

No. DRDA/5/25/2005-06/Part-II/59
UT Admn. of Daman & Diu
O/o. Development Commissioner
Secretariat, Moti Daman.

Dated : 09/05/2008.

- Read : i) Order No. Q-13018/2/2002-AI(RD) dated 18.12.2002 of Ministry of Rural Development, Govt. of India.
ii) Order No. Q-13018/2/2002-A.I.(RD)/Vol.II dated 1.10.2004 of Ministry of Rural Development, Govt. of India.

Subject : Reconstitution of Vigilance & Monitoring Committees for Rural Development programmes at State/Union Territories level and District level.

O R D E R

In pursuance of the above Orders regarding reconstitution of the District level Vigilance & Monitoring Committee, the Composition of the Committee for the District of Daman as per the Guidelines circulated by the Ministry of Rural Development is as follows:

I.	Chairman : Sh. Dahyabhai Patel, MP
II.	Member Secretary : CEO District Panchayat
III.	Members : i) President, District Panchayat, Daman & Diu. ii) Chairman of the Finance Committee of District Panchayat, Daman & Diu. iii) Chairman of the Education & Health Committee of District Panchayat, Daman & Diu. iv) One person to be nominated by MoRD. v) Collector, Daman vi) All Sarpanches (10) of the District of Daman. vii) Superintending Engr. PWD viii) Project Director, DRDA ix) Chairman to nominate one member from a reputed NGO. x) Collector, Daman to nominate one member from the field of Social Work/Social Science. xi) One representative each of SC, ST to be nominated by Chairman. xii) One representative of Women to be nominated by Chairman.

2. Official Assistance:

Officers in-charge of the line Department (such as PWD, Water Supply, Irrigation, Forest, Agriculture) etc executing the Programmes of Rural Development and any other related Department will assist the Committee in the discharge of the functions.

3. Terms of reference

- i) The primary responsibility of the Committee is to effectively monitor the implementation of Schemes and Programmes of the Ministry of Rural Development as also ensure that the funds are used for the purpose for which they are meant.
- ii) This forum should effectively liaison and coordinate with the Ministry of Rural Development and State Government.

- iii) The Committee shall ensure that all schemes of Ministry of Rural Development are implemented as per the Guidelines issued by the Ministry of Rural Development.
- iv) District level V & M Committee would undertake continuous internal assessment of project implementation in relation to agreed schedules and of the use of inputs infrastructure and services by project beneficiaries. The committee would also track the progress of the implementation processes, especially of inputs and out puts, to ensure that the agreed targets are met. The Committee would undertake both Input Monitoring (i.e whether resources are being mobilized as planned) and Out put Monitoring (i.e Whether services and projects are being delivered on schedule).
- v) The Committee should look into complaints/alleged irregularities received by them, in respect of the implementation of the Programmes, including complaints of wrong selection of beneficiaries, mis-appropriation /diversion of funds of various schemes of the Ministry and recommend follow- up actions. The Committee shall have the authority to summon and inspect any record for this purpose. The Committee may refer any matter for enquiry to the DC/CEO/PD or suggest suitable action to be taken as per rules which shall be acted upon by him within 30 days. If such action is not initiated within this time the relevant programme funds to which the direction pertains to, may be withheld.
- vi) The Committee shall exercise preventive Vigilance so as to ensure that irregularities, diversion and misappropriation of funds are avoided and the selection of beneficiaries is strictly in accordance with the Guidelines of the Programmes.
- vii) The Member Secretary of the District Vigilance & Monitoring Committee shall fill up the formats as given at Annexures- I to I (G) and placed before the Meeting.
- viii) The Committee would monitor all the schemes of the Ministry of Rural Development implemented in the District and, in particular;
 - (a) Closely watch the flow of funds at various channels including the funds allocated, funds release by both centre and state, utilization and unspent balances under each scheme.
 - (b) Monitor the works under the different Schemes with special reference to the following:-
 - 1) **Sampoorna Gramin Rozgar Yojana (SGRY):-** Proper selection and execution of works, proper selection of beneficiaries, lifting of food-grains and disbursal of cash component and food-grains.
 - 2) **Swarnjayanti Gram Swarozgar Yojana (SGSY):-** Proper Selection of individual Swarozgaris and with Financial Institutions and selection and execution of Special Project.
 - 3) **Indira Awass Yojana (IAY):-** Proper Selection of beneficiaries, disbursement of financial assistance to the beneficiaries and progress of constructions.
 - 4) **Pradhan Mantri Gram Sadak Yojana (PMGSY):-** Selection, execution and quality of works, fund flow and utilization.
 - 5) **DRDA Administration :-** Sufficiency of staff in the DRDA and proper utilization of funds allocated under the scheme by the Central Government. The Committee shall ensure that the Guidelines in respect of DRDA Administration are also adhere to.

- 6) **Watershed Development Programme under DPAP, DDP and IWDP (Hariyali)** Selection of projects, select of Project Implementing Agencies (PIA) and execution of projects.
- 7) **Computerization of Land Records:** Progress of work in the district.
- 8) **Accelerated Rural Water Supply Programme (ARWSP):** Coverage of population, coverage of habitations, quality and availability of water.
- 9) **Sector Reforms Project/Swajaldhar:-** Progress of the project activities and funds utilization.
- 10) **Rural Sanitation Programme :-** Progress of activities under the Total Sanitation Campaign, Coverage and quality of work.
- 11) **Any other Scheme of the Ministry:** selection of beneficiaries and progress of implementation of the scheme.

For action on any points pertaining to the U.T. Administration, the Committee shall forward their observation/recommendation to them. The Ministry of Rural Development shall be informed of any gross violation noticed.

4. Meetings of the Vigilance and Monitoring Committee at each level are to be held atleast once every quarter, after giving sufficient notice to all members.
5. Member Secretary shall convene the meeting on the direction of the chairman.

This has the approval of Hon'ble Administrator of Daman & Diu and Dadra & Nagar Haveli vide diary No.1132 dated 09.05.2008.

By order in the name of
Administrator of Daman & Diu
and Dadra & Nagar Haveli

(Arun Mishra)
Jt. Secretary (Dev.)

To,
All concerned.

Copy to :-
The Dy. Director of Planning & Statistics for publication in Official Gazette.