12:00 Hrs.
Online Bid Submission Start Date	:	06.09.2019
Online Bid Submission Closing Date	:	26.09.2019, 12.00 Hrs.
Online Bid Opening date for Technical Stage:		26.06.2019, 15.00 Hrs.

The Tenders shall be submitted in two-bid system, wherein the Technical bid and Financial Bid is to be filled online on <https://ddtenders.gov.in> and the EMD and Tender Fee has to be submitted in Tender Box along with a covering letter. The envelope should be super scribing as **“e-Tender - Sealed Cover of Bid for “Diet to be served to the Indoor Patients for Government Hospital Daman.”**

The EMD and Tender Fees should be enclosed with BID only

Tender Fees (Non Refundable) Rs.2,000/- :

- a. The Tender Fees should not be forwarded by cash.
- b. The Tender Fees (Non Refundable) will be accepted only In form of DD in favor of **The Medical Superintendent, Government Hospital, Daman** from any Nationalized or Scheduled Bank of India payable in Daman.
- c. All tenders must be accompanied by Tender fees as specified in schedule otherwise tender will be rejected.

Earnest Money Deposit Rs.1,05,000/- :

- a. All tenders must be accompanied by EMD as specified in schedule otherwise tender will be rejected.
- b. EMD can be paid in either of the form of following:
 - i. A/c Payee Demand Draft
 - ii. Fixed Deposit Receipts

In favor of **The Medical Superintendent, Government Hospital, Daman** from any Nationalized or Scheduled Bank authorized by RBI to undertake Government Business.

- c. EMD should be valid upto **12 (Twelve Months)** from the date of its issuance.
- d. EMD in any other forms will not be accepted.
- e. EMD/Security Deposit shall be liable to be forfeited in following circumstances:
 - i. Tender is rejected due to failure of supply the requisite documents in proper format or giving any misleading statement or submission of false affidavit or fabricated documents.
 - ii. In case, the contractor does not execute the supply order placed with him within stipulated time, the EMD of the contractor will be forfeited to the Government and the contract for the supply shall terminated with no further liabilities on either party to the contract.

- iii. Tenderer fails to replace the goods declared to be not of standard quality or not conforming to acceptable standards or found to be decayed/spoilt.
- f. The amount of Earnest Money paid by the tenderer(s) whose tenders are not accepted will be refunded to them by cheque or Demand Draft (as may be convenient to the Tender Inviting Officer if the amount is above 200/-) drawn on any Nationalized or Scheduled Bank payable at Daman. Where this mode of payment is not possible the amount will be refunded at the cost of the tenderer.
- g. Only on satisfactory completion of the supply order for and on payment of all bills of the contractor, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
- h. In case of failure to supply the store, materials etc. ordered for, as per conditions and within the stipulated time, the name articles will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting Officer and the loss to the Government on account of such purchases(s) shall be recovered from the former contractor Security Deposit/Earnest Money or bills payable. The contractor shall have no right to dispute with such procedure.
- i. The Earnest Money(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Earnest Money required by these conditions.

Security Deposit: (SD)

- a. Non receipt of Security Deposit within stipulated time will result in automatic cancellation of the order for supply without any intimation.
- b. However in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the contractor will be recovered from the bill(s) for such articles.
- c. In case of failure to replace the accepted and rejected articles from the supplies made, as mentioned in the conditions the loss undergone by the Government will be recovered from the contractor Security Deposit or payment due of any bill(s) to the extend required.
- d. The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the contractor is bound to abide by the limit given and liable to make good for the loss made to the Government on account of his failure to abide by the time limit.

❖ Conditions of Contract :

1. ACCEPTANCE OF TENDER:

- a. The tender is liable for rejection due to any of the reasons mentioned below:
 - i. Non-Submission of tender within stipulated time online.
 - ii. Submission of tender physically in the Office but not submitted online on <https://ddtenders.gov.in>
 - iii. Tender is unsigned or not initialed on each page or with unauthenticated corrections.
 - iv. Non-payment of Earnest Money Deposit.
 - v. Non-Submission of required documents as mentioned in Annexure A.

- vi. Conditional/vague offers.
 - vii. Unsatisfactory past performance of the tenderer.
 - viii. Items with major changes/deviations in specifications/ standard/ grade/ packing/ quality offered.
 - ix. Submission of misleading/contradictory/false statement or information and fabricated/ invalid documents.
 - x. Tenders not filled up properly.
 - xi. overwriting correction or erasures will be considered
- b. Any discount which the bidder wants to give has to be considered and total final bid amount has to be mentioned clearly in the price bid form on <https://ddtenders.gov.in>
 - c. Discount offered after price bid opening will not be considered.
 - d. The consolidated rates entered in the online website will be taken in to account for preparing price statements. However the tender who is found technically acceptable as well as lowest in terms of evaluated rates only is considered for placing the order.
 - e. The Medical Superintendent, Government Hospital, Daman may seek any clarifications / explanation / documentary evidence related to offer at any stage from tenderer if required.
 - f. **The rate quoted should be inclusive of all taxes no extra charges will be paid and should be valid upto One Year from the date of tenderization.**
 - g. All/Taxes/Duties/Royalties Charges payable on the sales/transport & Packaging etc. within and/or outside the state shall be payable by the supplier.
 - h. The decision of the Tender Inviting Officer for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
 - i. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
 - j. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
 - k. The Food will be prepared and served as per quantity per patient annexure B to Tender document.
 - l. Certain patients shall be provided special diet as advised by Dietician/Doctor according to disease.
 - m. The successful bidder has to use following without fail for preparation of diet of indoor patients:
 - a. Edibale Oil- RBD Palmolien oil fortified with vitamin A & D / Refined Sunflower oil fortified with vitamin A & D.
 - b. Fortified wheat flour.
 - c. Fortified Rice.
 - d. Double fortified salt (Iron fortified refined iodized salt).

- n. The Dietician will supervise the supply to diet to indoor patient daily along with Sister In charge.
- o. Rates should be quoted in the forms issued from the department and as per the requirement asked for and Service tax will be applicable as per present rules time to time.
- p. The contract can be extended for one year after end of present term, if agreed by the both parties at the same rate. But not beyond three year.
- q. The dietician or any authority as directed by Medical superintendent shall ensure that the fortified items as stated above are only utilized for preparation of diet for indoor patients. If any laps found, strict action shall be initiated and even the contract may be terminated with immediate effect and security deposit shall be forfeited.
- r. If there is any complaint about quality and quantity of diet and tea served to patient same will be inquired into depth with the help of Dietician/Director/Sister Incharge and if the complaint is found correct, the contract will be terminated with immediate effect and deposit sum will be forfeited.
- s. Tenderers required minimum of 03 years experience in running of restaurants/ canteen or food supply etc. They have to furnish the experience certificate and valid food license issued by the competent authority of Daman (U.T.) at least for last three years along with the tender or the bidder once they have a establishment in Daman then they can apply for Food License, but the vendor should also have a valid Food License from the other State which should be as per the Government Act. Tender received without required experience certificate and valid food license will not be entertained.
- t. During this entire period of one years of contract the undersigned/this Administration reserves the authority to terminate the agreement at any time in case of violation of any condition of the tender.
- u. The rate(s) should be quoted only for the items specified in the list of requirement and should be for the items given in the tender document.
- v. The supplier will have to arrange LPG fuel at his own cost. Recurring cost on this account shall also be borne by the supplier.
- w. No equipment will be provided by the Hospital. The supplier has to arrange all cooking equipment, utensils, crockery, services etc. at his own cost.
- x. The successful tenderer shall enter into an agreement with Government Hospital, Daman within 10 days from acceptance of the offer and shall pay 11 months rent in advance at the rate of Rs.1000/- pm/- (i.e. Rs.11,000/- per year) immediately by challan to be remitted in Government Hospital, Daman.
- y. Supplier should bring his own equipments & Vessels for cooking & Serving including providing of first quality provisions, vegetables, milk, cooking gas etc. will be the responsibility of the supplier. Procurement of provisions and vegetables should be according to the recommendations of Hospital Quality Control Committee (HQCC) to be constituted by the Medical Superintendent.
- z. The supplier shall use only branded and best quality raw materials for preparing the food. Brands of products will be decided by the Hospital Quality Control Committee.

2. Bid Evaluation Methodology :

A. Preliminary Evaluation:

- Tender Fee and EMD Submission.
- Scrutiny of Annexure A&B.

B. Technical Evaluation:

- Scrutiny of technical specifications and other relevant documents as asked by the department with the quoted specification.
- Scrutiny of Compliance Statement given by the bidder.
- Technical Demonstration if required.


C. Financial Evaluation:

- Lowest quoted offered by Technically Qualified Bidders

3. PAYMENT TERMS :

- 100% of the invoice amount will be paid only after completion of supply of material successfully and submission of Security deposit i.e. 10% of the tender value.
- Price escalation clause will not be entertained under any circumstances.
- All bills should be in **TRIPLICATE** and should invariably mention the number and date of work order.
- All bills for amount above Rs.5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs.5,000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
- Each bill in which GST is charged must contain the following certificates on the body of the bill: **"CERTIFIED"** that the sale on which Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Sale Tax on these sale is not more than what is payable under the provisions of relevant Act or Rules made there under".
- No extra charge for transportation, forwarding and insurance etc. will be paid on the rates quoted.
- The rates should be quoted only for the work specified in the list of requirement.

Signature of Agency
With Rubber Stamp


Medical superintendent,
Government Hospital, daman

ANNEXURE - A

SCHEDULE OF DOCUMENTS ATTACHED

Sr. No.	Document / Certificate	Uploaded & Enclosed	At page No.
A.	General Documents :	Yes / No	
1	Copy of Tender fees	Yes / No	
2	Copy of EMD	Yes / No	
3	PAN No.	Yes / No	
4	GST Registration	Yes / No	
5	Valid License	Yes / No	
6	Non Conviction Certificate	Yes / No	
7	Income Tax Returns of last three Financial years	Yes / No	
8	Certificate of experience in the field of Supply of serving diet to indoor patients for Hospital	Yes / No	
9	Scan copy of Terms and Conditions of the tender documents duly Stamped and Signed on each page.	Yes / No	
10	Annexure A&B duly stamped and signed on each pages	Yes / No	

It is verified that all the certificates/permissions/documents are valid and current as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the declaration part are as per the format prescribed by the Administration and it is clearly and distinctly understood by me/us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format of Administration.

I/We further undertake to produce on demand the original certificate/ permission/ document for verification at any stage during the processing of the tender.

Date:

Place:

Sign & Stamp of tenderer.

ANNEXURE – B

The following diet are to be provide to the indoor patient to Government Hospital, Daman.

FULL DIET:

Break fast: - 1 cup 7:30 a.m.	Tea/Milk (protein/horlicks/complan/honey/sugar) around 75-100 gms Upma/ Poha/ Sprouted Pulses or 1 boiled egg,/ omellette/ 2 slices wheat bread +butter/jam/sauce/veg sandwich/sheera/dhokla /idly + chutney/stuffed Puri / cornflakes+milk(for children) Any other suggested by Dietician
Lunch: - 2 Dry 12:00 noon 1cup	Chapatis Vegetable Preparation/egg curry/chicken curry/mutton/ (sprouted pulse/paneer preparation for vegetarians)
1 cup	Dal
1 cup	Rice/pulav
Snacks: - 1 cup 3:30p.m. 1packet 1 big	Tea/Milk Biscuits/wheat bread+butter/ jam/sauce/veg sandwich or Seasonal Fruit
Dinner: - 2 Dry 7:00p.m. 1 cup 1 cup	Chapatis Pulse Preparation Rice/masala khichadi/masala daliya/plain khichadi +kadhi
1 cup	Curd/veg raita

SOFT DIET: -

Break fast: - 1 cup 7:30 a.m.	Tea/Milk +protein/horlicks/honey/sugar) around 75-100 gms Upma/ Poha/ Sprouted Pulses or 1 boiled egg,/omellette/ 2 slices wheat bread +butter/jam/sauce/veg sandwich/sheera/dhokla /idly + chutney/stuffed Puri / corn flakes with milk(for children) Any other suggested by Dietician
Lunch: - 12:00 noon 1cup	Chapatis Vegetable Preparation /egg curry/chicken curry/mutton/ (sprouted pulse/paneer preparation for vegetarians)
1 cup	Dal
1 cup	Rice
1	Boiled Egg
Snacks: - 1 cup 3:30p.m. 1packet 1 big	Tea/Milk Biscuits/wheat bread+butter/ jam/sauce/veg sandwich or Seasonal Fruit
Dinner: - 2 Dry 7:00p.m. 1 cup 1 cup 1 cup	Chapatis Pulse Preparation Rice/khichadi +kadi Curd/veg raita

DIABETIC DIET:

Break fast: - 1 cup 7:30 a.m.		Tea/Milk +proteinex(without sugar) around 75-100 gms Upma/ Poha/ Sprouted Pulses or 1 boiled egg,/omellette/ 2 slices wheat bread +butter/sauce/veg sandwitch/stuffed Puri Any other suggested by Dietician
after 2 hours	1 Cup	Dhal Water
Lunch: - 12:00 noon	1cup	Chapatis Vegetable Preparation /egg curry/chicken curry/mutton/ (sprouted pulse/ paneer veg.preparation for vegetarians)
	1 cup 1	Dal Boiled Egg, salad
Snacks: - 3:30p.m.	1 cup 1packet or 1 big	Tea/Milk (without sugar) Biscuits/wheat bread + butter/veg sandwitch Seasonal Fruit
Dinner: - 7:00p.m.	2 Dry 1 cup 1 cup	Chapatis Pulse PreparationVeg daliya/plain daliya Curd/veg raita

HIGH PROTEIN DIET:

Break fast: - 1 cup 7:30 a.m.		Tea/Milk (protein/horlicks/honey/sugar) around 75-100 gms Upma/ Poha/ Sprouted Pulses or 2 boiled egg,/omellette/ 2 slices wheat bread +butter/jam/sauce/veg sandwitch/sheera/dhokla / idly + chutney/stuffed Puri Any other suggested by Dietician.
Lunch: - 12:00 noon	2 Dry 1cup	Chapatis Vegetable Preparation/egg curry/chicken curry/mutton curry) (sprouted pules/)/ paneer veg.preparation for vegetarians)
	1 cup 1 cup	Dal Rice/veg pulav Boiled Egg,salad
Snacks: - 3:30p.m.	1 cup 1packet 1 big	Tea/Milk Biscuits/wheat bread+butter/ jam/sauce/veg sandwitch or Seasonal Fruit
Dinner: - 7:00p.m.	2 Dry 1 cup 1 cup 1 cup	Chapatis Pulse Preparation Rice/masala khichadi/plain khichadi + kadhi Curd/veg raita Boiled Egg

HIGH CARBOHYDRATE DIET:

Break fast: - 1 cup	Tea/Milk (protein/horlicks/honey/sugar)
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7:30 a.m.

around 75-100 gms Upma/ Poha/ Sprouted Pulses or 1 boiled egg,/omellette/ 2 slices wheat bread +butter/jam/sauce/ veg sandwich/ sheera/dhokla /idly + chutney/stuffed Puri .Any other suggested by Dietician

Lunch: - 1 Dry
12:00 noon 1cup

Chapatis
Vegetable Preparation/ egg curry/ chicken curry /mutton (sprouted pulse/paneer veg. preparation for vegetarians)

1 cup
1 ½ cup
1 cup

Dal
Rice/veg pulav
rice water/ jaggary piece/sukadi/chicki

Snacks: - 1 cup
3:30p.m. 1packet

Tea/Milk
Biscuits/wheat bread+butter/ jam/sauce/veg sandwich
or
Seasonal Fruit

1 big

Dinner: - 2 Dry
7:00p.m. 1 cup

Chapatis
Pulse Preparation
Rice/khichdi (veg/plain) / Veg daliya/plain daliy
Curd/veg raita

1 cup

LIQUID DIET:

3-4 Hourly around 200ml -250ml

- 1 Milk
- 2 Soya milk
- 3 Dal Water
- 4 Soup
- 5 Rice + Dal Water
- 6 Fresh Buttermilk+coconut water
- 7 Cereal + Pulse Kanji
- 8 Rice kanji
- 9 Sago kanji
- 10 Fruit shake/crushed fruit custard

RT FEEDS:

Quantity and timing as per the Doctor's prescription:

HPD RTF:

Milk+soya milk
Milk + Egg/honey/protienex/complain/
Dal Water
Soup
Fresh Buttermilk+coconut water
Cereal + Pulses Water

HCD RTF:

Rice Water+complain/horlichs
Vegetable Water
Cereal Kanji
Sabudana Kanji
Milk+complain/horlicks/honey/skimmed milk powder

LOW PROTEIN DIET

Breakfast 7:30 a.m.	: - 1 Cup	Tea/Milk (Sugar) around 75-100 gms Upma/ Poha/ 2 slices wheat bread +butter/jam/sauce/veg sandwitch/sheera/dhokla /idly + chutney/stuffed Puri. Any other suggested by Dietician.
Lunch 12.00 noon	: - 1 Dry	Chapatis, 1 cup Vegetable Preparation, 1 cup Dal + curd, butter milk, 1 ½ cup Rice/pulav+ rice water
Snacks 3.30 pm	: -1 cup	Tea/Milk, 1 packet Biscuits/wheat bread+butter/ jam/ sauce/veg sandwitch
Dinner 7.00 pm	: - 2 Dry	Chapatis, 1 cup Mix veg., 1 cup Rice/ khichadi (veg./plain)// Veg. daliya /plain daliya, 1 cup Curd/veg raita.

- All T.B. and AIDS patients should serve in disposable plates.
- All I.C.U. patients should also serve in the disposable and close vessels.
- All serving people should wear clean uniform with cap, mask and gloves.
- Medical Check up of all workers should be done annually.


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PRICE BID

Diet Serve to the Indoor patients of Government Hospital, Daman

Sr. No.	Type of Diet	Rate Per Day/ Per Patient
1.	Full Diet	
2.	Soft Diet	
3	Diabetic Diet	
4	High Protein Diet	
5	High Carbohydrate Diet	
6	Liquid Diet	
7	RT Feeds	
8	Low Protein Diet	

Note: Rate should be inclusive all the taxes.


(Dr. Shailesh Arlekar)
I/c. Medical Superintendent,
Government Hospital, Daman