

**Administration of Daman & Diu (UT)**  
**Office of the Spl. Secretary / Director(Education),**  
**Secretariat, Moti Daman – 396 220.**

No.27.1(iii)-EST-ADTE(Vol.3)/2013-14/270

Dated : 30/05/2013.

**Sub :** Criteria / Guidelines for Selection / Nomination of candidates against reserved seats for Degree/Diploma in Engineering/Medical courses being allotted to the U.T. of Daman & Diu by Government of India for the year 2013-14.

**Read :** Reference to the following Orders :

**O R D E R**

1. No.27.1 (iii)-EST-ADTE/1995-96/372 dtd. 23/06/1995,
2. No.27.1 (iii)-EST-ADTE/1996-97/245 dtd. 17/06/1996,
3. No.27.1 (iii)-EST-ADTE/1997-98/107 dtd. 06/05/1997,
4. No.27.1 (iii)-EST-ADTE/1998-99/65 dtd. 23/04/1998,
5. No.27.1 (iii)-EST-ADTE/1998-99/1024 dtd. 18/12/1998,
6. No.27.1 (iii)-EST-ADTE (Vol.2)/2003-04/55 dtd. 21.05.03,
7. No.27.1 (iii)-EST-ADTE (Vol.2)/2003-04/86 dtd. 03.06.03,
8. No.27.1 (iii)-EST-ADTE (Vol.2)/2004-05/160 dtd. 30.06.04
9. No.27.1 (iii)-EST-ADTE (Vol.2)/2005-06/69 dtd. 03.05.05.
10. No.27.1 (iii)-EST-ADTE (Vol.3)/2006-07/04 dtd. 03.04.06.
11. No.27.1 (iii)-EST-ADTE (Vol.3)/2008-09/74 dtd. 25.04.08.
12. No.27.1 (iii)-EST-ADTE (Vol.3)/2008-09/210 dtd. 17/04/2008.
13. No.27.1 (iii)-EST-ADTE (Vol.3)/2009-10/298 dtd. 05 / 06 /2009.
14. No.27.1 (iii)-EST-ADTE (Vol.3)/2010-11/211 dtd 21/05/2010.
15. No.27.1 (iii)-EST-ADTE (Vol.3)/2011-12/80 dtd 30/04/2010.
16. No.27.1 (iii)-EST-ADTE (Vol.3)/2012-13/168 dtd 10/05/2012.

On the above subject, the following Criteria/Guidelines are hereby prescribed for selection / nomination of candidate against the reserved seats being allotted to this Union Territory of Daman & Diu by the Government of India and shall come into force with immediate effect:

**1. MODE OF APPLICATION :**

- i) The candidate desiring to avail the benefit of reserved seat shall prefer an application in prescribed Form (**Appendix-A**) to the Assistant Director of Technical Education, Administration of Daman & Diu, Daman on advertisement published by the Department of Technical Education through the Field Publicity Officer, Dept. of Information & Publicity, Daman.
- ii) Wide publicity shall be given to the nomination process through Heads of Offices, District Panchayat, Education office and all Libraries of Daman & Diu and also through Newspapers.

- iii) Information Brochure containing Application form and Criteria / Guidelines shall be available on any working day (as per period specified in the Advertisement) from office of the Assistant Director of Technical Education, Government Polytechnic, Daman on payment of Rs.50/- (Rupees fifty only), which is non-refundable.
- iv) The Application Form duly filled in all respects (Name & Details as specified in the candidate certificate) should be submitted on or before prescribed date to the Assistant Director of Technical Education, Govt. Polytechnic, Varkund, Daman..
- v) Necessary acknowledgement shall be issued to the Applicant by the Department of Technical Education, Government Polytechnic, and Daman in prescribed Form (Appendix 'B' upon receipt of application with necessary enclosures & duly filled in all respect with the following documents.
  - a) Attested copy of Marksheet of SSC Examination.
  - b) Attested copy of Marksheet of HSSC Examination.
  - c) Attested copy of Attempt Certificate of SSC/HSC Examination from school.
  - d) Attested copy of School Leaving Certificate.
  - e) Attested copy of Certificate showing last preceding 5 years of Schooling from qualifying Exam in the U.T. of Daman & Diu.
  - f) Permanent Residence Certificate of Parents/Guardians (Appendix 'C') as per clause No.2.1 (i), (ii) & (iii).
  - g) In case of the employees falling in the categories of 2.1(ii) and 2.1(iii) Service Certificate of Parents from the Head of the Office is necessary.
  - h) Attested copy of Caste Certificate for SC/ST/OBC in prescribed format from the Mamlatdar Daman / Diu only.
  - i) Attested copy of JEE (Main)/NEET Competitive Examination Marksheet.
  - j) Attested copy of Dependant Certificate from Mamlatdar Daman/Diu.
  - k) Attested copy of Aadhar Card issued by the Competent Authority of India.

## **[2]. ELIGIBILITY CRITERIA :**

[2.1] The allotment of reserved seats will be made to the following categories.

- i) (A) The Parents of candidate should have permanent residence in the U.T. of Daman & Diu (i.e. continuously for last 12 years) whose children / wards should have studied continuously for atleast 05 years in any of the recognised Higher Secondary / High Schools of this UT immediately preceding the stage of passing the qualifying Examination. (B) The children / wards of permanent residents of the UT of Daman & Diu who have studied continuously for atleast 03 years in any of the Higher Secondary / High Schools of this UT immediately preceding the stage of passing the qualifying Examination shall be considered with 5 % deduction in the marks obtained in PCM / PCB / SSCE as the case may be (for purpose of ascertaining relative merit).

- ii) The children of the employees of the Administration of Daman and Diu fulfilling the following conditions :
  - a) The Govt. Servant should have put in a minimum 05 years of continuous service in this U.T. of Daman & Diu & completed at the time of application. (*Employees of Govt. undertaking sector / Semi-Govt. / Corporation / Nigam / Autonomous body etc. cannot be treated / considered as Govt. Employees*).
  - b) He/She should have resided in this U.T. of Daman & Diu for a minimum period of 05 years continuously & completed at the time of application.
  - c) His/Her child/ward should have studied for the last 05 years in any of the recognised Higher Secondary / High Schools of this U.T. till passing the qualifying Examination.

**RELAXATION :**

The children/wards of the permanent residents and of 2.1(i) who have studied till SSCE in the Navodaya Vidyalaya in this UT and later passed the HSSCE from the Navodaya Vidyalaya outside this UT or have studied till Std. VIII in the Navodaya Vidyalaya of this UT and later on migrated to the Navodaya Vidyalaya outside the UT for study upto SSCE / HSSCE shall be exempted from the condition of having studied continuously for 03 years in this UT till the qualifying Examination. 5% deduction in marks obtained in PCM / PCB / SSCE as the case may be shall not be applicable in such cases.

- iii) The children of the Central Govt./Other UT employees on deputation or transfer to this U.T. of Daman & Diu, will be considered on the basis of following conditions:
  - a) The Govt. Servant should have the place of their duty in this UT of Daman & Diu atleast 02 years completed at the time of application.
  - b) The Govt. Servant should have stayed or completed their stay for atleast 02 years in Daman & Diu District continuously at the time of application.
  - c) Their children should have studied atleast for 02 years in any of the recognized High School / Higher Secondary School and passed the qualifying Examination from High/Higher Secondary School of this UT of Daman & Diu.
  - d) The Parents Residence certificate of candidate atleast for 2 years shall be provided from the Mamlatdar Daman / Diu.

- iv) All the above categories of candidates shall be considered at par with each other.

**NOTE** : “Permanent Residents” mean those Parents and (in case Father or Mother is not alive) Guardians of the candidates who are staying continuously in this Union Territory for a period of 12 years. The Residents Certificate of Grand Father / Grand Mother / Uncle / Aunt is not considered as Parents Certificate.

- a) The Mamlatdar, Daman / Diu will issue the necessary Permanent Residence Certificate of Parents / Guardian to this effect based on Ration Card, Parliamentary Constituency Electoral Rolls, Election Photo Identity card and other such proof supported by Affidavit to the effect strictly.
- b) The Dependence Certificate issued by the Mamlatdar, Daman / Diu will have to be attached to the application in case of those who are claiming guardianship of the candidates, in that case 12 years or Residence Certificate of the said Guardian will also have to be produced. The dependence certificate will be issued in case of Father or Mother is not alive and candidate is fully dependent and living with Guardian.
- c) The Caste Certificate for SC/ST/OBC or any caste related certificate should be obtained from Mamlatdar Daman / Diu. Caste Certificate of the candidate will be issued on the basis of Notification issued by the U.T. Administration of Daman & Diu from time to time in prescribed Performa only (Appendix-2 for SC/ST and Appendix-3 for OBC). The benefits of reservation for SC/ST/OBC shall be given to only those candidates whose parents have Permanent residence in this U.T. of Daman & Diu. However, the above benefits shall not be given to the candidates whose parents have migrated from other States / U.T.'s.
- d) The employees of UT Administration of Daman & Diu on transfer / deputation to the UT Administration of Dadra & Nagar Haveli will be allowed to claim eligibility based on their stay in Dadra & Nagar Haveli for the purpose of considering Parent / Guardianship of the candidates.
- [2.2] The children of permanent resident of the UT of Daman & Diu, having passed their qualifying Examination from any Institutions outside the Union Territory of Daman & Diu will be considered for nomination, in case any seat/seats remains vacant due to non-availability of suitable / eligible candidates under categories 2.1(i), 2.1(ii), 2.1(iii) above.
- [2.3] Such benefit will be a one time opportunity for a single candidate. The candidates who have already accepted their Nomination / Selection to the reserve seat in the previous year/years will not be considered OR Re-consideration will not be allowed.

[2.4] The seat/seats surrendered by the candidates after Selection / Nomination in first round of the counseling The surrendered seat/seats will be placed in the second round of the counseling from where the candidates in waiting list of first round. Similarly, the seat is surrendered by the Selected / Nominated candidate, the said candidate will only be considered after the counseling of the all the remaining candidates in the Merit list of current year is finished (only if any seats fall / remain vacant).

### [3] **MODE OF SELECTION :**

[3.i]-A. The Following are members of Local Committee for preparing merit list.

- a) Lecturer in Chemistry, Govt. Polytechnic, Daman.
- b) Lecturer in Civil Engg, Govt. Polytechnic, Daman.
- c) Lecturer in Mechanical Engg, Govt. Polytechnic, Daman.
- d) Lecturer in Applied Mechanics, Govt. Polytechnic, Daman.
- e) Asstt. Director of Tech. Education Daman & Diu, Daman.

NOTE: The Merit list shall be displayed on the notice board of Government Polytechnic, Daman after the date for counseling is finalised.

[3.i]-B. The Counseling Committee comprising of :

- |  |       |                  |
|--|-------|------------------|
| a) Director (Education), Daman & Diu                             | ----- | Chairman.        |
| b) Dy. Dir. Medical & Health, PHC, Daman                         | ----- | Member           |
| c) Principal, Govt. College, Daman                               | ----- | Member           |
| d) A.D.E., District Panchayat, Daman                             | ----- | Member           |
| e) Asstt. Director of Technical Education,<br>Daman & Diu, Daman | ----- | Member Secretary |

The committee will finalize the selection of candidates for nomination against the allotted seats for Degree/Diploma in Medical / Engineering related Courses by counseling in the presence of the candidates.

[3.ii] Candidates who have qualified in class XII<sup>th</sup> Board Examination from CBSE, New Delhi & GHSSE, Gandhinagar from any Institutions located in the U.T. of Daman & Diu shall be considered for Selection / Nomination. A combined merit list for the eligible applicants of General category, OBC category, SC category & ST category of both the Boards will be prepared.

[3.iii] The Counseling Committee shall be empowered to take a decision regarding eligibility of candidates, allocation of seats etc, in any case of doubt / issue arise at the time of Counseling and the decision of Counseling Committee will be final.

[3.iv-A] As per Government of India Rules / Instructions, the reservation for candidates belonging to Scheduled Castes, Scheduled Tribes & Other Backward Classes are as under:

- (a) 15% of total seats shall be reserved for Scheduled Castes candidates.
- (b) 7.5% of total seats shall be reserved for Scheduled Tribes candidates.
- (c) 27% of total seats shall be reserved for Other Backward classes candidates (Non- Creamy layer candidates).
- (d) The pattern of the Reservation is as per the Reservation Roster issued by Government of India, Department of Personnel & Training, New Delhi vide O.M. No. 36012/2/96-Estt(Res.) dated 02/07/1997. The above reservation will be given as per the Roster prepared by the Administration of Daman & Diu for MBBS, BDS, DEGREE ENGINEERING & BHMS / BAMS / B.PHARM / D.PHARM courses seats.

[3.iv-B] As per Govt. of India instructions, 22.5% of the total seats allotted by Govt. of India will be reserved for candidates belonging to Scheduled Castes / Scheduled Tribes (15% for SC and 7.5% for ST). If sufficient number of candidates is not available to fill up the seats reserved for SC, the same seats will be filled-up by ST candidates. Similarly, if the sufficient number of candidates is not available to fill-up the seats reserved for ST, the same seats will be filled-up by SC candidates. Thereafter, in case of non availability of suitable candidates of SC / ST, the same seats will be filled-up from merit list of General category. Similarly, if sufficient candidates are not available to fill the seats reserved for OBC, then said seats will be filled in by merit list of General Category.

[3.v] The whole Criteria for selection will be the qualifying merit (*P.C.B/P.C.M.*) of the candidates subject to any special orders issued with the concurrence of Govt. of India.

[3.vi] The candidates applying for Medical courses (based on PCB/PCMB) or Engineering courses (based on PCM/PCMB) must have passed / cleared the qualifying class XII<sup>th</sup> Board examination with all subjects taken together of the respective group in the same attempt (single sitting) to be eligible for Selection / Nomination, irrespective of the medium of instruction. The Candidates passed qualifying class XII<sup>th</sup> Board Examination upto three attempts (All subjects taken together) are also eligible for Selection / Nomination. The candidates passed qualifying class XII<sup>th</sup> Board Examination with partial subject in two / three attempts (All subjects not taken together) shall not be eligible for Selection / Nomination of reserved seats.

### **[3.vii.A] FOR ENGINEERING & RELATED COURSES.**

The merit list shall be prepared on the basis of 40% weightage for performance in class XII<sup>th</sup> Board Examination marks and the remaining 60% weightage would be given for performance in Joint Entrance Examination (JEE) Main conducted by CBSE Board and a combined merit list would be decided accordingly for Selection / Nomination of candidates for Degree courses in Engineering & related courses as follows:-

- (a).Marks obtained by the candidates in class XII<sup>th</sup> Board Examination in the subjects of Physics, Chemistry and Mathematics (including practical marks) shall be converted into 40% weightage while preparing merit list. Marks obtained by the GHSE students in Semester-3 & Semester-4 (class XII<sup>th</sup>) board examination for subjects of Physics, Chemistry and Mathematics (including practical marks), average marks shall be considered while preparing the Merit list.
- (b).Marks obtained by the candidates in the Joint Entrance Examination (JEE) Main shall be converted into 60% weightage while preparing the merit list.
- (c).A candidate must have passed qualifying examination with Physics, Chemistry and Mathematics (including practical marks) for admission to BE/B.Tech/B.Art course alongwith 50% marks in total including all subjects

### **[3.vii.B] FOR MEDICAL & RELATED COURSES**

The merit list shall be prepared on the basis of marks obtained in National Eligibility-cum-Entrance Test (NEET) for Selection / Nomination of candidates to Admission for Degree in Medical & related courses only. No weightage of marks obtained by candidate in class XII<sup>th</sup> Board Examination.

- (a). In order to be eligible for Admission to MBBS / BDS courses for a particular academic year it shall be necessary for a candidate to obtain minimum of marks in the National Eligibility-Cum-Entrance Test (NEET) Competitive Examination as follows :-
  - (i) 50% Marks for General category candidates.
  - (ii) 40% Marks for SC/ST/OBC category candidates.
  - (iii) 45% Marks for General Category Candidates with Disability/Physical handicap.
- (b).A candidate must have passed in the subjects of Physics, Chemistry, Biology and English individually and must have obtained a minimum percentage of marks in subjects of Physics, Chemistry and Biology (including practical marks) in the class XII<sup>th</sup> Board Examination as under :-
  - (i) 50% marks for candidate for General category.
  - (ii) 40% marks for candidates for SC/ST/OBC category

- (iii) 45% marks for candidates of General category with Disability / Physical handicap.

[3.viii] A candidate who has not passed the qualifying class XII<sup>th</sup> Board Examination in the first attempt, then,

- (a) 02% marks shall be deducted from the merit marks for every additional attempts (After combining 40% weightage of qualifying class XII<sup>th</sup> Board Examination marks and 60% weightage of Joint Entrance Examination marks) for Degree in Engineering & related courses
- (b) 02% marks for every additional attempt shall be deducted from the merit marks of NEET for Medical & related courses.
- (c) A candidate who has passed the qualifying class XII<sup>th</sup> Board Examination in more than 03 (Three) attempts shall not be considered for Selection / Nomination.

**NOTE :-**

- (1) JEE (Main) means the Joint Entrance Examination (Main), conducted by CBSE Board for Admission to Degree in Engineering & Related courses.
- (2) NEET means the National Eligibility-cum-Entrance Test, conducted by CBSE Board for Admission to Degree in Medical & related Courses.
- (3) All the applications will be considered in General Category for the first instance. In case the candidate fails to get admission in the General Category, his/her application will be considered in the reserved category (SC/ST/OBC) for which he/she has applied.
- (4) The Preparation of Merit list for admission to Medical & related course through NEET is under challenge before the Hon'ble Supreme Court. As per interim direction of Hon'ble Supreme court to all states Government for conducting common entrance test to preparing merit list of eligible candidates for Medical & related courses. The final decision of the Hon'ble Supreme Court in this regard is awaited.

[3.ix] The criteria for deciding merit order in case of student having equal marks shall be in the following sequence:

**INTER-SE-MERIT OF CANDIDATES FOR TIE-BREAKING**

**(A) FOR MEDICAL & RELATED COURSES.**

In case of two or more candidates obtaining equal marks in the NEET, the inter-se merit of such candidates shall be determined in order of preference as follows:

- a) Candidate obtaining higher marks in Biology (Botany & Zoology) in the NEET.
- b) Candidate obtaining higher marks in Chemistry in the NEET.



- c) Candidate with less number of attempted wrong-answers in all subjects in the NEET.
- d) Candidate older in age to be preferred.

**NOTE:-**

If number of attempted wrong answer is not available in the NEET Marksheet of the candidate, then candidate obtaining higher marks in Physics in the NEET will be considered instead of (c) above.

**(B) FOR ENGINEERING & RELATED COURSES.**

In case of a tie, i.e. when two or more candidates obtain equal marks (by giving 60% weightage to performance in JEE (Main) and 40% weightage of marks in class XII<sup>th</sup> Board qualifying examination). Inter-se-merit of such candidates shall be decided in the following order:-

- a) Candidate obtaining higher marks in Mathematics in the JEE (Main) will be given better rank.
- b) Candidate obtaining higher marks in Physics in the JEE (Main) will be given better rank.
- c) Candidate obtaining higher total marks in the JEE (Main) will be given better rank.
- d) Candidate finding higher absolute value by ratio of positive marks and negative marks will be given better rank.
- e) Candidate older in age to be preferred.

**NOTE:-**

If the ratio of positive marks and negative marks is not available in the JEE (Main) marksheet of the candidate, then, the candidate obtaining higher marks in Chemistry in the JEE (Main) will be considered instead (d) above.

[3.x] The allocation of the seats to the eligible candidates shall be done on the following basis of preference:

- a) First preference will be given to those students who have passed qualifying examination in the current year and are eligible. (Separate Merit list shall be prepared for this category and it is known as category “A”).
- b) Thereafter, second preference will be given to the students who have passed qualifying examination in the previous / pre-previous year. Which shall be considered only, if seats are vacant after completing the Selection / Nomination of the students passed in the current year (Separate Merit list shall be prepared for this category and it is known as category “B”).
- c) The children of permanent residents of the UT of Daman & Diu, having passed their qualifying Examination from any Institutions outside the Union Territory

of Daman & Diu will be considered for Selection / Nomination only & in case, any seat/seats remains vacant after giving preference to the candidates under point 3.x(a) & 3.x(b) (Separate Merit list shall be prepared for this category and it is known as category “C”).

[3.xi] While observing Criteria mentioned above, it should be kept in view that the selected candidate should also fulfill the admission requirements of respective College / State to which they are nominated as far as minimum/maximum age (wherever prescribed) and minimum percentage of marks (wherever prescribed) are concerned.

[3.xii] The Administration / Counseling committee shall not be responsible, if the Selected / Nominated candidate is not admitted in the respective college, due to Non-fulfillment of that College / State requirements for admission or any other reason. Thereafter the candidate will not be eligible for any changes in Nomination / Selection of other seat.

**[4]. MODE OF SELECTION FOR DIPLOMA COURSES :**

Selection of candidates by counselling for nomination against reserved seats for Diploma Courses for which the minimum qualification prescribed is SSCE shall be made as per Rules and Regulation approved by the Administrator of Daman & Diu for admission to the Diploma Courses in Government Polytechnic, Daman from time to time.

**[5]. MODE,FEES&NOMINATION AFTER SELECTION BY COUNSELLING :**

- i) After selection of the candidate by Counselling Committee for the course as per his / her choice, the candidate shall have to accept or reject the same before the Committee and in case of acceptance, he / she will have to pay a fees of Rs.2000/- (**Non-Refundable**) immediately, thereafter the Agreement Bond and Surety Bond in prescribed Form (Appendix ‘D’ & ‘E’) are to be submitted.
- ii) After obtaining the approval of the Secretary (Technical Education), the Asstt. Director of Technical Education shall issue Nomination letter to the candidate in the prescribed Form (Appendix ‘F’).

**[6]. APPEAL :**

The appeal against the decision of the Selection Committee as regards, the selection for Nomination of candidates shall lie before the Secretary (Technical Education). Further an appeal against the Order of the Secretary (Technical Education) shall be preferred before the Administrator of U.T. Administration of

Daman & Diu. The decision of the Administrator on the appeal application so preferred shall be final.

[8]. **SAVINGS** :

Save it or otherwise, the Administrator of UT Administration of Daman & Diu reserves all rights to modify/amend these Rules & Regulations whenever found necessary.

This issues with approval of the Hon'ble Administrator of Daman & Diu vide diary No.2116 dtd. 23/05/2013.

**-sd-**

Spl. Secretary/Director (Education)  
Daman & Diu.

**APPENDIX 'B'**

**Administration of Daman & Diu (UT)  
Office of the  
Assistant Director of Technical Education,  
Government Polytechnic,  
Varkund, Daman –396 210.**

No.27.1(iii)-EST-ADTE(Vol.2)/2013-14/

Dated :    /    / 2013.

**RECEIPT**

Received from Shri / Kum. \_\_\_\_\_

FORM No. \_\_\_\_\_ an application of nomination for admission to the  
Degree/Diploma Course in Engg./Medical and the same is registered at  
Sr.No.\_\_\_\_\_dated \_\_\_\_/\_\_\_\_/ 2013.

Assistant/Superintendent  
Government Polytechnic,  
Daman

To,  
Shri / Kum. \_\_\_\_\_,  
\_\_\_\_\_  
\_\_\_\_\_

## **APPENDIX 'C'**

Form of Certificate of Permanent Residence in respect of Father / Mother / Guardian of the Candidate.

Certified that Shri / Smt. \_\_\_\_\_

Father / Mother / Guardian of Shri / Smt. \_\_\_\_\_

Who is working as \_\_\_\_\_ is a permanent resident of \_\_\_\_\_ Daman / Diu and staying in this Union Territory for last 12 years.

Mamlatdar,  
Daman / Diu.

Date :

Certificate in respect of Guardian will be accepted only if candidate's Father / Mother is not alive and the candidate is solely dependent on the Guardian. The relationship of the candidate with the guardian should be stated. An affidavit to that effect may also be affirmed before the Mamlatdar, Daman / Diu.

Extract from Rule 2(i) :-

N.B. (i) Permanent residents mean those Parents and Guardians in case Father or Mother is not alive, of the candidates who are staying continuously in this Union Territory for last 12 years.

- (a) The Mamlatdar, Daman / Diu will issue the necessary Certificate to this effect based on Ration Card, Parliamentary Constituency Electoral Rolls, Election Photo Identity card and other such proof supported by an Affidavit to that effect, and
- (b) The dependence Certificate issued by the Mamlatdar, Daman / Diu will have to be attached to the application in case of those who are claiming guardianship of the candidates.

**APPENDIX 'D'**  
**FORM OF AGREEMENT BOND**

(To be executed on STAMP PAPER of Rs.50/-)

This agreement is made this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between the President of India (hereinafter called the Government which expression shall include his successions in Office) of the one part and Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ resident of \_\_\_\_\_ in the \_\_\_\_\_ Taluka of \_\_\_\_\_ district (hereinafter called the candidate, which expression shall where the context so admits include his/her Heirs, Executors, Administrators and Representatives) of the other part.

Whereas the candidate has on his/her application been selected for nomination against a seat reserved for the Government of India nominee to undergo study/training for the \_\_\_\_\_ Degree/Diploma Course at the \_\_\_\_\_ (hereinafter referred to as the said College).

And whereas the candidate has in consideration of his nomination agreed to complete this Training/Study for the said Course at the said College subject to the conditions hereinafter appearing.

Now therefore this Agreement witnesses and it is hereby agreed as follows:

1. The candidate shall diligently complete his/her training/study for the said Course at the said College; shall abide by the Rules of the said College for the time being in force regulating the conduct of students at the said College and pass all the Examinations prescribed for the said Course by the University or the \_\_\_\_\_ Institution concerned.
2. On demand made by Govt. of India, within Six months of the date of passing the Degree/Diploma Course, the candidate shall serve for not less than Three years in any \_\_\_\_\_ Department of Union Territories of Daman & Diu and Dadra & Nagar Haveli or the Central Government as may be directed by the Administration of Daman & Diu within Six months passing Degree/Diploma Course.
3. During the period of Service as an Officer under clause 2, the candidate shall faithfully, diligently and with skill and ability perform his/her duties and observe the Rules for

the time being in force made by the Administration or the President as the case may be, for regulating conduct of Government Servant.

4. While in service under clause 2, the remuneration, pay and allowances and other conditions of service of the candidate shall be regulated by the Rules and Order of the Union Territory or the Central Government as the said case may be, for the time being in force for the post in which he/she is appointed.
5. If the candidate leaves the said College before passing the Final Examination without previous permission of the Government in writing for any reason whatsoever including illness or if he/she is discharged or dismissed for misconduct or refuse to serve in accordance with Clause 2 hereof or resign or is dismissed for misconduct from such service, before the completion of Three years of service, then in any such event he/she shall pay the President on demand and without a demur such sum not exceeding Rs. 50,000/- (Rupees Fifty Thousand only) in case of Engineering seat and Rs. 1,00,000/- (Rupees One lakh only) in case of Medical seat as the Administration under this clause as to this commission of a breach as also to the amount of compensation payable in respect thereof shall be final and binding on the candidate.
6. Any sum falling due from the candidate under this Agreement may be recovered from him/her as arrears of land revenue.
7. If any dispute shall arise between the parties hereto in respect of this Agreement or any of the provisions herein contained of anything arising hereto except in respect of matter on which the decision of the Administration under clause 5 is declared to be final and binding the same shall be referred for the arbitration to the Administrator, Daman & Diu and Dadra & Nagar Haveli, whose decision thereon shall be final and binding on the parties.

In witness whereof, the parties hereto have appended their signature on the dates respectively mentioned against their signature.

Signature and Name :

Spl. Secretary/Director (Tech. Education)  
Administration of Daman & Diu.  
For and on behalf of  
The President of India

Date:

**[To be signed in the presence of Asst. Director of Technical Education]**

Candidate : \_\_\_\_\_  
(Name) (Signature)

Address: \_\_\_\_\_

Affix  
candidates  
Passport size  
photo here.

Date: \_\_\_\_\_.

Witness:

\_\_\_\_\_, \_\_\_\_\_  
(Name) (Signature)

Address: \_\_\_\_\_.

**Before Me :**

**Asst. Director of Tech. Education**



**FORM OF SURETY BOND**

[ To be executed on STAMP PAPER of Rs.50/- ]

To,  
The President of India

Whereas the President has, in order to secure the due performance of the above Agreement, demanded Security from the candidate.

Now therefore in consideration of the admission of the candidate Shri / Kum.  
\_\_\_\_\_ son / daughter of  
\_\_\_\_\_ to the  
\_\_\_\_\_ College and his / her continuance  
thereat for study as aforesaid and at the request of the candidate.

First surety

Shri	_____	Son of	_____
Resident of	_____	in the	_____
Taluka of	_____	District.	_____

Second surety

Shri	_____	Son of	_____
Resident of	_____	in the	_____
Taluka of	_____	District.	_____

hereinafter referred to as the Sureties on behalf of the candidate do hereby jointly and severally agree that in the event of candidate committing a breach of any term of the above Agreement to which breach the decision of the Government shall be final and binding on the Sureties. We shall pay to the President on demand and without demur the sum of Rs. 50,000/- (Rupees Fifty Thousand Only For Engineering seat) and Rs. 1,00,000/- (Rupees One lakh Only For Medical seat) and we hereby bind ourselves and our respective Heirs, Executors, Administrators and Representatives for such payment. We further agree that any sum due hereunder may be recovered as an arrears of land revenue. We also agree that notwithstanding the provisions of Section 133 of 135 of the Contract Act, 1972 (IX of 1972), or forbearance shown by the Government to the candidate or any variance in the terms of the contract with the candidate whether with or without the consent of the Sureties or either of this shall not operate as a discharge of the Sureties obligations under this Bond.

Whereas, the Administration of Daman & Diu has decided that, nominated student of MBBS Seat have to serve two years in the Government Hospital of U.T. of Daman & Diu is compulsory after completion of their Medical study. Thereafter Surety bond will be realised to the concerned candidate.

**[To be signed in the presence of Asst. Director of Technical Education]**

Signed by us this \_\_\_\_\_ day of \_\_\_\_\_ '20 .

1. \_\_\_\_\_ Signature \_\_\_\_\_  
(Name of First Surety)

Full Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Affix First  
surety's Passport  
size photo here  
with self attested.

2. \_\_\_\_\_ Signature \_\_\_\_\_  
(Name of Second Surety)

Full Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Affix Second  
surety's Passport  
size photo here  
with self attested.

In Presence of the Witnesses:-

1. \_\_\_\_\_ Signature \_\_\_\_\_  
(Name of First Surety)

Full Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Affix First  
witness's  
Passport size  
photo here with  
self attested.

2. \_\_\_\_\_ Signature \_\_\_\_\_  
(Name of Second Surety)

Full Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Affix Second  
witness's  
Passport size  
photo here with  
self attested.

**NOMINATION LETTER [will be issued from our Office, by A.D.T.E.]**

Administration of Daman & Diu (UT)  
Office of the Assistant Director of Technical Education,  
Government Polytechnic, Varkund, Daman – 396 210.

No. \_\_\_\_\_

Dated: \_\_\_\_\_

To,

\_\_\_\_\_  
\_\_\_\_\_

Affix candidate  
Passport size  
photo here.

Sub: Nomination against reserved seats.

Sir,

Vide letter No. \_\_\_\_\_ dated \_\_\_\_\_ Government of India,  
Ministry of \_\_\_\_\_ has allotted reserved seat(s) in your  
Institution/College for the Course in \_\_\_\_\_.

Shri/Kum. \_\_\_\_\_ of Daman/Diu has been selected  
for the said Course in accordance with the Criteria prescribed by this Administration.

Shri/Kum. \_\_\_\_\_ is therefore, nominated against  
the reserved seat and directed to approach you for obtaining admission on or before  
kindly grant him/her admission and inform this office accordingly.

Shri/Kum. \_\_\_\_\_ is required to submit a  
Certificate as to have been admitted in your College and have completed the First Term,  
which may be issued to him/her after completion of First Term.

Copy to Shri/Kum. \_\_\_\_\_ of Daman/Diu. He/She is  
directed to approach the College authorities and get admission on or before \_\_\_\_/\_\_\_\_/2013.

Kindly acknowledge the receipt.

Asst. Director (Tech. Education)  
Daman & Diu

REG.NO. \_\_\_\_\_

FORM NO. \_\_\_\_\_

**ADMINISTRATION OF DAMAN & DIU  
OFFICE OF THE ASSTT. DIRECTOR TECHNICAL EDUCATION  
GOVERNMENT POLYTECHNIC,  
VARKUND, NANI-DAMAN – 396 210.**

## APPLICATION FORM 2013-14

**(FILL IN CAPITAL LETTERS ONLY AS PER SSC / HSCE MARKSHEET)**

Affix candidates  
Passport size photo,  
duly attested by  
Gazetted Officer here.

**1. Name of the Applicant :**

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Order of Preference	Name of Course	Name of the Institute / State
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**A. For Degree in Medical & related courses.**

1.		
2.		
3.		
4.		
5.		

**B. For Degree in Engineering & related courses.**

1.		
2.		
3.		
4.		
5.		

**C. For Diploma in Medical / Engg. & related courses.**

1.		
2.		
3.		
4.		
5.		

**Note :** Preferences mentioned above will only be for office information and the Decision taken by the applicant at the time of Counseling will be Final.

\* 2. Have You Applied earlier in the Previous years ? Yes ☐ No ☐

3. If Yes, Mention the year of Application

4. Address for Correspondence: (Mentioned Details Address)

House No. / Flat No. \_\_\_\_\_

Building / House Name \_\_\_\_\_

Street / Sheri / Lane \_\_\_\_\_

Village \_\_\_\_\_

District \_\_\_\_\_

State \_\_\_\_\_

Phone No. \_\_\_\_\_

Pin Code \_\_\_\_\_

Mobile No. \_\_\_\_\_

5. Date of Birth : (DD / MM / YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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6. Are You Claiming to be :

i. Son / Daughter of Permanent Resident of this Union Territory?

Yes

☐

No

☐

(If Yes, Residence Certificate to be attached)

ii. Son / Daughter of Employee of Daman & Diu and DNH Administration?

Yes

☐

No

☐

(If Yes, Service Certificate from concerned Authority to be attached)

iii. Son / Daughter of Employee of Central / State Govts. / Other U.T. employees on deputation or transfer to this U.T. of Daman & Diu Administration?

Yes

☐

No

☐

(If Yes, Service Certificate from concerned Authority to be attached)

iv. Are you claiming to be a member of SC / ST / OBC?

Yes

☐

No

☐

(If Yes, Caste Certificate only from Mamlatdar Daman / Diu to be attached)

7. Last 05-years Schooling in this U.T. (preceding the year of Qualifying Examination) :

Sr. No.	Name of the School	Period of Schooling		Standard Passed	
		From	To	From	To
i.					
ii.					
iii.					
iv.					
v.					
vi.					
vii.					
viii.					

8. Particulars of previous Examinations passed :

Examination Passed	Month & Year of Passing	Name of the School	Marks Obtained	Marks out of	No. of Attempt
S.S.C.					
H.S.C.					

9. Status of JEE (Main) / NEET Competitive Examination : Appeared  / Not Appeared

Roll. No.	Month & Year of Passing	Name of the School	Marks Obtained	Marks Out-of

10. For C.B.S.E. Students (12<sup>th</sup> Board Examination Marks to be filled in the table given below) :-

H.S.C. Subjects =>	English	Maths	Physics		Chemistry		Biology		Gujarati / Hindi / Computer	Aggregate
			Theory	Pract.	Theory	Pract.	Theory	Pract.		
Maximum Marks										
Marks Obtained										

11. For G.H.S.E Students (Average Marks of Semester-3 & Semester-4 to be filled in the table given below) :-

H.S.C. Subjects =>	English	Maths	Physics		Chemistry		Biology		Gujarati / Hindi / Computer	Aggregate
			Theory	Pract.	Theory	Pract.	Theory	Pract.		
Maximum Marks										
Marks Obtained										

12. Marks obtained in the JEE(Main) Competitive Examination

PCM		Out of	
-----	--	--------	--

13. Marks obtained in the NEET Competitive Examination

PCB		Out of	
-----	--	--------	--

14. Marks obtained( including Practical Marks) in Subjects of [Physics + Chemistry + Maths]

PCM		Out of	
-----	--	--------	--

15. Marks obtained (including Practical Marks) in Subjects of [Physics + Chemistry + Biology]

PCB		Out of	
-----	--	--------	--

16. Marks obtained (**Theory Marks**) in Subjects of [Physics + Chemistry + Maths]

PCM		Out of	
-----	--	--------	--

17. Marks obtained (**Theory Marks**) in Subjects of [Physics + Chemistry + Biology]

PCB		Out of	
-----	--	--------	--

18. I am enclosing attested copies of following testimonials as below :-

	Yes	No
i. Copy of SSC Examination Marksheet.		
ii. Copy of HSSC Examination Marksheet.		
iii. Copy of Attempt Certificate of SSCE & HSSC Examination from the Principal / Head Master.		
iv. Copy of JEE (Main) Examination Marksheet		
v. Copy of NEET Examination Marksheet		
vi. Copy of School Leaving Certificate showing Date of Birth.		
vii. Copy of Certificate showing last 5 years of schooling in the U.T. of Daman & Diu.		

viii.	Copy of Permanent Residence Certificate of Father/Mother/Guardian (Certificate in respect of Guardian will be accepted only if candidate's Father / Mother is not alive and the candidate is solely dependent on the Guardian. The relationship of the candidate with the Guardian should be stated. An Affidavit to that effect may also be affirmed before the Mamlatdar, Daman/Diu).		
ix.	Copy of Caste Certificate (SC/ST/OBC) from Mamlatdar (Daman / Diu).		
x.	Dependant Certificate from Mamlatdar (Daman / Diu), if claiming to be under Guardianship.		
xi.	Copy of Aadhar Card issued by the Competent Authority of India		

My personal details are as mentioned above. I assure that if nominated over the reserved seat I will abide by the Rules and Regulations prescribed by the Administration of Daman & Diu (UT) as well as by the concerned Institute and that during the tenure of my student's career at the Institution. I will do nothing within or outside the premises of the Institution campus that will interfere in the orderly of Administration and maintenance of any other Course with this or any other Institution. In the event of failure on my part to abide by Rules and Regulations, I shall be liable for suitable disciplinary action.

I am enclosing herewith Photo copy of a Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs.50/- (Rupees Fifty only) being the cost of Application Form.

I have acknowledged all the terms & conditions mentioned in the Prospectus and do hereby submit my application form with the above mentioned certificates and that the information provided by me are true to the best of my knowledge.

Yours faithfully,

(Signature & Name of the candidate)

Place :

Date :