

No.DE/ADM/SC-ST/08-09/
Administration of Daman & Diu,
Directorate of Education,
Daman.
Dated :- /06/2008.

TENDER NOTICE

Sealed tenders are invited on behalf of President of India by the Asstt. Director of Education, Daman towards the Supply of Stationary Items, Uniforms, Shoes & Socks etc.

Tender form alongwith terms and conditions may be obtained from the office of the Asstt. Director of Education, Daman during working days from 23/06/2008 to 30/06/2008 on payment of non refundable fees of Rs. 1000/-. The blank Tender form will be issued only to those who produce the following Certificate/Documents alongwith application.

1. Valid Income Tax Clearance Certificate.
2. Sales Tax/Vat Registration Certificate.

The bidder should note that they submit the Bid in two separate sealed covers each super-scribed "Technical & commercial Bid".

The cover-I Super-scribed "Technical Bid should comprise all documents pertaining to technical specification including Tender form for technical officer requirements bid security (i.e. EMD) & Confirmation to all Terms and conditions of Tender form. For item No. 1 sample should be given by Office i.e. 2 sets of Uniforms and Item No.2 a sample of 1 pair of shoes and 2 pairs of socks of which rates quoted in the commercial Bid should be submitted by Tenderers. The cover – 2 super-scribed "Commercial Bid" should contained only price Scheduled.

The sealed duly filled tender forms will be accepted/ put in the tender box till 13.00 hours on 4-7-2008 and the same will be opened at 16.00 hours on the same day, in the chamber of the Director of Education, Daman & Diu, Collectorate Office, Dholar, Moti Daman in the presence of the tender committee and tenderers or their re-presentative, if any.

The right to accept or reject any or all tenders in parts or whole without assigning any reasons is reserved with the Asstt. Director of Education, Daman

Asstt. Director of Education,
Daman.

**TERMS AND CONDITION FOR THE SUPPLY OF
STATIONERY ITEMS, UNIFORMSWITH SHOES &
SOCKS FOR THE YEAR 2008 – 2009**

**SHORT TERM TENDER NOTICE NO. DE/ADM/SC-ST/2008-09/ DT.
19/06/2008.**

1. The rate(s) quoted should be strictly for the free delivery to various schools at Daman District.
2. The rate should be quoted inclusive of all taxes.
3. Only Sales Tax/Vat will be paid on the items on which it is chargeable under the Central Sales Tax Act/ Vat Act or the Rules made there under.
4. Except CST all other taxes/duties shall be payable by the supplier only.
5. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
6. The rates should be quoted only as per samples shown by Asstt. Director of Education, Daman as per item specified in the list of requirement and should be for the items of given Specifications/Mark/Manufacture.
7. Rates quoted for items other than the required specifications/Mark/Manufacture may not be considered.
8. The supplier will have to take measurement of Shoes, Socks and Uniforms of each SC/ST students of the various schools of Daman District at their own cost as per list issued by the Asstt. Director of Education, Daman.
9. Where specification/Mark/ Manufacture are not specified by this office the rate should be quoted for ISI approved products of standard quality.
10. The decision of the Asstt. Director of Education, Daman for acceptance/rejection of the material shall be final.
11. The payment will be made only on satisfactory completion of the supply and item received in good condition.
12. Articles of inferior quality of specifications other than in the order specified and/or in complete or broken will not be accepted. The supplier will have to replace the same at his own cost and risk. Intimation, of non-acceptance of any materials/goods will be sent to the supplier within three days from the date of receipt in the stores and the will have to be taken back by the suppliers at his own cost and risk.

Signature and stamp of supplier.

13. The supplier shall have to supply the materials/goods/articles/items ordered within 30 days from the date of the receipt of the order.
14. The suppliers will have to supply the materials/goods/articles/items to the various schools at Daman District at their own cost as per list issued by the Asstt. Director of Education.
15. All bills should be in duplicate and invariable mentioned the numbers and date of the tender and supply order of the Asstt. Director of Education, Daman.
16. The tender should be accompanied by the sample without which the same will not be accepted.
17. The tender should enclosed along with tender and an amount of Rs.1,41,000/- as Earnest Money Deposit by drawing a Demand Draft on any scheduled bank branch at Daman drawn in favour of Asstt. Director of Education, Daman. Tender received without Earnest Money Deposit will be summarily rejected.
18. The tender should reach to this office on 04/07/2007 at 13:00 hrs. and the same will be opened on 04/07/2008 at 16:00 hrs. It possible in the office of the Director of Education, Daman & Diu, Collectorate, (Dholar) Moti Daman in presence of the committee members and tenderers if present.
19. The right to accept or reject without assigning any reasons any/or all tenders in part or whole is reserved with the Asstt. Directorate of Education, Daman and his decision on all matters, relating to acceptance or rejection of the tender(s) as a whole or in part will be final and binding to all.
20. (a) The successful tendered will have to deposit an amount equal to 5% of the total value of articles within 10 days from the date of issue of supply order , as the amount of security Deposit.

(b) Non-receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.

© However, in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles.

Signature and stamp of supplier.

21. The amount of Earnest Money paid by the successful tenderer(s) will be adjusted against the amount of Security Deposit to be paid by the successful tenderer(s).
22. No advance payment will be made in any circumstances.
23. The supplies of store equipment's etc. of inferior quality/standard or
24. Different specifications other than that orders specified and/ or incomplete or broken articles will not be accepted. The Supplier will have to replace the same at his own cost and risk. Intimation of non-acceptance of any stores and equipment etc. will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk if he so desires and intimated accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received within 15 days from the date of communication the tender inviting Officer will not be responsible for any damage, loss etc. of such rejected articles.
25. In case, failure to replace the accepted & rejected articles from supplies made is mentioned in the conditions, the loss undergone by the Govt. will be recovered from the suppliers Security Deposit/Earnest Money or payment due or any bill(s) to the extent required.
26. Each bills in which sales Tax/ Vat is charge must contain the following certificate on the body of the bill.
“ Certified that the goods on which Sales Tax/ Vat has been charged have not been exempted under the Central Sales Tax Act on the Rules made there under, and the amount charged on account of Sales Tax on these goods is not more than what is payable under the provision of relevant Act of the Rules made there under”.
27. The tender will be opened in presence of tenderers or their representatives, if any, present in the office of the tender inviting.
28. If the tenderer whose tender /quotation is accepted fails to execute the supply order within stipulated time the Earnest Money Deposit of such tendered will stand forfeited to the Government.
29. The tenders has to note that tender should submit in two bid systems as prescribed in tender notice, otherwise the tender will be summarily rejected on violation of tender procedure.
30. The tenderers has to attached with Technical bid of (As per sample given by this office as standard quality) the rates of which quoted in commercial bid with sample, otherwise the tender will be disqualified.

Signature and stamp of Supplier.

31. The tender form will be issued only to those who produce the copy of the following documents/certificate.

- 1) Income Tax Clearance Certificate.
- 2) Sales Tax / Vat Registration Certificate.

32. **All disputes subject to Daman & Diu jurisdiction only.**

Asstt. Director of Education
Daman

THE ABOVE CONDITIONS ARE ACCEPTED AND ARE BINDING TO ME/US.

(Signature of supplier/tenderer)
Date & Rubber Stamp.

NOTE: Please return one copy of these conditions duly signed along with your tender / quotations.

ADMINISTRATION OF UNION TERRITORY OF DAMAN & DIU
DEPARTMENT OF EDUCATION,
D A M A N.

Tender No. /08-09.

Date of issue of Tender :

Last date of receipt of Tender : 30-06-2008.

TENDER FORM

This tender form is issued to Shri/M/s.

of _____ . Tender fees of
Rs.1000/- (Rupees one thousand only) received vide Receipt
No. _____ dated _____

Daman.
Dated:

Asstt. Director of Education,
D A M A N.

To,
The Asstt. Director of Education,
Daman.

Sir,

I/we the undersigned _____

of M/s. _____

_____ hereby offer my/our rates as enclosed. I/we
agree with the terms and conditions attached with this tender and promise to
supply the article at the rates shown against each items as per attached
Annexure.

(Sign. & Name of the Supplier)

**STATEMENT SHOWING LIST OF SCHOOL STATIONERY
ITEMS AND UNIFORMS WITH SHOES & SOCKS TO SC/ST
STUDENTS FOR THE YEAR 2008 - 2009**

Sr. No.	Name of Items	Rate per each	Amount
1	Note Book 60 Pg. (Nibandh)15.5x19cm., 58 GSM paper	Per each	
2	Note Book 92 Pg. 15.5x19cm., 58 GSM paper	Per each	
3	Note Book 144 Pg. 15.5x19cm., 58 GSM paper	Per each	
4	Note Book 188 Pg. 15.5x19cm., 58 GSM paper	Per each	
5	Register 2 Quire, Ledger paper, 17x27cm.	Per each	
6	Drawing Book (Printed) (Navneet)	Per each	
7	Drawing Book 80 Pg. 21x29.7cm., 100 GSM paper	Per each	
8	School Bag (Medium Size) 16"x15"x6" Thickness (Spiderman)	Per each	
9	School Bag (Big Size) 18"x16"x8" Thickness (Spiderman)	Per each	
10	Pencil Box (Natraj 621)	Per Box	
11	Eraser (Apsara - Non Dust)	Per each	
12	Foot Ruler, 1 Ft. (Steel) (Ajanta)	Per each	
13	Sketch Pen (Big Pkt.) (Camel)	Per Pkt.	
14	Colour Tube Box, 12 Shed (Camel)	Per Box	
15	Painting Brush, 0 No.	Per each	
16	Slate (Santro, Plastic Frame) Size 20x25cm.	Per each	
17	Slate Pen (Box) (Om)	Per Box	
18	Empty Compass Box (Plastic) Size 21x8.30 cm.	Per each	
19	Sharpener (Natraj)	Per each	
20	Ball Pen (Cello, Gripper)	Per each	
21	Compass Box (Camel, Scholar)	Per each	
22	Graph Book, (32 Pages) Size 22x28cm.,	Per each	
23	Atlas (English/Gujarati)	Per each	
24	Pen Knife, Good Quality	Per each	
25	Tester (Taparia)	Per each	
26	T - Square, Plastic, (Omega)	Per each	
27	Set Square, Plastic (Omega)	Per each	
28	Drawing Pin, Steel (Omega)	Per each	
29	Aloxide Paper (No.50, Size 9"x4")	Per each	

SUPPLY OF UNIFORM ITEMS.

30	UNIFORM HALF PANT AND HALF SHIRT (HALF SLEEVES TERICOT) FOR STANDARD L TO LV (AS PER SAMPLE GIVEN BY OFFICE)	PER EACH	
31	UNIFORM FULL PANT AND HALF SHIRT (FULL & HALF SLEEVES TERICOT) FOR STANDARD V TO X (AS PER SAMPLE GIVEN BY OFFICE)	PER EACH	
32	UNIFORM FROCK (HALF SLIVES TERICOT) FOR STANDARD L TO IV (AS PER SAMPLE GIVEN BY OFFICE)	PER EACH	
33	UNIFORM CHUDIDAR (HALF SLIVES TERICOT) FOR STANDARD V TO X (AS PER SAMPLE GIVEN BY OFFICE)	PER EACH	
34	SHOES CANVAN (LIBERTY) (WHITE) FOR STANDARD I TO IV (AS PER SAMPLE GIVEN BY OFFICE).	PER PAIR	
35	SHOES CANVAS (LIBERTY) (WHITE) FOR STANDARD V TO X (AS PER SAMPLE GIVEN BY OFFICE.)	PER PAIR	
36	NYLON SOCKS (ANCHOR) (WHITE) FOR STANDARD I TO IV (AS PER SAMPLE GIVEN BY OFFICE)	PER PAIR	
37	NYLON SOCKS (ANCHOR) (WHITE) FOR STANDARD V TO X (AS PER SAMPLE GIVEN BY OFFICE.)	PER PAIR	

NAME OF AGENCY

SIGNATURE WITH DATE