

No. ATP/DMN/NUIS/2006/385
U.T Administration Of Daman and Diu,
Town & Country Planning Department,
Daman.

Dated : 21/10/2008.

SHORT TERM QUOTATION

Sealed quotations are hereby invited by the undersigned on behalf of President of India from the Manufacturer/Suppliers for supply of Furniture items as under for Town & Country Planning Department , Daman so as to reach this office on or before **31/10/2008 up to 15.00 hrs.** by RPAD or Courier.

Sl.No.	Description Of items	Qty.
01.	Computer Table (Pre-laminated wooden , Make- <i>Godrej</i>) Size-4.0'x2.0' / 3.5'x2.0'	03
02.	Chairs	05
03.	Almirah (Wooden Bookcase , Make <i>Godrej</i>) Size- W2.5'x D1.25'x H7.0'	01

Terms & Conditions:

1. The envelope should be super scribed by words "Quotation for Supply of Furniture Items " .
2. The rate should be quoted only for specific items and inclusive of all taxes if any applicable and F.O.R at Moti Daman.
3. The quotation will be opened on the same day if possible in presence of suppliers who present at the time of opening.
4. Delivery of items will have to be given within 15 days time from the date of issue of supply order.
5. Quotation received after due date & time will not be taken into consideration.
6. Payment will be made only after receipt of all materials satisfactory.
7. Rejected materials should be replaced by the suppliers at his own risk and cost.
8. The materials should be strictly as per the specifications.
9. The supplier/Manufacturer must having SST/CST registration with the Govt./Department concerns.
10. The undersigned has right to reject any or all quotations without assigning any reasons.
11. The rate shall be valid for 90 days from the date of issue of supply order.

Sd/-
I/c Associate Town Planner
Town & Country Planning Department
Moti Daman.

Copy to :

1. All Head of Offices.
2. The District information Officer , NIC , Daman for Publishing on website.
3. The Chief Officer , DMC , Daman.
4. The Chief Executive Officer , District Panchayat, Daman.
5. The Leading Firms.
6. Office Notice Board.