

No.PWD/DMN/AB/TC/2215/WO-84/2019-20/ 884

Dated: - 24 / 2 / 2020

To,  
**M/s. HP Infosys,**  
Pro. Dinesh V. Suva,  
Ravi Jyoti Apartment,  
Flat No.201, Jyotinagar Circle,  
Near Crystal Mall,  
Kalawad Road Rajkot,  
Gujarat-360003.

**Sub. : Annual Maintenance and purchase of consumables for computers at PWD, Daman for the year 2019-20.**

**Ref :** 1. Performance Guarantee submitted by you vide your letter No.Nil,  
Dated:-03-12-2019. For above work.  
2. This office letter of acceptance of tender No.'EE-I/PWD/DMN/AB/TC/2019-20/  
2215/WO-84/5821, Dated: 28/11/2019.

Dear Sir (s),

1. You are requested to contact the Assistant Engineers P.W.D., Sub Division No.IV for taking possession of site and starting the work at once.
2. In continuation to the letter referred above, you are requested to attend this office to complete formal agreement within 15 days from the date of issue of this letter.

Yours faithfully,



**(Sandip R. Tamboli)**

I/c. Executive Engineer,  
For and on behalf of President of India,  
P.W.D.W.D.- I., Daman.

Copy f.w.c.c to: - The Superintending Engineer, P.W.D., Daman.

Copy to:-

1. The Member of Parliament, Daman & Diu, Daman..... for information.
2. The Collector, Daman..... for information.
3. The Labour & Employment Officer, Daman..... for information.  
The Commissioner, (VAT), Moti Daman.
5. The Asstt. Engineer, P.W.D., Sub-Division No.IV Daman..... With a copy to the agreement, schedule of quantities with accepted rates. The revised estimate may be submitted inclusive of excess / savings of quantities, extra items of any, A register as per Appendix 8, S-ection 4.24 should be maintained. It shall be the personal responsibility of the Asstt. Engineer to restrict the expenditure on work-charges employees, daily wages workers, and procurement of petty / Miscellaneous items required for this work, under the stipulated amount of contingency, within 5% of the estimated cost.
6. The Income Tax Office, Nani Daman.
7. The Ministry of Finance, Department of Revenue, Central Board of Excise & Customs, Zone, Vadodara, Central Excise, Customs & Service Tax, Daman Commissionerate, Office of the Superintendent, Central Excise, Customs & Service Tax, Range-V, Division-Daman-III, 3<sup>rd</sup> floor, 'D' type Bldg. Opp. Somnath Cine Max, Somnath, Dabhel, Daman.
8. The Ministry of Finance, Department of Revenue, Central Board of Excise & Customs, Zone, Vadodara, Central Excise, Customs & Service Tax, Daman Commissionerate, Office of the Assistant Commissioner, Central Excise, Customs & Service Tax, Division-Daman-III, 1<sup>st</sup> floor, 'D' type Bldg., Opp. Somnath Cine Max, Somnath, Dabhel, Daman.
9. The Work Bill Auditor..... with copy of agreement etc.
11. The Technical Section..... with copy of following documents required for revision of estimate.
  - a. Comparative Statements of tender received.
  - b. Papers leading to acceptance of tender.



भारत सरकार,  
संघ प्रदेश दमण एवं दीव प्रशासन,  
कार्यपालक अभियंता का कार्यालय,  
लोक निर्माण विभाग,  
निर्माण प्रभाग सं. I,  
दमण - ३९६ २२०.

सं. लोनिवि/दमण/एबी/टीसी/२२१५/काआ-८४/२०१९-२०/ ४४५

दिनांक: 24 / 12 / 2020

सेवा में.

M/s. HP Infosys,  
Pro. Dinesh V. Suva,  
Ravi Jyoti Appartment,  
Flat No.201, Jyotinagar Circle,  
Near Crystal Mall,  
Kalawad Road Rajkot,  
Gujarat-360003.

**विषय :- Annual Maintenance and purchase of consumables for computers at PWD,  
Daman for the year 2019-20.**

- संदर्भ :-**
१. उक्त कार्य के लिए कार्य निष्पादन गारंट हेतु प्रस्तुत आपका पत्र सं. शून्य,  
दिनांक: ०३-१२-२०१९.
  २. इस कार्यालय का आशय पत्र/निविदा स्वीकृति पत्र सं. निप्र-१/लोनिवि/दमण/  
एबी/टीसी/२०१९-२०/२२१५/काआ-८४/५८२१, दिनांक: २८-११-२०१९.

महोदय,

१. आपसे अनुरोध किया जाता है कि संबंधित कार्य स्थल को अपने अधीन लेने एवं कार्य  
आरंभ करने हेतु सहायक अभियंता, लोक निर्माण विभाग, उप प्रभाग-IV दमण से  
संपर्क करें।
२. उपर्युक्त संदर्भित पत्रों के सिलसिले में आपसे अनुरोध किया जाता है कि निर्धारित  
तिथि से १५ दिनों के भीतर सभी औपचारिक समझौतों को पूरा करने के लिए इस  
कार्यालय में उपस्थित रहने का कष्ट करें।

भवदीय,



(संदीप. आर. तंबोली)

प्रभारी कार्यपालक अभियंता,