

**Administration of
Dadra and Nagar Haveli, U.T.,
(Police Department)
Silvassa.**

No. ASP/DNH/Commn./Consultant/2007-08/PMS/198/08

Dated: 21 / 11 /2008

LIMITED TENDER NOTICE

The Deputy Inspector General of Police, Daman, Diu and Dadra and Nagar Haveli, Silvassa invites sealed tender on behalf of the President of India from the eligible consultant, who have expertise in the filed of consultancy for communication system may apply with information indicating their qualification, eligibility and competence in providing similar nature of service for the works as mentioned below, so as to reach on or before **12 / 12 /08** upto 15.00 hours by post/courier in the office of the undersigned.

Sr. No.	Description of Item	EMD	Tender fees
01	Providing consultancy for Modernization of Police Communication System & Implementation of Multisite UHF Digital Radio Trunking system for Daman, Diu and Dadra and Nagar Haveli Police	Rs. 60,000/-	Rs. 1,000/-

CONDITIONS:

- 1) The blank forms with detailed scheduled for scope of work and condition with Schedule of Remuneration and Implementation of Project can be obtained from the office of the undersigned during all working days/ hour from **24 / 11 /2008** to **10 / 12 /2008** on payment of Tender fees (Non-Refundable)
- 2) The offered should be submitted in the sealed cover super scribing the name of work.
- 3) The firm must have a proper established office with qualified engineering and technical staff and facilities of computer aided backup.
- 4) The agency/firm should quote the rate in Percentage basis and also figure and words without fail and the envelop shall be sealed with sealing wax and shall affix the seal of the agency failing which the tender will not be considered and summarily rejected.
- 5) The complete form for the work along-with EMD in form of fixed Deposit of any Nationalized Schedule Bank in favour of the undersigned should be attached with the sealed Tender. The offer issued without obtaining tender documents or without EMD will not be entertained.
- 6) The successful tenderer shall give a guarantee on Non Judicial Stamp Paper amounting to Rs. 100 in respect of scope and time bound completion of works,
- 7) The payment shall be made as per agreed schedule of payment.
- 8) The right to accept or reject any or all the tender without any reason thereof is reserved with the undersigned.

**(T.S.Luthra) IPS
Deputy Inspector General of Police,
Daman, Diu and Dadra and Nagar Haveli,
DAMAN.**

1. Copy to all Heads of Office, Daman, Diu and Dadra and Nagar Haveli for information & necessary action please.
2. Copy to all approved Firms/Agencies for information and necessary action.
3. Copy to the NIC, Daman, Diu and Dadra and Nagar Haveli, Silvassa with request to publish in the Daman, Diu and DNH websites.

**Administration of
Dadra and Nagar Haveli, U.T,
(Department of Police)
Silvassa.**

E.M.D for Providing Consultancy for Modernization of Police Communication System.	Rs. 60,000/-
Last date of issue of Tender	10 /12 /2008
Last date of receipt Tender	12 /12/2008

TENDER FORM

This tender form is issued to Shri/MM/s. _____
Of _____ tender fee Rs. _____ received vide receipt No. _____
date _____

Date:-

**Sd/-
Deputy Inspector General of Police
Dadra and Nagar Haveli,
Silvassa.**

Sir,

I/We the undersigned _____
Hereby offer my/our rates as enclosed. I/we agree with terms & conditions attached with this tender and promise
to supply the articles at rates shown against each items as per attached annexure.

**Signature of the Proprietor
With Seal**

**Administration of
Dadra and Nagar Haveli, U.T,
(Department of Police)
Silvassa.**

**SCHEDULE FOR PROVIDING CONSULTANCY FOR MODERNIZATION OF POLICE COMMUNICATION
SYSTEM FOR POLICE DEPARTMENT, DAMAN-DIU & DADRA AND NAGAR HAVELI**

Sr. No.	Description of item	Qty.	Rates (Rs. In Figure & words	Total Amount
1.	Providing consultancy for Modernization of Police Communication system & Implementation of Multisite UHF digital Radio Trunking System for Daman-Diu & Dadra and Nagar Haveli Police.	L.S.		

**Signature of the Proprietor
With Seal**

**Sd/-
Deputy Inspector General of Police
Dadra and Nagar Haveli,
Silvassa.**

Annexure

Sr. No.	Description	Answer
01	Has the agency registered with Sales Tax/ VAT Department and documents proof to this effect attached?	Yes/No
02	Has the agency enclosed Permanent Income Tax No. with the tender?	Yes/No
03	Has the agency deposited Bid E.M.D. of Rs. 60,000/- ?	Yes/No
04	Has the agency quoted rates inclusive of all taxes as per Schedule?	Yes/No
05	Has the agency attached the documentary proof of having exemption from Bid Security Deposit, in case of the agency exempted being register with DGSD/NISC?	Yes/No
06	Has the agency accepted all the terms and condition of the tender documents and has attached an undertaking in this regard?	Yes/No

**Signature of the Proprietor
With Seal**

**Sd/-
Deputy Inspector General of Police,
Daman, Diu and Dadra and Nagar Haveli,
DAMAN.**

**Tender form for providing Consultancy Services
For Modernization of Police Communication System
&
Implementation of Multisite UHF digital Radio Trunking system
For
Daman- Diu and Dadra & Nagar Haveli Police,
U.T. Administration of Daman, Diu and Dadra & Nagar Haveli.
At
U.T. Administration of Daman- Diu and Dadra & Nagar Haveli**

Schedule-I: Scope of Work

A. System Design

Requirement Definition

To define detailed project requirements after having discussions with concerned officers of Daman, Diu and Dadra & Nagar Haveli Police. This will define the coverage plan also.

Study of Current Infrastructure

To study Police Communication Systems operational at present in the U.T. Administration of Daman, Diu and Dadra & Nagar Haveli.

Site Survey

The Site survey will be carried out by the consultant. The objective of the site-survey will be to decide the requirement & suitability of site.

Concept Formation

A technical strategy will be devised for the network based on the user requirement, site survey etc.

Project Report

To prepare the report covering the following main topics.

1. Technical Design of the Network:

To prepare net work design and identify various components of the network.

2. Financial Analysis:

To work out the estimate the total cost of the Project.

3. O&M Requirement:

To identify the requirements of operation and maintenance of the entire system. Also to identify the requirement of network management and up-gradation of the various components of the system.

4. Interfacing with present HF/VHF Network analysis

Since the project will take place in phased manner, so the consultant will suggest methods to interface with existing HF/VHF Network of Daman- Diu and Dadra & Nagar Haveli Police and methods & equipments for Radio trunking in existing Network.

B. System Specifications

1. Technical Specifications

To submit generic specifications of the systems/components. Technology Survey as and when required will be carried out for preparing the Specifications.

2. Preparation of Pre-qualification Criteria

To prepare detailed eligibility criteria for participation of vendors in various tenders keeping in mind the scope of implementation of this project. The eligibility criteria will mainly consist of :-

- Financial Strength
- Experience and capabilities in the specified field(s)
- O&M and up-gradation capabilities

3. Preparation of Tender Documents

To prepare tender documents as per the project requirements

4. Notice Inviting Tender (NIT)

After obtaining sanction from U.T. Administration of Daman, Diu and Dadra & Nagar Haveli, Daman, Diu and Dadra & Nagar Haveli Police shall float notice inviting tenders and invite bids at its address.

However, in specific cases where the equipment and/or material viz. Surveillance module for interception of messages or any item identified at later a stage to be procured is of secret/confidential nature, open tendering may not be done. In such cases bids will be invited from limited parties from Govt. Public Sector Units.

In some other cases, where equipment is available on DGS&D Rate Contracts. The consultant will assist Daman, Diu and Dadra & Nagar Haveli Police to procure items at DGS&D rates, if so desired by Daman, Diu and Dadra & Nagar Haveli Police.

C. Evaluation of Bids

1. Pre-bid Meeting and Clarification on the Tender

During the period between invitation of a tender and tender submission, many techno-commercial queries may be received. As the project is large, pre-bid meeting will be arranged to clarify the queries/ doubts of the prospective bidders. The consultant will submit answers to all the related queries to Daman, Diu and Dadra & Nagar Haveli Police.

2. Evaluation of Techno-commercial Offers

To evaluate all the bids received against each tender and submit a list of Techno-commercially qualified bidders to Daman, Diu and Dadra & Nagar Haveli Police. The Central Purchasing Committee of Daman, Diu and Dadra & Nagar Haveli Police will thereafter take further necessary action as per codal formalities.

3. Evaluation of Price Offers and Finalization of Bidders

To assist Daman, Diu and Dadra & Nagar Haveli Police in evaluation of the price bids of the Techno-commercially qualified bidders.

Negotiation: To assist in negotiation, if required by the Daman, Diu and Dadra & Nagar Haveli Police, with the bidders.

4. Contracts with Vendors/Contractors

To prepare a draft contract agreement to be signed between the Daman, Diu and Dadra & Nagar Haveli Police and the respective successful Bidders. The contract shall provide sufficient safeguards for Liquidated Damages (LD) for delays.

D. Delivery of Equipment

1. Inspection of the material

To prepare plan and schedule of inspections to be carried out for the equipment and items to be delivered. If required, the consultant may also participate as one of the members of inspection team of Daman, Diu and Dadra & Nagar Haveli Police.

2. Supervision

To visit the sites of manufactures/vendors in order to supervise the development of software/hardware, wherever required.

E. Commissioning

During the implementation stage, the consultant will supervise the work in consultation with Daman, Diu and Dadra & Nagar Haveli Police. The consultant will be responsible for monitoring the progress of the project, to ensure that the project is implemented as per the desired technical specification and design. The consultant will be required to submit monitoring report regularly to Daman, Diu and Dadra & Nagar Haveli Police.

As and when various modules of the project are completed. The consultant will be required to carry out necessary tests in order to ensure that each module conforms to the requirement.

During the implementation stage, the consultant will be involved in the following activities.

1. Site Preparation

The consultant will assist Daman, Diu and Dadra & Nagar Haveli Police in site preparation

2. Installation

The consultant will supervise the installation work as per the technical requirements.

3. Supervision of Training of Manpower

The consultant will make training schedule and see to it that proper training is imparted to Daman, Diu and Dadra & Nagar Haveli Police employees for operation and maintenance through vendors

4 Acceptance Testing

The consultant will participate in the acceptance testing of the systems. Bidder will have to demonstrate functional guarantees made by them as per the technical requirement of the bid. Acceptance Test for Systems shall include running the Systems (meeting the standards of performance) for a period of 30 (thirty) consecutive days.

5. Commissioning

The consultant along with the notified inspection team of Daman, Diu and Dadra & Nagar Haveli Police will supervise the commissioning of the systems as per the requirements. Within two weeks from the end of the Acceptance Test, Daman, Diu and Dadra & Nagar Haveli Police's project manager shall certify Acceptance / Rejection of the Systems under test. The date on which Final Acceptance Certificate is issued shall be deemed to be the date of successful commissioning of the Systems.

F. Deliverables of the Project

- The consultant will submit the System Design Report consisting of system study, requirement analysis, network design, identification of components, project cost and benefits etc.
- The consultant will submit the RFP document consisting of technical specifications of the equipments and eligibility criteria for pre-qualification of vendors assist in evaluation of bids and submit draft contract document to be signed with successful bidders.
- The consultant will submit inspection/test plan(s) and schedule(s) for carrying out the Factory Acceptance Test.
- The consultant will supervise installation & commissioning and will submit regular projects status reports and test report.

G. Completion of Project

The project will be declared completed with commissioning of the system.

**Sd/-
(DY. INSPECTOR GENERAL OF POLICE)
DAMAN-DIU AND DADRA & NAGAR HAVELI,
SILVASSA**

Schedule-II: Schedule of Remuneration and Implementation of Project.

1. Consultancy Charges

The consultant shall provide consultancy to implement multisite UHF digital radio trunking system for Daman- Diu and Dadra & Nagar Haveli Police, and the Police Department of U.T. Administration of Daman, Diu and Dadra & Nagar Haveli. Daman, Diu and Dadra & Nagar Haveli will pay to the consultant, consultancy charges of Rs...../- (Percent) of the Project Cost including infrastructure. The overall charges like taxes and duties, levies etc will be extra.

2. Payment Terms

Sr. No.	Stage	Percentage of total fee
(i)	Signing of Agreement	
(ii)	Submission of System Design Report	
(iii)	RFP Document Preparation	
(iv)	Evaluation of bids	
(v)	Delivery of equipment at sites	
(vi)	Commissioning of System	
Service Tax and other duties and levies, wherever applicable, will be charged extra in each bill.		

3. Schedule of Payments should be mentioned for each stage as stated above.

For all stages of the payment terms, bills will be paid by Daman, Diu and Dadra & Nagar Haveli Police on completion of jobs/ tasks as mentioned above in Payment Terms within 15 days from raising the bills.

4. Stage wise Schedule for implementation of the Scheme, as above, should be specified.

Sd/-
(T.S.LUTHRA)IPS
(DY. INSPECTOR GENERAL OF POLICE)
DAMAN-DIU AND DADRA & NAGAR HAVELI ,
SILVASSA