

Purchase of CSSD Material for OT at Government Hospital, Daman 2019-20



U.T. ADMINISTRATION OF DAMAN AND DIU
OFFICE OF THE MEDICAL SUPERINTENDENT
GOVERNMENT HOSPITAL, MARWAD, DAMAN
PH.NO.0260-2254965
EMAIL ID: ghddmn@gmail.com

E-TENDER NOTICE

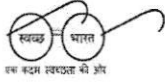
No.GHD/DMN/E-TENDER CSSD MATERIAL /2019-20/446 Dated:24.06.19

The office of the Medical Superintendent, Government Hospital, Daman, invites sealed tender for Purchase of CSSD Material for Govt. Hospital, Daman from the reputed Manufacturer/Authorized Distributors/ Supplier, so as to reach on or before 15.07.2019 upto 12.00 hrs. by post/Courier or deposit into the tender box kept in the office of the undersigned.

Further details and downloading of tender documents, please visit www.daman.nic.in.

Sd/-

Medical Superintendent
Government Hospital, Daman.



U.T.ADMINISTRATION OF DAMAN AND DIU
OFFICE OF THE MEDICAL SUPERINTENDENT
GOVERNMENT HOSPITAL, MARWAD, DAMAN
PH.NO.0260-2254965/2254266
EMAIL ID: ghddmn@gmail.com

No.GHD/DMN/ E-TENDER CSSD MATERIAL/2019-20/446

Dated: 22/06/2019

E-TENDER (ON LINE NOTICE)

The Medical Superintendent, Government Hospital, Daman on behalf of President of India, invites tender for purchase of CSSD Material. Online on www.ddtenders.gov.in. from manufacturer/Authorized Dealers/Suppliers having valid license. The tender notice also available on www.daman.nic.in

(Dr. Shailesh Arlekar)
I/c. Medical Superintendent,
Government Hospital, Daman

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OFFICE OF THE MEDICAL SUPERINTENDENT
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No.GHD/DMN/ E-TENDER CSSD MATERIAL/2019-20/445

Dated: 22/06/2019

E-TENDER (ON LINE) NOTICE

The Medical Superintendent, Government Hospital, Daman on behalf of president of India, invites tenders for following items through on –line on <http://ddtenders.gov.in> from the manufacturer/Authorized Dealers/suppliers having valid License. The tender notice also available on www.daman.nic.in

Sr. No.	Description Items	Estimated cost	EMD (in the form of FDR)	Tender fees (Non refundable)
01	Purchase of CSSD (Central Sterile Services Department) Material at Government Hospital, Daman	Rs.4,84,000/-	Rs. 14,520/-	Rs.1000/-
Bid document downloading Start Date			25.06.2019, 17:00 Hrs.	
Last date of submission of online tender document: up to			15.07.2019 12.00 Hrs.	
On line opening of price Bid :			After Technical Stage evaluation	
Bidders have to submit price bid in Electronic format only on www.ddtenders.gov.in till the last date and time for submission. Price bid in physical formant shall not be accepted in any case.				
Submission of tender fees in the form of DD, EMD in the form of FDR and other supporting documents i.e. copy of valid license from competent authority, copy of GST Registration and copy of PAN of income Tax etc, and terms and condition duly signed in hard copy as well as online to the undersigned by RPAD/Speed post/by hand on or before 15.07.2019 upto 12.00 hours, however, Tender Inviting authority shall not be responsible for any postal delay.				
The tender inviting authority reserves the right to accept or reject any or all the tenders to be received without assigning any reasons thereof.				
Bidder shall have to post their queries on E-mail address: ghddmn@gmail.com on or before dated 15.07.2019 upto 11.00 hours.				
In case bidder needs any clarification or if training required for participating in online tender, they can contact the following website. www.ddtenders.gov.in www.daman.nic.in				


(Dr. Shailesh Arlekar)
I/c. Medical Superintendent,
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Dated: 22/06/2019

TERMS & CONDITIONS

Terms and Conditions for the “PURCHASE OF CSSD MATERIAL at GOVERNMENT HOSPITAL, DAMAN.”

• **Instructions to Bidders :**

- 1) All Tender Documents can be downloaded free from the website <https://ddtenders.gov.in>
- 2) All bids should be submitted online on the website <https://ddtenders.gov.in>
- 3) The user can get a copy of instructions to online participation from the website <https://ddtenders.gov.in>
- 4) The suppliers should register on the website through the “New Supplier” link provided at the home page, the registration on the site should not be taken as registration or empanelment or any other form of registration with the tendering authority.
- 5) The application for training and issue of digital signature certificates should be made at least 72 hours in advance to the due date and time of tender submission.
- 6) For all queries regarding tender specifications and any other clauses included in the tender document should be addressed to personnel in tendering office address provided below:
The Medical superintendent,
Government Hospital, Daman- 396210
Tel .0260-2254965/9909943025
- 7) All documents scanned/attached should be legible / readable. A hard copy of the same may be send which the department will be use if required. Uploading the required documents in <https://ddtenders.gov.in> is essential.
- 8) The Bidder has to give compliance for each quoted product for any false /misleading statement in compliance found any time during the procurement process, the bid shall be out rightly rejected & EMD shall be forfeited.

Key dates:

Online document download Start Date	:	25.06.2019, 17:00 Hrs.
Online document download End Date	:	15.07.2019, 12:00 Hrs.
Online Bid Submission Start Date	:	25.06.2019, 17.00 Hrs.
Online Bid Submission Closing Date	:	15.07.2019, 12.00 Hrs.
Online Bid opening date for Technical Stage :		15.07.2019, 15.00 Hrs.

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The Tenders shall be submitted in two-bid system, wherein the Technical bid and Financial Bid is to be filled online on <https://ddtenders.gov.in> and the EMD and Tender Fee has to be submitted in Tender Box along with a covering letter. The envelope should be super scribing as **“e-Tender - Sealed Cover of Bid for PURCHASE OF CSSD MATERIAL at GOVERNMENT HOSPITAL DAMAN.”**

”. The EMD and Tender Fees should be enclosed with BID only

Tender Fees (Non Refundable) Rs.1,000/- :

- a. The Tender Fees should not be forwarded by cash.
- b. The Tender Fees (Non Refundable) will be accepted only in form of DD in favor of **The Medical Superintendent, Government Hospital, Daman** from any Nationalized or Scheduled Bank of India payable in Daman.
- c. All tenders must be accompanied by Tender fees as specified in schedule otherwise tender will be rejected.

The Earnest Money Deposit (Refundable) Rs.14,520/- :

- a. All tenders must be accompanied by EMD as specified in schedule otherwise tender will be rejected.
- b. EMD can be paid in either of the form of following:
 - i. A/c Payee Demand Draft
 - ii. Fixed Deposit Receipts

In favor of **The Medical superintendent, Government Hospital, Daman** from any Nationalized or Scheduled Bank authorized by RBI to undertake Government Business.

- c. EMD should be valid upto **12 (Twelve Months)** from the date of its issuance.
- d. EMD in any other forms will not be accepted.
- e. EMD/Security Deposit shall be liable to be forfeited in following circumstances:
 - i. Tender is rejected due to failure of supply the requisite documents in proper format or giving any misleading statement or submission of false affidavit or fabricated documents.
 - ii. In case, the contractor does not execute the supply order placed with him within stipulated time, the EMD of the contractor will be forfeited to the Government

and the contract for the supply shall be terminated with no further liabilities on either party to the contract.

- iii. Tenderer fails to replace the goods declared to be not of standard quality or not conforming to acceptable standards or found to be decayed/spoilt.
- f. The amount of Earnest Money paid by the tenderer(s) whose tenders are not accepted will be refunded to them by cheque or Demand Draft (as may be convenient to the Tender Inviting Officer if the amount is above Rs.200/-) drawn on any Nationalized or Scheduled Bank payable at Daman. Where this mode of payment is not possible the amount will be refunded at the cost of the tenderer.
- g. Only on satisfactory completion of the supply order for and on payment of all bills of the contractor, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
- h. In case of failure to supply the store, materials etc. ordered for, as per conditions and within the stipulated time, the same articles will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting Officer and the loss to the Government on account of such purchases(s) shall be recovered from the former contractor Security Deposit/Earnest Money or bills payable. The contractor shall have no right to dispute with such procedure.
- i. The Earnest Money(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Earnest Money required by these conditions.

Security Deposit: (SD)

- a. The successful tenderer will have to pay within 10 days from the date of demand, an amount equal to **10%** of the total value of articles, which may be ordered, as the amount of security deposit.
- b. Non receipt of Security Deposit within stipulated time will result in automatic cancellation of the order for supply without any intimation.
- c. The Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Security Deposit required by these conditions.
- d. In case of failure to replace the accepted and rejected articles from the supplies made, as mentioned in the conditions the loss undergone by the Government will be recovered from the contractor Security Deposit or payment due of any bill(s) to the extent required.
- e. The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the contractor is bound to abide by the limit given and liable to make good for the loss made to the Government on account of his failure to abide by the time limit.

• **Conditions of Contract :**

1. ACCEPTANCE OF TENDER:

- a. The tender is liable for rejection due to any of the reasons mentioned below:
 - i. Non-Submission of tender within stipulated time online.
 - ii. Submission of tender physically in the Office but not submitted online on <https://ddtenders.gov.in>
 - iii. Tender is unsigned or not initialed on each page or with unauthenticated corrections.
 - iv. Non-payment of Earnest Money Deposit.
 - v. Non-Submission of required documents as mentioned in Annexure A & B.
 - vi. Conditional/vague offers.
 - vii. Unsatisfactory past performance of the tenderer.
 - viii. Items with major changes/deviations in specifications/ standard/ grade/ packing/ quality offered.
 - ix. Submission of misleading/contradictory/false statement or information and fabricated/ invalid documents.
 - x. Tenders not filled up properly.
 - xi. overwriting correction or erasures will be considered
- b. Any discount which the bidder wants to give has to be considered and total final bid amount has to be mentioned clearly in the price bid form on <https://ddtenders.gov.in>
- c. Discount offered after price bid opening will not be considered.
- d. The consolidated rates entered in the online website will be taken in to account for preparing price statements. However the tender who is found technically acceptable as well as lowest in terms of evaluated rates only is considered for placing the order.
- e. The Medical Superintendent, Government Hospital, Daman may seek any clarifications / explanation / documentary evidence related to offer at any stage from tenderer if required.
- f. The rate should be quoted in the prescribed form given by the department; **the rate should be valid upto One Year from the date of tenderization Inclusive of All Taxes.**
- g. All/Taxes/Duties/Royalties Charges payable on the sales/transport & Packaging etc. within and/or outside the state shall be payable by the supplier.
- h. The decision of the Tender Inviting Officer for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
- i. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.

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- j. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
- k. The rate(s) quoted should be strictly for free delivery at FOR Govt. Hospital Daman and will be valid and operative for supply orders issued within one year from the date of invitation of tenders.
- l. Rates quoted for items other than required specification/mark/manufacture may not be considered. However, indigenous manufactures may quote their own makes provided the specifications/mark/manufacture.
- m. The tendered should specify the name of the manufacturer for the item quoted by him along with catalogue of the item.
- n. Where specification / mark/ manufacture are not specifying by this office, the rates should be quoted only for the first class and standard quality only.
- o. Order once placed the department shall not take any responsibility of unloading the goods; the successful bidder has to make arrangements for unloading at the site.
- p. The tenderer may be called for a sample / demonstration of the items quoted for which they will be informed one week in advance for arranging the necessary sample / demonstration in the hospital on a suitable date and time failing which the tender will be rejected.
- q. The tendered quantity is tentative and the actual purchase can be 20% less or more than the quantity put to tender for all items and the tenderer is bound to supply such requirement without any demur.
- r. The bidder should not have quoted price more than MRP in this tender to any Govt./Semi Govt./public sector undertaking.
- s. If any time during the period of contract, the price of tendered items is reduced or brought down by any law or Act of the central or state government or by the bidder himself, the bidder shall be bound to inform the government hospital daman, immediately about such reduction in the such contracted prices. Tender inviting authority is empowered to unilaterally effect such reduction as is necessary in rate in case the bidder fails to notify or fails to agree for such reduction of rates.
- t. All items supplied, the expiry date i.e. the date up to which the Drugs shall retain its efficacy and potency shall be for a period of at least 24Months from the date of its manufacture and at the time of supply, should have minimum 5/6 th shelf life from the date of manufacture when supplied. It is imperative that the materials supplied are in proper packaging capable of protecting the drug throughout their shelf life. Materials supplied without following the above conditions will be rejected. In case of Non Drug items where there is no expiry date claimed by the bidder/supplier the minimum 5/6th shelf life is not applicable.
However in case of imported items, small ordered items (i.e. small ordered quantity in comparison to the batch manufacturing size) are exempted from 5/6th Shelf life, with an under taking from the supplier that if the item expires being not utilized then the

supplier shall replace the whole expired item with fresh batch(s) of supply. However at the time of supply the item should have minimum 70% of the remaining shelf life from the date of manufacture.

2. Bid Evaluation Methodology :

A. Preliminary Evaluation:

- Tender Fee and EMD Submission.
- Scrutiny of Annexure A & B.

B. Technical Evaluation:

- Scrutiny of technical specifications and other relevant documents as asked by the department with the quoted specification.
- Scrutiny of Compliance Statement given by the bidder.
- Technical Demonstration if required.
- Sample verification of CSSD Materials will be done by the department.

C. Financial Evaluation: Lowest rate quoted offered by Technically Qualified Bidders

3. PAYMENT TERMS :

- 100% of the invoice amount will be paid only after competition of supply of material successfully and submission of Security deposit i.e. 10% of the tender value.
- Price escalation clause will not be entertained under any circumstances.
- All bills should be in **TRIPPLICATE** and should invariably mention the number and date of work order.
- All bills for amount above Rs..5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs..5,000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
- Each bill in which GST is charged must contain the following certificates on the body of the bill: **"CERTIFIED"** that the sale on which Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Sale Tax on these sale is not more than what is payable under the provisions of relevant Act or Rules made there under".
- No extra charge for transportation, forwarding and insurance etc. will be paid on the rates quoted.
- The rates should be quoted only for the work specified in the list of requirement.

Termination for Default: Contract may be terminated by the Authority if :

- If the supplier fails to execute the supply within the stipulated time, the Purchaser is at liberty to make alternative purchase, in the event of making **ALTERNATIVE PURCHASE**, the supplier will be imposed penalty apart from the forfeiture of Performance Guarantee. The excess expenditure over and above contracted prices

incurred by the Purchaser in making such purchases from any other sources or in the open market or from any other supplier who has quoted higher rates and other losses sustained in the process, shall be recovered from the Performance Security or from any other money due and become due to the Supplier and in the event of such amount being insufficient, the balance will be recovered personally from the Supplier.

- b. The supplies of **CSSD Material for Government Hospital, Daman** of inferior quality standard or of different specifications, doses/content, brand, manufacturer etc. other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier has to replace the same at his own cost and risk.
- c. The order may be cancelled after expiry of delivery period as mentioned in the supply order and the supplier shall also suffer forfeiture of the Performance Security and shall invite other penal action like blacklisting / disqualification from participating in present and future tenders.
- d. Authority will be at liberty to terminate by assigning justifiable reason thereof the contract either wholly or in part on one month notice. The Supplier will not be entitled for any compensation whatsoever in respect of such termination.
- e. If the Supplier, in the judgment of the Authority has engaged in corrupt or fraudulent practices in competing for or in executing the contract.


For the purpose of this Clause :

“Corrupt practice” means offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“Fraudulent practice” means a mis-presentation / hiding of facts in order to influence a procurement process or the execution of a contract to the detriment of the other bidders, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the other bidders of the benefits of free and open competition.

- f. For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the Authority, and the supplier shall be liable for all losses sustained by the Authority, in consequence of the termination which may be recovered personally from the supplier or from his properties, as per rules.
- g. Non performance of any of the contract provisions will disqualify a firm to participate in the tender for the next five years.
- h. In all the above conditions, the decision of the Authority shall be final and binding.

Signature of Agency
With Rubber Stamp


Medical superintendent,
Government Hospital, Daman

ANNEXURE - A

UNDERTAKING :

From: M/s.....

No.....

.....

To,
The Medical Superintendent,
Government Hospital, Marwad,
Daman – 396210.

Sub: Purchase of CSSD Material use at Government Hospital, Daman.

Ref: Tender Enq #.....

Sir,

I/We enclose the necessary documents duly signed, as shown in Annexure 'B' (in order in which they are mentioned). I/We have carefully read and understood the terms and conditions stated in the tenders from and I/We shall abide by all these conditions. I/We further endorse that in particular, the terms and conditions of Delivery Period, Payment Terms, Place of Delivery etc are acceptable to me/us and no representation will be made by me/us afterwards for altering the same.

I/We verify the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents for verification on demand. I/We undertake to upload the attested copies of certificates/documents required on the website.

I/We will be cautious to see that the uploaded scan documents are legible and I/We understand that if the documents are not legible, my/our tender will be rejected.

I/We verify that I/We are in possession of the requisite licenses/permits required for the manufacture /supply /sale /distribution of the items and further verify that the said licenses/permits have not been revoked/ cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been declared defaulter, blacklisted or debarred by any State or Central Government or Constitutional authority or Financial Institution or Judicial Court or any Government undertakings.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Officer or failure to comply with any contractual requirement laid down by you will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the UT Administration.

Thanking You,

Yours faithfully,
Sign & Stamp of Tenderer

ANNEXURE - B

SCHEDULE OF DOCUMENTS ATTACHED

Sr. No.	Document / Certificate	Uploaded & Enclosed	At page No.
A.	General Documents :	Yes / No	
1.	Copy of Tender fees	Yes / No	
2.	Copy of EMD	Yes / No	
3.	PAN No.	Yes / No	
4.	GST Registration.	Yes / No	
5.	Income Tax Returns of last three years	Yes / No	
6.	Partnership Deed / Memorandum / Registration of Firm, etc.	Yes / No	
7.	Chartered Accountant Certificate regarding Annual Turnover of Rs. 1 Crore in last three financial years.	Yes / No	
8.	Verification, Undertaking, Checklist and Documents as per Annexure - A.	Yes / No	
9.	Scan copy of Terms and Conditions of the tender documents duly Stamped and Signed on each page.	Yes / No	
10.	Schedule of specifications (Scope of Work) duly stamped and signed on each pages.	Yes / No	
11.	Certificate from the respective manufacture company indicating your firm as authorized dealer/supplier for their product	Yes / No	
12.	Other relevant Certificates i.e. US FDA / CE / ISO/WHO standards for quoted product.	Yes / No	
13.	Certificate of experience in the field of supply of CSSD Material	Yes / No	
14.	An Undertaking duly signed by a responsible person of the firm that the firm is not black listed anywhere.	Yes / No	

It is verified that all the certificates/permissions/documents are valid and current as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the declaration part are as per the format prescribed by the Administration and it is clearly and distinctly understood by me/us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format of Administration.

I/We further undertake to produce on demand the original certificate/ permission/ document for verification at any stage during the processing of the tender.

Date:

Place:

Sign & Stamp of tenderer.

SCOPE OF WORK:

Schedule of Requirements, Specifications and Allied Technical Details:

Purchase of CSSD Material for OT at Government Hospital, Daman for the Year 2019-20.

Please mentioned Offered Company for Quoted Items Only as mentioned below and attach the Scan copy of the same. Format is as under :

U.T.ADMINISTRATION OF DAMAN AND DIU						
OFFICE OF THE MEDICAL SUPERINTENDENT						
PH.NO.0260-2254965/2254266						
EMAIL ID: ghddmn@gmail.com						
TECHNICAL BID FOR CSSD MATERIAL FOR GOVT.HOSPITAL DAMAN 2019-20						
No.GHD/DMN/ E-TENDER CSSD MATERIAL /2019-20/446 Dated:22.06.2019						
Sr. No.	Particulars	Required Mfg. Company	Unit	Qty Required	Offered Manufacturing Company	Remark
1	Chemical Indicator Strip	J&J, Steri Techno,3M India Limited or "Equivalent"	1 pkt	40		
2	Biological Indicator	J&J, Steri Techno,3M India Limited or "Equivalent"	1 Nos.	100		
3	Plasma Packing Pouch (Code: 12342)	J&J, Steri Techno,3M India Limited or "Equivalent"	1 box	12		
4	Steam Autoclave Roll 5cm X 200mtr	Steri Techno,3M India Limited or "Equivalent"	1 Nos.	20		
5	Steam Autoclave Roll 7.5cm X 200mtr	Steri Techno,3M India Limited or "Equivalent"	1 Nos.	20		
6	Steam Autoclave Roll 10cm X 200mtr	Steri Techno,3M India Limited or "Equivalent"	1 Nos.	25		
7	Steam Autoclave Roll 15cm X 200mtr	Steri Techno,3M India Limited or "Equivalent"	1 Nos.	30		

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8	Steam Autoclave Roll 20cm X 200mtr	Steri Techno,3M India Limited or "Equivalent"	1 Nos.	15		
9	Steam Autoclave Roll 25cm X 200mtr	Steri Techno,3M India Limited or "Equivalent"	1 Nos.	15		
10	Steam Autoclave Roll 30cm X 200mtr	Steri Techno,3M India Limited or "Equivalent"	1 Nos.	25		
11	Steam Indicator Tape	Steri Techno,3M India Limited, 5 S or "Equivalent"	1 Nos.	120		

Signature of Suppliers / Dealers
With Rubber Stamp



Medical superintendent,
Government Hospital, Daman