

**U.T. ADMINISTRATION OF DAMAN & DIU
DEPARTMENT OF PERSONNEL &
ADMINISTRATIVE REFORMS,
SECRETARIAT,
MOTI DAMAN-396220.**

No. ARCS/DMN/Amendment of RR/137/2011-12/170

Dated :- 13/9/2011.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, read with the Department of Personnel and Training O.M. No. AB.14017/61/2008-Estt. (RR) dated 24th March, 2009, and in supersession of the earlier recruitment rules the Administrator of Daman & Diu is pleased to make the following Rules relating to recruitment to the General Central Service **Group 'C'** (Non Gazetted, Non-Ministerial) post of **Senior Inspector/Auditor** in the office of the Registrar Co-operative Societies in the Administration of Daman & Diu.

1. SHORT TITLE, APPLICATION AND COMMENCEMENT :

- (i) These rules may be called the Administration of Daman and Diu, Group "C" Non-Gazetted/Non-Ministerial Service Recruitment Rules 2011.
- (ii) They shall apply to the posts specified in column-1 of the schedule to these rules.
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:

The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in column 2 to 4 of the schedule to these Rules: Provided that, the Administrator of Daman & Diu may vary the number of posts in column 2 of the said Schedule from time to time subject to exigencies of work.

3. METHOD OF RECRUITMENT, AGE LIMIT, QUALIFICATION ETC :

The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in column 5 to 13 of the aforesaid schedule.

4. DISQUALIFICATION:

No person (a) who has entered into or contracted a marriage with a person having a spouse living, or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service provided that, the Administrator of Daman and Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWER TO RELAX:

Where the Administrator of Daman & Diu is of the opinion that, it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provision of these rules with respect to any class or category of person.

6. SAVING:

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

By Order and in the name of the
Administrator of Daman and Diu.

(P.S. Jani)

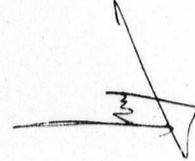
Joint Secretary (Pers.)

Copy to :-

1. The Deputy Director, Government Printing Press, Daman with a request to publish the same in official Gazette.
2. The Assistant Director (OL), Secretariat, Daman for favour of translation into Hindi.
3. The D.I.O. N.I.C. Daman with a request to upload the same on the website.

SCHEDULE

Name of the post	No. of Posts	Classification / status	Scale of Pay (Rs.)	Whether selection by merit or Seniority or Non-Selection post.	Age limit for direct recruitment	Educational & other qualification Reqd. for direct recruits
01. SR. INSPECTOR/ AUDITOR	02. 03 (2011 subject to variation dependent on workload)	03. GROUP 'C' (NON-MINISTERIAL NON-GAZETTED)	04. Pay band -1 Rs. 5200-20200 G.P. 2800	05. Selection	06. Not exceeding 30 years (Relaxable upto 5 years for Government Servants in accordance with the instructions or orders issued by Central Govt.)	07. <u>Essential:</u> 1. Graduate in Commerce or B.A. with Economics as Principle subject. 2. Post Graduate Diploma in Co-operation/Cooperative Management of at least one year duration from Government/ Government recognized institution. <u>DESIRABLE :</u> i. One year experience in Co-operation/Cooperative Management. ii. Knowledge of Accounts and Banking. iii. Knowledge of speaking, reading & writing of Hindi, Gujarati and English languages.



Whether Age & Educational Qualification prescribed for direct recruits will apply in the case of promotees.	Period of Probation if any	Method of Recruitment whether By Direct Recruitment or by promotion or by Deputation/ Absorption & % of the posts to be filled by various methods	In case of the Recruitment by Promotion / Deputation / Absorption Grades from which Promotion/ Deputation/ Absorption to be made.	If a D.P.C. exists what is the composition	Circumstances in which U.P.S.C. to be consulted in making recruitment
08. N.A.	09. Two years (Person will be deemed to have completed satisfactorily the period of Probation only after they have undergone in-service training of atleast 3 months duration at any recognized Institute).	10. By Direct recruitment.	11. N.A.	12 Group 'C' D.P.C.	13 N.A.


 (P.S. Jani)
 Joint Secretary (Personnel)
 Daman.