

U. T. Administration of Daman & Diu,
Finance Department,
Secretariat, Moti Daman-396220.
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dsfinance2011@gmail.com
Telephone : 0260 2230979

No: 3/1/2016-FD/BUD/3047

Dated: 18 /11/2016

To,
All Heads of Offices, Daman & Diu.

Sub: Salary Advance for the Month of November, 2016 to be paid to Non-Gazetted Employees of Central Government

Sir/Madam,

The undersigned is directed to forward herewith a copy of Office Memorandum No. 3(2)/TA/Cash Remittance/2016/606 dated 17.11.2016 received from Soma Roy Burman, Joint Controller General of Accounts, Government of India, Department of Expenditure, Office of Controller General of Accounts, New Delhi on the subject cited above for information and necessary action in the matter please.

Yours faithfully,



(Kishore Bamanian)
Joint Secretary (Finance)

Encl : as above;

Copy to :-

1. The PPS to Administrator, Secretariat, Daman.
2. The PS to Development Commissioner, Secretariat, Daman.
3. The PS to Finance Secretary, Secretariat, Daman.
4. The Collector, Daman/Diu.
5. The Director of Accounts, Daman.
6. The Dy. Director of Accounts, Diu Branch, Diu.
7. The SIO/~~DI~~O, NIC, Daman/~~Diu~~ to upload the same on official website.

Ministry of Finance
Department of Expenditure
Office of Controller General of Accounts
Mahalekha Niyantak Bhawan
New Delhi

No. 3(2)/TA/Cash Remittance/2016/606

Dated.17.11.2016


OFFICE MEMORANDUM

Subject: Salary Advance for the Month of November, 2016 to be paid to Non-Gazetted Employees of Central Government

Reference is invited to the Department of Expenditure, Ministry of Finance O.M. No.25(30)/E.Coord/2016 dated 17.11.2016 on the above subject.

The following may be ensured while disbursing the salary advance:-

1. The proper acquittance and record of receipts as per codal provisions shall be ensured by the DDOs / Head of Offices;
2. Any undisbursed Salary Advance may be handled in accordance with Rule 92 (2) of Central Government Account (Receipts & Payments) Rules, 1983; and
3. While closing the daily cash book, the denomination-wise breakup of old series of Specified Bank Notes from other receipts, if any and new series notes should be shown separately.


17.11.16
(Soma Roy Burman)

Joint Controller General of Accounts

To:

1. All Ministries/ Departments of the Government of India.
2. Deputy C&AG (Shri Prasenjit Mukherjee). Office of the C&AG.
3. Financial Commissioner, Railways.
4. Financial Advisor, Defence Services
5. Controller General of Defence Accounts.
6. All Financial Advisors of Ministries/ Departments of Government of India.
7. All Pr. CCAs/ CCAs/ CAs, Civil Ministries /Departments.
8. Chief General Manager, Central Office, DGBA, Reserve Bank of India, Mumbai.
9. General Managers. (Government Business) of all Accredited Banks.