


UT Administration of Dadra & Nagar Haveli and Daman & Diu
Office of the Deputy Superintendent of Police, (HQ)
Police Head Quarter, Dunetha
Daman – 396 210

No. ~~888~~/DySPHQ/DMN/GNL/Lunch/Dinner/Election – DMC - Panchayat2020/2057275 Dated: - 30/10/20

SHORT TERM TENDER NOTICE

Tender(s) are hereby invited by the undersigned on the behalf of the president of India from interested Hotelier or reputed food & Beverage institutions having capacity to supply Food Packets of **“Dinner, Lunch, Breakfast and Nasta”** for 800 personnel and keep supplying for a period of 02 days from evening of 07/11/2020 and from morning of 08/11/2020 to till evening, as per approved standard ingredients fixed for hygienic and nutritional food products, to Police Force, to be deployed during the Election of Municipality and Gram & District Panchayat to be held at Daman District on 08/11/2020. Tender shall be reached by register post/courier/in person, on or before 05/11/2020 up to 15.00 hours. The tender(s) will be opened on the same day, if possible, in the office chamber of Deputy Superintendent of Police, (HQ) Daman.

Sr. No.	Name of Work	EMD (Earnest Money Deposit)	Tender Fees (Non- Refundable)
1.	Providing Lunch, Dinner and Breakfast and Nasta with water bottle during the Election of Municipality and Gram & District Panchayat – 2020 at Daman District	₹5000/- (Five Thousand rupees Only)	₹500/- (Five Hundred)
2.	Last date for submission of tender with tender fee and EMD in form of Cheque/DD/FDR, EMD and other relevant document mentioned tender document as mentioned in the checklist of this tender document.		05/11/2020 at 15:00 Hours
3.	Bid Validity		180 Days
4.	Opening of Bid: - Bids will be opened on same 05/11/2020 at 15:00 Hours, if Possible, if Possible		
5.	Address for submission of physical Bids	O/o The Superintendent of Police,(HQ) Police Head Quarters, Airport road, Dunetha, Nani Daman,	
6.	The Purchase Committee reserves the right to accept/ reject any or all or part tenders without assigning any reasons thereof.		


Deputy Superintendent of Police, (HQ)
Police Head Quarters,
Dunetha – Daman – 396 210
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Copy to:-

1. The District Informatics Officer (NIC) Daman for Publishing on <http://daman.nic.in> website.
2. All Head of Office, Daman (U.T.) for wide publicity
3. Copy to all required Firms/ agencies/ manufactures for information and necessary action.

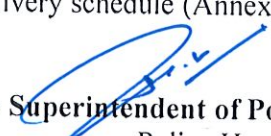
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No. ~~888~~ /DySPHQ/DMN/GNL/Lunch/Dinner/Election – DMC - Panchayat2020/2057235 Dated: - 30/10/20

1. The envelope containing tender(s) should be super scribed the word “Tender for providing “Dinner & Lunch and Breakfast and Nasta” during the Election of Municipality and Gram & District Panchayat – 2020”.
2. The commercial / bid shall include all taxes like GST, support service, disposable packets etc. No extra charges for packaging, forwarding, manpower, etc. will be paid on the rates quoted in the price bid.
3. All Food items should be free delivered within stipulated time period mentioned in the supply order at Police Head Quarters, Daman.
4. The Purchase Committee of Police Department may, at its sole discretion, waive any minor infirmity, nonconformity in a Bid which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.
5. The Bidder is expected to examine all instructions and specification and details of the edible items in the Bidding document. Failure to furnish all required information may result in the rejection of its Bid.
6. The bid should be quoted only for the Dinner & Lunch and Breakfast and Nasta “items specified in the schedule list of requirements and should be for the Food items of given specifications confirm to the standard(s) requirements of the given specification/mark.
7. The quality of the Food items should be standard and if any incident occurs due to the quality of the Food item, it will be the sole responsibility of the Hotelier/supplier supplying the Food item.
8. The supplier shall provide the food items (Dinner & Lunch and Breakfast and Nasta) in food packets, so packed that packets are spill proof and self contained with paper – plastic cutlery to be eaten comfortably.
9. All participating bidder(s) should send Earnest Money Deposit along-with physical tender(s) for an amount of ₹5000/- (Five Thousand Rupees Only) by drawing a Cheque / Fixed Deposit Receipt (FDR)/Bank Guarantee (BG)/ Demand Draft (DD)/ on any scheduled Bank, in favour of DIGP, DD, Daman.
10. The E.M.D. deposited will be returned to bidder(s), whose tender are not accepted.
11. No interest will be payable on the amount of EMD and shall also stand forfeited in the event of premature withdrawal of the tender(s) by any of the bidder(s).



12. The bidder must submit copy of supply order, indicating his past experience in the execution of similar types of works with govt. or PSU agencies.
13. In case, failure to replace the unaccepted & rejected Food items from supplies made by supplier/ bidder as mentioned in the conditions, the loss undergone by the government will be recovered from the supplier from payment due of any bill(s) to the extent required.
14. All bills should be in triplicate and should invariably be mentioned the number and date of supply order and bill should carry PAN Card and GST Number on the top or bottom of the bill.
15. All bills should be pre-receipted on a revenue stamp of proper value. Bills which are not pre-receipted on revenue stamp will not be accepted for payment.
16. Each bills in which GST is charged shall be according to the rules made there under and the amount charged on account of GST on food item shall not be more than what is payable under the provision of relevant act of the rules made there under.
17. All the legal matter pertaining to this short term tender(s) will be handled \ settled in Daman district jurisdiction only.
18. No Separate agreement will be required to be signed by the successful bidder for the purpose of the contract for supply Food items on the rates mentioned in the commercial / price bid by the bidder.
19. If there are any corrigendum/clarifications, this may be obtained website, or through the contact by Police Control Room Daman. Bidder should take into account the corrigendum published before submitting the bids.
20. The successful Hotelier or reputed food & Beverage institutions shall be having a capacity to supply Food items (Dinner & Lunch and Breakfast and Nasta) of 800 persons in a one day.
21. The successful Hotelier or reputed food & Beverage institutions shall supply 800 food packets on 07/11/2020 (Evening - Dinner) and 800 food packets of Breakfast, 800 food packets of Lunch and 800 food packets of Nasta shall be supplied on 08/11/2020 along with the 3200 Nos. Water bottles.
22. Delivery of the food items shall be made as per the delivery schedule (Annexure – B) of this tender document.

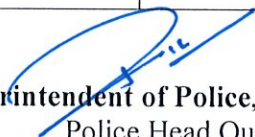

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COMMERCIAL / PRICE BID

ANNEXURE – A

COMMERCIAL / PRICE SCHEDULE FOR SUPPLY OF “DINNER, LUNCH, BREAKFAST AND NASTA” DURING THE DURING THE ELECTION OF MUNICIPALITY AND GRAM & DISTRICT PANCHAYAT – 2020 AT DAMAN DISTRICT

Sr. No	Food item in food Packets	Total No. of Quantity required	Rate per food packet	GST	Total Amount with GST
1.	Dinner (Veg Sabji – Paneer Sabji – Roti /Puri – Dal – Rice – Salad – Sweet)	800 Nos.			
2.	Breakfast (Tetra Pack Juice 200ml – Puri Bhaji)	800 Nos.			
3.	Lunch (Veg Sabji – Paneer Sabji – Roti /Puri – Dal – Rice – Salad – Sweet)	800 Nos.			
4.	Nasta (Tetra Pack Juice 200ml – Samosa – Biscuit - Sandwich))	800 Nos.			
5.	Water Bottle (500ml.)	3200 Nos.			


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Signature of the Supplier's with seal

DELIVERY SCHEDULE

ANNEXURE – B

DELIVERY SCHEDULE FOR SUPPLY “DINNER, LUNCH, BREAKFAST AND NASTA” DURING THE ELECTION OF MUNICIPALITY AND GRAM & DISTRICT PANCHAYAT – 2020 AT DAMAN DISTRICT

Sr. No	Food item in food Packets	Total No. of Quantity required	Date	Time
07/11/2020				
1.	Dinner (Veg Sabji – Paneer Sabji – Roti /Puri – Dal – Rice – Salad – Sweet)	800 Nos.	07/11/20	18:00 Hours
2.	Water Bottle (500ml.)	800 Nos.	07/11/20	18:00 Hours
08/11/2020				
1.	Breakfast (Tetra Pack Juice 200ml – Puri Bhaji)	800 Nos.	08/11/20	07:00 Hours
2.	Water Bottle (500ml.)	800 Nos.	08/11/20	07:00 Hours
3.	Lunch (Veg Sabji – Paneer Sabji – Roti /Puri – Dal – Rice – Salad – Sweet)	800 Nos.	08/11/20	13:00 Hours
4.	Water Bottle	800 Nos.	08/11/20	13:00 Hours
5.	Nasta (Tetra Pack Juice 200ml – Samosa –Biscuit - Sandwich))	800 Nos.	08/11/20	16:30 Hours
6.	Water Bottle (500ml.)	800 Nos.	08/11/20	16:30 Hours

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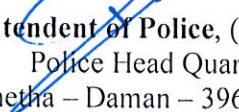
Signature of the Supplier's with seal

CHECK LIST

Other information for Bidder

All the participating Hotelier or reputed food & Beverage institutions are requested to send self attested legible documentary proof of the following documents with their bid. In the absence of any of the following documents, the bid will be disqualified/rejected straightway without any further clarification:-

SI No	Description	Yes/No
1.	E.M.D. of ₹5000- in form of Account Payee cheque / Account Payee Demand Draft, Fixed Deposit Receipt, or Bank Guarantee from any of the Banks IN FAVOUR OF DIGP/DD, DAMAN.	
2.	Tender Fee ₹ 500/- in form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the Banks IN FAVOUR OF DIGP/DD, DAMAN.	
3.	Only GST (IGST/CGST/SGST/UGST) registered Hotelier or reputed food & Beverage institutions are eligible to fill this Tender.	
4.	The bidder must submit copy of supply order, indicating his past experience in the execution of similar types of works with govt. or PSU agencies.	
5.	The successful Hotelier or reputed food & Beverage institutions having capacity to supply Lunch & Dinner and Breakfast and Nasta of 800 persons in a one day. Term & condition No. 20.	
6.	Participating firm shall send an undertaking for non-blacklisting of firm and non-registration of criminal case, without which tender will be stand rejected.	
7.	Participating firm shall send the legible copy of valid Registration Certificate with DGS&D/NSIC/MSME, if claim for EMD exemption with the bid.	
8.	Participating firm shall send the legible copy of valid Registration Certificate with FSSI.	
9.	Copy of PAN Card	
10.	Details of Aadhar Card No.	
11.	GST (IGST/UGST/UGST) registered Number	
12.	Name of the Bank/ Branch	
	Account No. of Bidder	
	Type of Account	
	IFSC Code of the Bank	


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