

**UT Administration of Daman & Diu**  
Office of the Superintendent of Police,  
Police Head Quarter, Dunetha  
Daman – 396 210

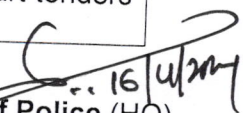
**(Police Department)**

No. 462/SPHQ/DMN/GNL/ Lunch/Dinner/Election – 2019/ 1737043 Dated: - 15/04/2019

**SHORT TERM TENDER NOTICE**

Tenders are hereby invited by the undersigned on the behalf of the president of India from interested joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions having capacity to supply Food items “**Dinner, Lunch, Breakfast and Nasta**” for 1000 persons and keep supplying for a period of 02 days from evening of 22/04/2019 and from morning of 23/04/2019 to till evening, as per approved standard ingredients fixed for hygienic and nutritional food products, to Police Forces to be deployed During the Lok Sabha Election – 2019, so as to reach by register post/courier on or before **20/04/2019 up to 15.00 hrs** and the same will be opened on the same day , if possible, in the office chamber of Superintendent of Police, Daman.

Sr. No.	Name of Work	EMD (Earnest Money Deposit)	Tender Fees (Non- Refundable)
1.	Providing Lunch, Dinner and Refreshment with water bottle during the Lok Sabha election – 2019	₹.5000/- (Five Thousand rupees Only)	₹. 500/- (Five Hundred)
2.	Last date for submission of tender with tender fee and EMD in form of Cheque/DD/FDR, EMD and other relevant document mentioned tender document as mentioned in the checklist of this tender document.		20/04/2019 at 15:00 Hours
3.	Bid Validity		180 Days
4.	Opening of <b>Bid: - Bids</b> will be opened on same 20/04/2019 at 15:00 Hours, if Possible, if Possible		
5.	Address for submission of physical Bids	<b>O/o The Superintendent of Police,(HQ)</b> Police Head Quarters, Airport road, Dunetha, Nani Daman, Daman – 396 210	
6.	The Purchase Committee reserves the right to accept/ reject any or all or part tenders without assigning any reasons thereof.		

  
**Supdt of Police, (HQ)**  
Police Head Quarters,  
Dunetha – Daman – 396 210  
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Copy to:-

1. The District Informatics Officer (NIC) Daman for Publishing on <http://daman.nic.in> website.
2. All Head of Office, Daman (U.T.) for wide publicity
3. Copy to all required Firms/ agencies/ manufactures for information and necessary action.
4. Daman Police website <http://ddpolice.gov.in> for publishing the tender document, please

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**General Terms and conditions**

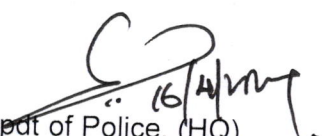
(These terms and conditions are generic in nature, which have been mentioned for the knowledge of the bidders and bidders are advised to read carefully before submitting their bid(s))

**No. 462/SPHQ/DMN/GNL/ Lunch/Dinner/Election – 2019/ 17 37003 Dated: - 15/04/2019**

1. The envelope containing tender should be super scribed the word “Tender for providing **“Dinner & Lunch and Breakfast and Nasta”** during the Lok Sabha Election - 2019”.
2. The price bid shall include all levies/ taxes like GST, Transportation, Customs, support service etc. No extra charges for packaging, forwarding, manpower, and insurance etc. will be paid on the rates quoted in the price bid.
3. All **Food items** should be free delivered within stipulated time period mentioned in the supply order at Police Head Quarters, Daman.
4. The Purchase Committee of Police Department may, at its sole discretion, waive any minor infirmity, nonconformity in a Bid which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.
5. The Bidder is expected to examine all instructions and specification and details of the edible items in the Bidding document. Failure to furnish all required information may result in the rejection of its Bid.
6. The bid should be quoted only for the **Dinner & Lunch and Breakfast and Nasta** “items specified in the schedule list of requirements and should be for the **Food items** of given specifications confirm to the standard(s) requirements of the given specification/mark.
7. The quality of the **Food items** should be standard and if any incident occurs due to the quality of the **Food item**, it will be the sole responsibility of the Hotelier/supplier supplying the **Food item**.
8. The supplier shall provide the food items (Dinner & Lunch and Breakfast and Nasta) in food packets, so packed that packets are spill proof and self contained with plastic cutlery to be eaten comfortably.
9. All participating bidder(s) should send Earnest Money Deposit along-with physical tender for an amount of Rs. **5000/-** (Five Thousand Rupees Only) by drawing a Cheque / Fixed Deposit Receipt (FDR)/Bank Guarantee (BG)/ Demand Draft (DD)/ on any scheduled Bank, in favour of DIGP, DD, Daman.
10. The E.M.D. Deposited by the bidder(s) will be returned to bidder(s), whose tender are not accepted.
11. No interest will be payable on this amount The EMD shall also stand forfeited in the event of premature withdrawal of the tender(s) by any of the bidder(s).



12. The bidder must submit details of certificate, indicating his past experience in the execution of similar types of works with govt. or private agencies.
13. The supplier/ bidder will have to replace the same at his own cost and risk on intimation of non-acceptance of any **Food items**.
14. In case, failure to replace the unaccepted & rejected **Food items** from supplies made by supplier/ bidder as mentioned in the conditions, the loss undergone by the government will be recovered from the supplier from payment due of any bill(s) to the extent required.
15. All bills should be in triplicate and should invariably be mentioned the number and date of supply order and bill should carry PAN Card and GST Number on the top or bottom of the bill.
16. All bills should be pre-receipted on a revenue stamp of proper value. Bills which are not pre-receipted on revenue stamp will not be accepted for payment
17. Each bills in which GST is charged shall be according to the **rules made there under and the amount charged on account of GST on these goods shall not be more than what is payable under the provision of relevant act of the rules made there under.**
18. All the legal matter pertaining to this e-tender will be handled \ settled in Daman district jurisdiction only.
19. No Separate agreement will be required to be signed by the successful bidder for the purpose of the contract for supply **Food items** on the rates mentioned in the commercial / price bid by the bidder.
20. If there are any corrigendum/clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online. .
21. The successful joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions shall be having a capacity to supply Food items (**Dinner & Lunch and Breakfast and Nasta**) of 1000 persons in a one day.
22. The successful joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions shall supply 1000 food packets on 22/04/2019 (Evening - Dinner ) and 1000 food packets of Breakfast, 1000 food packets of Lunch and 1000 food packets of Nasta shall be supplied on 23/04/2019 along with the 4000 Nos. water bottles.
23. Delivery of the food items shall be made as per the delivery schedule (Annexure – B) of this tender document.

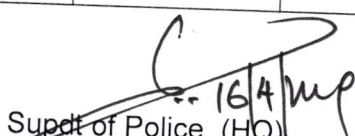
  
Supdt of Police, (HQ)  
Police Head Quarters,  
Dunetha – Daman  
396 210

**SCHEDULE**  
**ANNEXURE - A**

PRICE SCHEDULE FOR SUPPLY OF DINNER & LUNCH AND BREAKFAST AND NASTA"  
DURING THE LOK SABHA ELECTION - 2019 TO THE POLICE DEPARTMENT OF DAMAN  
AND DIU (U.T.)

Sr, No	Food item in food Packets	Total No. of Quantity required	Rate per food Packet	GST	Total Amount
1.	Dinner ( Veg Sabji - Paneer Sabji - Roti /Puri - Dal - Rice - Salad - Sweet )	1000 Nos.			
2.	Breakfast ( Tea or coffee - Poha or Upma )	1000 Nos.			
3.	Lunch ( Veg Sabji - Paneer Sabji - Roti /Puri - Dal - Rice - Salad - Sweet )	1000 Nos.			
4.	Nasta ( Tea or coffee - Samosa Two pieces - Biscuit )	1000 Nos.			
5.	Water Bottle (500ml.)	4000 Nos.			

Signature of the Supplier's  
With Seal

  
Supdt of Police, (HQ)  
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369 210

• **IMPORTANT:**

1. The successful joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions shall be having a capacity to supply Food items (**Dinner & Lunch and Breakfast and Nasta**) of 1000 persons in a one day.
2. The successful joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions shall supply 1000 food packets on 22/04/2019 (Evening - Dinner ) and 1000 food packets of Breakfast, 1000 food packets of Lunch and 1000 food packets of Nasta shall be supplied on 23/04/2019 along with the 4000 Nos. water bottles.



## CHECK LIST

### Other information for Bidder

All the participating joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions are requested to upload and send self attested legible documentary proof of the following documents with their bid. In the absence of any of the following documents, the bid will be disqualified/rejected straightway without any further clarification:-

SI No	Description	Yes/No
1.	E.M.D. of ₹. 5000- in form of Account Payee cheque / Account Payee Demand Draft, Fixed Deposit Receipt, or Bank Guarantee from any of the Banks IN FAVOUR OF DIGP/DD, DAMAN.	
2.	Tender Fee ₹. 500/- in form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the Banks IN FAVOUR OF DIGP/DD, DAMAN.	
3.	<b>Only GST (IGST/CGST/SGST/UGST) registered</b> joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions <b>are eligible to fill this Tender.</b>	
4.	The successful joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions having capacity to supply Lunch & Dinner and Breakfast and Nasta of 1000 persons in a one day.	
5.	Have the firm attached an undertaking for non-blacklisting of firm and non-registration of criminal case?	
6.	Have the Firm attach the legible copy of valid Registration Certificate with DGS&D/NSIC/MSME, if claim for EMD exemption with the bid.	
7.	Copy of PAN Card	
8.	Details of Aadhar Card No.	
9.	GST (IGST/UGST/UGST) registered Number	
10.	Bank details as follows	
	Name of the Bank/ Branch	
	Account No. of Bidder	
	Type of Account	
	IFSC Code of the Bank	
	MICR Code of the Bank	

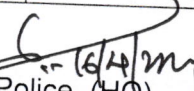
Signature of the bidder  
With Seal.

**DELIVERY SCHEDULE**

**ANNEXURE - B**

DELIVERY SCHEDULE FOR SUPPLY OF DINNER & LUNCH AND BREAKFAST AND NASTA" DURING THE LOK SABHA ELECTION - 2019 TO THE POLICE DEPARTMENT OF DAMAN AND DIU (U.T.)

Sr, No	Food item in food Packets	Total No. of Quantity required	Date	Time
1.	Dinner ( Veg Sabji - Paneer Sabji - Roti /Puri - Dal - Rice - Salad - Sweet )	1000 Nos.	22/04/2019	18:00 Hours
2.	Breakfast ( Tea or coffee - Poha or Upma )	1000 Nos.	23/04/2019	07:00 Hours
3.	Lunch ( Veg Sabji - Paneer Sabji - Roti /Puri - Dal - Rice - Salad - Sweet )	1000 Nos.	23/04/2019	13:00 Hours
4.	Nasta ( Tea or coffee - Samosa Two pieces - Biscuit )	1000 Nos.	23/04/2019	16:30 Hours
5.	Water Bottle (500ml.)	1000 Nos.	22/04/2019	18:00 Hours
6.	Water Bottle	1000 Nos.	23/04/2019	07:00 Hours
7.	Water Bottle	2000 Nos.	23/04/2019	13:00 Hours

  
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