

ANNEXURE I

RECRUITMENT RULES FOR THE POST OF CHILD DEVELOPMENT PROJECT OFFICER/SOCIAL WELFARE OFFICER

MINISTRY : DAMAN, DIU & DADRA NAGAR HAVELI

ORGANISATION : INTEGRATED CHILD DEVELOPMENT SERVICES

DEPARTMENT : DAMAN, DIU & DADRA NAGAR HAVELI

SCHEDULE

Name of post	Number of post	Classification	Level of Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Child Development Project Officer/ Social Welfare Officer	*02 (2018) *Subject to variation dependent upon workload	GCS GROUP 'B' Gazetted Non-Ministerial	Level – 6 Pay Matrix 35400-112400	Non Selection	Not exceeding 30 years (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government) NOTE: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti district and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands of Lakshadweep).	Master's Degree in Social Service Or Social Welfare or Social Work or Sociology or Psychology or Home Science With Nutrition or Food & Nutrition or Dietician or Child Development as a subject from a Recognized University Or (i) Degree In Social Service or Social Welfare or Social Work or Sociology or Psychology or Home Science with Nutrition/ Food & Nutrition or Dietician or Child Development as subject from a Recognized University (ii) 2 (Two) years experience in Social Work, in any Social Welfare Organization

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exist what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	2 Years for Direct Recruitment and Promotees	By Promotion failing which by Deputation failing both by Direct Recruitment	<p>Promotion : Mukhya Sevika/Supervisor with 6 years regular service in the scale of Level-5, Pay Matrix (29200-92300) and one month ICDS job work training</p> <p>Note 1 : Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 2 : for the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1/1/2016/ the date from which the revised pay structure based on the 7th CPC recommendation has been extended, shall be deemed to be service rendered in the corresponding pay/ level of pay matrix extended based on the</p>	<p>Group "B" DPC (FOR PROMOTION)</p> <p>1. Advisor to Administrator CHAIRMAN DD/DNH -</p> <p>2. Senior Most DANICS Officer posted in DD/DNH - MEMBER</p> <p>3. Deputy/Joint Secretary (Personnel) Daman - MEMBER</p> <p>4. Deputy/Joint Secretary (Finance) Daman - MEMBER</p> <p>5. Head of Officer Concerned Daman - MEMBER</p> <p>6. 1(One) additional member to be Nominated by the Chairman of DSC/DPC/Screening Committee - MEMBER</p> <p>Note : In case if the Finance Secretary is the Secretary (SW), then the Finance Secretary will be the Chairman of the DPC for considering Promotion/ Confirmation.</p>	Consultation with UPSC not necessary

			<p>recommendations of the pay commission.</p> <p>Deputation : Officers of the Central/ State Governments/ Union Territories :</p> <p>a)(i) Holding analogous posts on regular basis; or (ii) With six years regular service in posts in the scale of Level-5, Pay Matrix (29200-92300), and b) Possessing the following qualifications and experience :</p> <p>Master's degree in social service or social welfare or social work or sociology or psychology or home science with nutrition or child development as a subject from a recognized university</p> <p>or</p> <p>(i) Degree in social service or social welfare or social work or sociology or psychology or home science with nutrition or child development as subject from a recognized university (ii) 2 (two) years experience in social work, in any social welfare organization (The departmental officers in the feeder category who in direct line of promotion will not be eligible for consideration for appointment on deputation. similarly, deputationists shall not be eligible for consideration for appointment by promotion.)</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/ department of the central govt. shall ordinarily not to exceed three years. the maximum age limit for appointment by deputation shall be not</p>		
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			<p>exceeding 56 years as on closing date of receipt of application)</p> <p>Note : For the purpose of appointment on deputation on basis, the service rendered on a regular basis an officer prior to 1/1/2016 (the date from which revised pay structure based on the 7th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay/ level of pay matrix extended based on the recommendations of the pay commission except where there has been merger of more than one pre – revised scale of pay into one grade with a common grade pay/ level of pay matrix, and where this benefit will extend only for the post(s) for which that grade pay / level of pay matrix is the normal replacement grade without any upgradation.</p>		
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DEPUTY SECRETARY (PERS)

ANNEXURE III

Form to be filled by the Ministry/Department while forwarding proposal to the Department of Personnel and Training and the Union Public Service Commission for amendment of approved Recruitment Rules.

1	(a)	Name of the Post:	CHILD DEVELOPMENT PROJECT OFFICER/ SOCIAL WELFARE OFFICER
	(b)	Name of the Ministry/Deptt.:	Child Development Project Officer Integrated Child Development Service (ICDS) UT Administration of Daman & Diu
2		Reference No. in which Commission's Advice on Recruitment Rules was conveyed.	Union Public Service Commission, MHA, Government of India F.No.3/33(8)/2012-RR, dated 03/10/2012
3		Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference:	1.Dated 25/09/1986 (Original) 2.Dated 07/10/1993 (Amendment) 3.Dated 25/02/2013 (Amendment)

Column No. of the Schedule	Provisions in the approved/ existing rules	Revised provisions proposed	Reasons for the revision proposed
1	Child Development Project Officer/ Social Welfare Officer	Child Development Project Officer/ Social Welfare Officer	No Change
2	2 (2013) Subject to variation dependent on work load	2 (2018) Subject to variation dependent on work load	No Change
3	General Central Service Group 'B' Gazetted Non-Ministerial	General Central Service Group 'B' Gazetted Non-Ministerial	No Change
4	Pay Band – 2, 9300-34800 Grade Pay 4200	Level – 6, Pay Matrix (35400-112400)	Replacement of Pay Scale as per recommendation of 7 th CPC
5	Selection	Non Selection	As per DoPT guideline OM No.AB-14017/48/2010-ESTT(RR), dated 31/12/2010 Para 3.6
6	Not Applicable	Not exceeding 30 Years (Relaxable to Government Servant 05 Years in accordance with the instructions or orders issued by the Central Government)	Due to Proposal for Direct Recruitment
7	Not Applicable	Essential : Master's degree in social service or social welfare or social work or sociology or psychology or home science with nutrition or food & nutrition or dietician or child development as a subject from a recognized university OR (i)Degree in social service or social welfare or social work or sociology or psychology or home science with nutrition or food & nutrition or dietician or child development as subject from a recognized university (ii)2 (two) years experience in	The mode of Direct Recruitment included due to non-availability of officers feeder cadre/ deputation.

		social work, in any social welfare organization	
8	Not Applicable	Not Applicable	No change
9	Two Years	Two Years	No change
10	By promotion failing which by deputation	By promotion failing which by deputation failing both by Direct Recruitment	1.No feeder cadre post available for promotion. 2.The post was advertised twice to fillup by deputation but no eligible candidate found. 3.Hence the proposal for Direct Recruitment
11	<p>Promotion : Mukhya Sevika/ supervisor with 6 years regular service in the grade scale of PB-1 , 5200-20200 plus grade pay of Rs.2800 and one month ICDS job work training</p> <p>Note 1 : Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 2 : For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1/1/2006/ the date from which the revised pay structure based on the 6th CPC recommendation has been extended, shall be deemed to be service rendered in the corresponding pay/ pay scale extended based on the recommendations of the pay commission.</p> <p>Deputation : Officers of the Central/ State Governments/ Union Territory : A)(i) Holding analogous posts on regular basis; or (ii) With six years regular service in posts in the scale of PB-1 , 5200-20200 plus grade pay of Rs.2800 or equivalent and</p>	<p>Promotion : Mukhya Sevika/ supervisor with 6 years regular service in the scale of Level-5, Pay Matrix (29200-92300) and one month ICDS job work training</p> <p>Note 1 : Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 2 : For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1/1/2016/ the date from which the revised pay structure based on the 7th CPC recommendation has been extended, shall be deemed to be service rendered in the corresponding pay/ level of pay matrix extended based on the recommendations of the pay commission.</p> <p>Deputation : Officers of the Central/ State Governments/ Union Territory : A)(i) Holding analogous posts on regular basis; or (ii) With six years regular service in posts in the scale of Level-5, Pay Matrix (29200-92300) or equivalent and B) Possessing the following qualifications and experience : Master's degree in social Service or social welfare or social work or sociology or psychology or home science with nutrition or child development as a subject from a</p>	Replacement of Pay Scale as per recommendation of 7 th CPC

<p>B) Possessing the following qualifications and experience :</p> <p>Master's degree in social service/ social welfare/ social work/ sociology/ psychology/ home science with nutrition or child development as a subject from a recognized university</p> <p>Or</p> <p>(i)Degree in social service/ social welfare/ social work/ sociology/ psychology/ home science with nutrition or child development as subject from a recognized university</p> <p>(ii)2 (two) years experience in social work, in any social welfare organization (the departmental officers in the feeder category who in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.)</p> <p>(period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/ department of the central govt. Shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on closing date of receipt of application)</p> <p>Note : For the purpose of appointment on deputation on basis, the service rendered on a regular basis an officer prior to 1/1/2006 (the date from which revised pay structure based on the 6th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre – revised scale of pay into one grade with a common grade pay/ pay scale, and where</p>	<p>recognized university</p> <p>Or</p> <p>(i)Degree in social service or social welfare or social work or sociology or psychology or home science with nutrition or child development as subject from a recognized university</p> <p>(ii)2 (two) years experience in social work, in any social welfare organization (the departmental officers in the feeder category who in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.)</p> <p>(period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/ department of the central govt. Shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on closing date of receipt of application)</p> <p>Note : For the purpose of appointment on deputation on basis, the service rendered on a regular basis an officer prior to 1/1/2016 (the date from which revised pay structure based on the 7th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay/ level of pay matrix extended based on the recommendations of the pay commission except where there has been merger of more than one pre – revised scale of pay into one grade with a common grade pay/ pay scale, and where this benefit will extend only for the post(s) for which that grade pay / level of pay matrix is the normal replacement grade without any upgradation.</p>	
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	"this benefit will extend only for the post(s) for which that grade pay / pay scale is the normal replacement grade without any upgradation.		
12	<p>Group "B" DPC (For Promotion)</p> <p>1. Development Commissioner, Daman & Diu - Chairman</p> <p>2. Managing Director, OI DC - Member</p> <p>3. Collector, Daman - Member</p> <p>4. Collector, Diu - Member</p> <p>5. Dy. Conservator Of Forest Daman - Member</p> <p>6. Director Of Accounts, Daman - Member</p>	<p>Group "B" DPC (For Promotion)</p> <p>1. Advisor to Administrator DD/DNH - Chairman</p> <p>2. Senior Most DANICS Officer, DD/DNH - Member</p> <p>3. Deputy/Joint Secretary (Personnel), Daman - Member</p> <p>4. Deputy/Joint Secretary (Finance), Daman - Member</p> <p>5. Head of Office Concerned, Daman - Member</p> <p>6. 1 (One) Additional member to be nominated by the Chairman of DSC/DPC/Screening Committee - Member</p> <p><u>Note : In case if the Finance Secretary is the Secretary (SW), then the Finance Secretary will be the Chairman of the DPC for considering Promotion/ Confirmation.</u></p>	<p>Due to change in composition of Group "B" DPC when Finance Secretary is Secretary (SW)</p>
13	<p>Consultation with the U.P.S.C. necessary while making appointment by transfer on deputation.</p>	<p>Consultation with the U.P.S.C. not necessary.</p>	<p>Exemption from Consultation with UPSC Vide DoPT notification No.39018/01/2015-Estt. (B), dated 3/6/2015</p>

Name, addresses and telephone numbers of the Ministry's representatives with whom these proposals may be discussed, if necessary, for clarification/early decision.

Deputy Secretary (Social Welfare)
Daman & Diu
☎ (0260) 2230859
Email : cdpo-dmn-dd@nic.in

(D. R. Damania)
Child Development Project Officer
ICDS, Daman
Phone (0260) – 2230859
Email: cdpo-dmn-dd@nic.in