No. TTI/EST/PROB/INST/2018-19/09 U.T. Administration of Daman & Diu, Technical Training Institute, Fort Area, Moti Daman.

e-mail id: tti-dmn-dd@nic.in

Date: 1)/04/2018

Read:

Minutes of the Departmental Screening Committee dated <u>09/04/2018</u> regarding clearance of probation period in respect of Craft Instructor and Instructor in the office of the Technical Training Institute, Daman.

ORDER

On the recommendations of the Departmental Screening Committee, the Advisor to the Administrator / Appointing Authority, U.Ts of Daman & Diu and Dadra & Nagar Haveli is pleased to confirm the following employees with effect from the date as mentioned in column-5 against their names.

Sr. No.	Name of Employees and Designation	Date of Joining	Date of completion of Probation Period	Date of confirmation
(1)	(2)	(3)	(4)	(5)
1.	Shri Patel Navinkumar Khalpabhai Craft Instructor (Turner) Technical Training Institute, Daman.	30/11/2013	29/11/2015	30/11/2015
2.	Shri Tandel Nikunjkumar Jayantilal Instructor (Welder) Technical Training Institute, Daman.	11/09/2014	10/ 0 9/2016 -	- 11/09/2016
3.	Shri Bhandari Kaushik Gajanand Instructor (Electrical & Mechanical Lab.) Technical Training Institute, Daman.	14/11/2015	13/11/2017	14/11/2017
4.	Shri Baraiya Manish Bhikha Instructor (Electrical & Mechanical Lab.) Technical Training Institute, Daman.	14/11/2015	13/11/2017	14/11/2017

- 2. All concerned Heads of Office shall release their annual increments, if not released and necessary entry be made in the respective Service Book.
- 3. Necessary entry to this effect shall be made in Service Book of concerned employee.

This issue with the approval of the **Advisor to the Administrator** / Appointing Authority, Daman & Diu and D&NH vide diary No. <u>342895</u> dated <u>09/04/2018</u>.

(Harshit Jain) Dy. Secretary (Education), Daman & Diu

To,

- (i) All concerned through their respective Heads of Office.
- (ii) All concerned Heads of Office, Daman & Diu for information and necessary action please.

Copy to:

- (i) The Director (IT), Daman & Diu with a request to upload in the Daman & Diu website and webpage of Personnel department.
- (ii) Guard file.