MOST URGENT

U.T. Administration of Daman & Diu Finance Department, Secretariat, Daman – 396 220.

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No. 3/1/92/FD/PF/2013-14/ \\ \S \(\subseteq \)

Dated: - 14th July, 2014.

Subject: Un-utilized funds from Grants-in-Aid for the last 3 years.

CIRCULAR

The Competent authority in the UT Administration of Daman and Diu has desired the information from the Grantee Institutions, who are receiving grants from the Administration regarding grant received, expenditure incurred during the last three years and balance available as on 31st March,2014 in the proforma enclosed herewith. The balances available as on 31.03.2014 must be agreed with the balances shown in the Balance Sheet by the Auditors and the balances shown by the bank in passbook or bank statement of the grantee institution.

The details of balance available in respective bank account shall also be furnished to this office.

It is, therefore, requested to please submit the above information in the prescribed proforma latest by 21st July,2014. It is also requested to please place copy of these statements in the proposal of release of GIA during the year 2014-15.

(Kishore Bamania)
Joint Secretary (Finance)

To,

- 1. The Collector, Diu (Sports Council, Diu)
- 2. The CEO, District Panchayat, Daman/Diu
- 3. The Chief Officer, DMC, Daman/Diu.
- 4. The Education Department, Daman/Diu (for all educational institutes)
- 5. The Sports Officer, Sports Department, Daman (NSS Wing)
- 6. Sarpanch of all Panchayats of Daman and Diu Districts through CEO(DP), Daman/Diu.
- 7. The Director, Bal Bhavan Boards, Daman/Diu.

Copy to:

- 1) P.A. to D.C.Secretariat, Daman }
 2) P.A. to F.S, Secretariat, Daman } for information, please.
- 3) P.A. to Secretary (Education), Secretariat, Daman

Details fo balances of Grant -in-aid for the year 2013-14

Name of Grantee Institution :-

Nature of Grant-in-aid :- i.e. 31 - Grant-in-aid (General) or 35-Grant in aid for creation of capital Assets or 36-Grant-in-aid for Salaries

Head of account	Major Head Code	Opening Balance as on 01/04/2011	GIA released during the years				Actual expenditure during the year				(Rupees in actuals) Closing Balance as on 31/03/2014		
		GIA	2011-12	2012-13	2013-14	Total	2011-12	2012-13	2013-14	Total	—		
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Certified that the above information is ture to the best of my knowledge and agreed with the balance shown in the Passbook/Bank Statement issued by the concerned bank

Place :-					
Date :-					Name :-
					Signature of Responsible Officer

Note:-Separate sheet shall be used for GIA under Plan and Non Plan

- Separate sheet shall be used for GIA under Plan and Non Plan Also separate sheet shall be used for different GIA i.e. 31 - Grant-in-aid (General) or 35 - Grant in aid for creation of Capital Assets or 36 - Grant in aid for
- Salaries.