

**U.T. ADMINISTRATION OF
DADRA AND NAGAR HAVELI AND DAMAN AND DIU
DIRECTORATE OF EDUCATION,
SECRETARIAT, DAMAN.**

No. DOE/EST/RRs/HM-VP/2021-22/ 577

Dated: 4th June, 2021.

OFFICE MEMORANDUM

Subject:- Amendment of Recruitment Rules for the posts of Vice Principal/ High School Head Master under Directorate of Education, UT of Dadra and Nagar Haveli and Daman and Diu – reg.

As per the Office Memorandum (OM) issued by DoPT vide No. AB-14017/61/2008-Estt(RR) Dated 13th October, 2015 issued by Department of Personnel and Training (DoPT), the proposed amendment/revision of Recruitment Rules (RR) should be uploaded on the website of respective Ministries/Department for 30 days for inviting comments from the stakeholders.


2. The Directorate of Education, UT Administration of Dadra and Nagar Haveli and Daman and Diu has decided to amend/revise the Recruitment Rules for the posts of 'Vice Principal/High School Head Master'. The draft notification along with the Schedule (Annexure – I) for proposed amendments of the said Recruitment Rules is attached herewith.

3. Therefore, the draft Recruitment Rules with the proposed amendment/revision for the posts of 'Vice Principal/ High School Head Master' is hereby uploaded on official websites

4. Hence, all the stakeholders of the UT of Dadra and Nagar Haveli and Daman and Diu are hereby requested to go through the aforesaid draft Recruitment Rules and furnish their comments (if any) to the undersigned within a period of 30 days i.e. till 5th July, 2021.

5. In case, no comments received within 30 days of issuance of this OM, the Directorate of Education, UT of Dadra and Nagar Haveli and Daman and Diu will proceed further for taking necessary action for amendment of aforementioned draft Recruitment Rules

Encl.:- As above.


(Nilesh Gurav),
Director of Education

To,

The State Information Officer, NIC, Secretariat, Daman with the request to upload the same on official website of this UT for wide publicity.

Directorate of Education,
Union Territory Administration of
Dadra & Nagar Haveli and Daman & Diu,
Daman – 396220.

शिक्षा निदेशालय,
केंद्र शासित प्रदेश दादरा एवं नगर हवेली
एवं दमन दिव प्रशासन
दमन –396 220

No. DE/ADM/RR/HM-VP/2021/

Dated: ____/____/2021

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution and with the approval of Union Public Service Commission as conveyed vide letter No. _____ dated _____, the Administrator, the Administrator of Dadra & Nagar Haveli and Daman & Diu in supersession of all previous Notifications in this behalf do hereby make the following rules regulating the method of recruitment to the post of **Vice Principal/ High School Head Master**, in the Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu.

1. Short Title and commencement :

- (i) These rules may be called, the Administration of Dadra & Nagar Haveli and Daman & Diu, **Vice Principal/ High School Head Master, Group 'A' (Gazetted, Non-Ministerial)** posts Recruitment Rules, 2021.
- (ii) These shall apply to the posts specified in column-1 of the Schedule to these rules.
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. Number of Posts, Classification and Level in the Pay Matrix :-

The number of the post, classification of the said posts and the Level in the Pay Matrix attached there to shall be as specified in Column 2 to 4 of the Schedule to these rules.
Provided that, the Administrator of Dadra & Nagar Haveli and Daman & Diu may vary the number of posts in column 2 of the said Schedule from time to time subject to exigencies of work.

3. Method of recruitment, age limit, qualifications etc:-

The method of recruitment to the said post, age limit, qualifications and other matters relating therewith shall be as specified in column 5 to 13 of the aforesaid Schedule.

4. Disqualification:-

No person, (a) who has entered into or contracted a marriage with a person having a spouse living or; (b) who having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the service.
Provided that the Administrator of Dadra & Nagar Haveli and Daman & Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax:-

Where the Administrator is of the opinion that it is necessary or expedient so to do, he may, by order, and for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving :-

Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes and Scheduled Tribes, and the other special categories or persons in accordance with the orders issued by the Central Government from time to time in this regard.

**By Order and in the name of the
Administrator of Dadra & Nagar Haveli and
Daman & Diu**

**(Nilesh Gurav)
Director (Education)**

To

The Joint Secretary (Planning & Statistics), UT Administration of Dadra & Nagar Haveli and Daman & Diu, Secretariat, Daman for publication in the Gazette and arrange to send 10 copies of the Gazette Notification.

Copy to :-

- 1 The Under Secretary, U.P.S.C., New Delhi.
- 2 The SIO, NIC, Daman for uploading on the official website of UT Administration of DNH & DD.
- 3 The Deputy Director (OL), Daman for Hindi version.
- 4 All Heads of Office, DNH & DD.
- 5 Concerned File

PROPOSED RECRUITMENT RULES FOR THE POST OF VICE PRINCIPAL/HEAD MASTER HIGH SCHOOL IN DIRECTORATE OF EDUCATION, UT ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU.

SCHEDULE

Name of the post	Number of post	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for Direct Recruits	Educational and other qualification required for Direct Recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Vice Principal/ Head Master High School	28*(2021) *(Subject to variation dependent on workload)	Central Civil Services Group 'A' Gazetted Non-Ministerial	Level-10 in the Pay Matrix (Rs. 56100 – Rs. 177500) (PB-3 Rs.15600-Rs.39100 + GP Rs.5400/- pre-revised)	Selection	Not exceeding 35 years (Relaxable for Government servant upto 05 years in accordance with the instructions/orders issued by Central Govt.) NOTE:- The crucial date for determining the age limit shall be as advertised by the Union Public Services Commission.	<p>Essential :</p> <ul style="list-style-type: none"> (i) Master's degree from a recognized University/Institute. (ii) Bachelor of Education from a recognized university and (iii) Two years experience as Post Graduate Teacher or Six years experience as Trained Graduate Teacher. <p>Language Known:- Gujarati/ Hindi/ English/ Marathi</p> <p>Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in the case of candidates belonging to Scheduled Castes or Scheduled Tribes. If at any stage of selection the Union Public Service Commission is of the opinion that sufficient numbers of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>

PROPOSED RECRUITMENT RULES FOR THE POST OF VICE PRINCIPAL/HEAD MASTER HIGH SCHOOL IN DIRECTORATE OF EDUCATION, UT ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU.

SCHEDULE

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods.	In case of recruitment by promotion or deputation/absorption. Grades from which promotion/ deputation/absorption to be made.	If a departmental promotion committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
(8)	(9)	(10)	(11)	(12)	(13)
Age: No E.Q. : Yes, must possess Masters Degree from a recognised University/Institute	Two Years	(i) 50% by Direct Recruitment. (ii) 50% by Promotion. Failing which by (Direct Recruitment)	Promotion: (i) 50% promotion from Post Graduate Teacher (PGT)/ Assistant Head Master-cum-Supervisor with 2 years' service in the grade rendered after appointment thereto on a regular basis. (ii) 50 % promotion from Trained Graduate Teacher with 3 years' service in the grade rendered after appointment thereto on a regular basis. Note: Where juniors who have completed their qualifying / eligibility service are being considered for promotion. Their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying/ eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.	Group "A", DPC (i) Chairman/Member, UPSC – Chairman (ii) Advisor to the Administrator, DNH and DD - Member (iii) Secretary (Finance), DNH and DD - Member (iv) Secretary (Education), DNH and DD – Member (v) Joint/Deputy Secretary (Pers.) - Member.	Consultation with UPSC necessary on each occasion

Director of Education