

UT Administration of
Dadra & Nagar Haveli and Daman & Diu
Home Department,
Secretariat, Daman.
email: dshome-dd@nic.in

No. DC/1/224/Designated AA/2021-22/915

Dated 09 /08/2021.

Read: (1) Order No.1/Home/DC/224/Designated /2015/1345 dated 31/10/2017.
(2) Notification 1-15(A-1)/2011-ADM/Part-File/1413 dated 27-11-2012.

ORDER

Sub: Re-designation of Central Public Information Officers and First Appellate Authority under RTI Act, 2005.

Whereas, Section 5(1) of the Right to Information Act, 2005 requires every public authority to designate as Central Public Information Officers (CPIO) as may be necessary to provide information to persons requesting for the information under the RTI Act.

And Whereas, Section 19 (1) of the Act provides that any person who does not receive a decision within the prescribed time or is aggrieved by a decision of the CPIO, may prefer any appeal to such officer who is senior in rank to CPIO and is referred to as First Appellate Authority.

Now therefore, in supersession of Order & Notification referred in the preamble above, the Administrator, Dadra & Nagar Haveli and Daman & Diu is pleased to re-designate the officers indicated in column (3) as CPIO and the officers indicated at column (4) as the First Appellate Authority in Annexure-I, Annexure-II and Annexure-III for the Dadra & Nagar Haveli, Daman and Diu Districts respectively.

By order and in the name of
Administrator, Dadra & Nagar Haveli
and Daman & Diu.



(Ashish Mohan),
Director – cum –
Joint Secretary (Home),
Dadra & Nagar Haveli and Daman & Diu.

To,

1. All First Appellate Authorities as per list.
2. All CPIOs as per list.

Copy to,

1. PS to Hon`ble Administrator, Secretariat, Daman.
2. PA to Advisor to Hon`ble Administrator, Secretariat, Daman.
3. The Joint Secretary, Planning & Statistics, Daman for publication in the Official Gazette.

LIST OF CPIOs AND FIRST APPELLATE AUTHORITIES FOR DADRA & NAGAR HAVELI DISTRICT

| Sr. No. | Department/Office | Central Public Information Officer | First Appellate Authority |
|---------|---|--|--|
| 1 | 2 | 3 | 4 |
| 1 | Official Language, DNH. | Asstt. Director (OL), DNH | Dy./Joint/Addl. Secretary(OL), DNH & DD |
| 2 | Town & Country Planning Secretariat, Silvassa. | Associate Town Planner, DNH, Silvassa | Collector, DNH |
| 3 | Pollution Control Committee, Secretariat, Silvassa. | Member Secretary, Pollution Control Committee, Silvassa. | Chairman, Pollution Control Committee, DNH & DD. |
| 4 | The Collectorate, DNH, Silvassa | Resident Dy. Collector(s)/Land Acquisition Collector,DNH | Collector, DNH |
| 5 | Election Branch, Collectorate, Silvassa | Deputy Collector (S), DNH. | Collector, DNH |
| 6 | District Industries Centre, DNH | General Manager, (DIC), DNH | Secretary (Industries), DNH & DD. |
| 7 | Excise Department, DNH | Assistant Commissioner of Excise, DNH, Silvassa. | Deputy Commissioner (Excise), DNH. |
| 8 | Department of VAT (Sales Tax),DNH, Silvassa | Value Added Tax Officer (VATO), DNH, Silvassa. | Deputy / Additional Commissioner (VAT & UTGST), DNH. |
| 9 | Transport Department, D&NH, Silvassa | Deputy / Joint / Additional Secretary (Transport), DNH & DD. | Secretary (Transport), DNH & DD. |
| 10 | Electricity Dept., (Transmission) DNH | Executive Engineer (Transmission), DNH | Additional / Joint / Deputy Secretary (Power), DNH & DD. |
| 11 | Electricity Dept., (Dist.L&V) DNH | Executive Engineer (Distribution), Electricity Dept. DNH | Additional / Joint / Deputy Secretary (Power), DNH & DD. |
| 12 | Deptt of Enviroment and Forest,DNH, Silvassa | Dy. Conservator of Forest (Territorial & WL), DNH | Conservator of Forest,DNH |
| 13 | Deptt of Soil Conservation I & II,DNH, Silvassa | Sub Divisional Soil Conservation Officer-I & II, DNH | Chief Executive Officer, DP, DNH. |
| 14 | Survey & Settlement, DNH, Silvassa | Survey & Settlement Officer, DNH, Silvassa | Collector, DNH |
| 15 | Mamlatdar Office (Including Sub-Treasury& Sub-registrar), DNH, Silvassa | Mamlatdar (Silvassa), DNH | Collector, DNH |
| 16 | Land Reform Office, DNH, Silvassa | Land Reform Officer-I, DNH | Collector, DNH |
| 17 | Social Welfare Deptt., DNH, Silvassa | Deputy / Joint / Additional Secretary (Social Welfare), DNH & DD. | Secretary (Social Welfare), DNH & DD |
| 18 | Child Development Project Officer., DNH, Silvassa | Child Development Project Officer, DNH | Chief Executive Officer, DP, DNH. |
| 19 | Development of planning Office(DPO) | Development & planning Officer,DNH | Chief Executive Officer, DP, DNH. |
| 20 | Primary Education(DP) | Education Officer, DNH | Chief Executive Officer, DP, DNH. |
| 21 | Employment Office, DNH, Silvassa | Employment Officer, DNH | Commissioner (Labour & Employment),DNH |
| 22 | Deptt. Of Information & publicity, DNH, Silvassa | Chief Publicity Officer, DNH, Silvassa | Collector, DNH |
| 23 | Labour Enforcement Deptt., DNH | Labour Enforcement Officer, DNH | Deputy / Joint Commissioner (Labour), DNH & DD |
| 24 | Food & Civil supplies, DNH, Silvassa | Deputy / Joint / Assistant Commissioner, (Food & Civil Supplies), DNH & DD | Secretary (Food & Civil Supplies), DNH & DD. |
| 25 | Directorate of Education, Silvassa. | Assistant Director of Education, DNH, Silvassa. | Director of Education, DNH, Silvassa. |
| 26 | Animal Husbandry cum- Veterinary Office, DNH, Silvassa | Deputy Director (AH), DNH, Silvassa | Secretary, (AHVS), DNH & DD |
| 27 | Deptt. of Agriculture, DNH, Silvassa | Deputy / Joint / Additional Secretary (Agriculture), DNH & DD. | Secretary, (Agriculture & Soil), DNH & DD |
| 28 | P.W.D.-I (Building), DNH, Silvassa | Executive Engineer, PWD-I, DNH | Superintending Engineer (PWD), DNH |
| 29 | P.W.D.-II (Roads), DNH, Silvassa | Executive Engineer, PWD-II (Roads), DNH | Superintending Engineer (PWD), DNH |
| 30 | P.W.D.-III (Distt.-Panchayat), DNH, Silvassa | Executive Engineer, PWD-III (DP), DNH | Chief Executive Officer, (DP) |

| | | | |
|----|---|---|---|
| 31 | Police Deptt, DNH, Silvassa | Sub Divisional Police Officer, DNH | Superintendent of Police, DNH |
| 32 | Dept. of Fire & Emergency Services, DNH, Amli, Silvassa. | Station Fire Officer, DNH | Director (Fire Service), DNH |
| 33 | Medical & Health Services, DNH, Silvassa | Director of Medical and Health Services, DNH | Dy. / Joint / Additional Secretary(Health), DNH & DD. |
| 34 | Shree Vinoba Bhave Civil Hospital,DNH | Medical Superintendent, VBCH, Silvassa, DNH | Dy. / Joint / Additional Secretary(Health), DNH & DD. |
| 35 | Registrar cooperative Societies, DNH, Silvassa | Asstt. Registrar of Cooperative Societies, DNH | Registrar, (Cooperative Societies), DNH |
| 36 | I.T.I DNH, Silvassa | Principal, ITI, DNH,Silvassa | Director (Education), DNH |
| 37 | Dr. B.B.A. Govt.Polytechnic, Karad | Principal,Polytechnic, DNH,Silvassa | Director (Education), DNH |
| 38 | Tourism Deptt., DNH, Silvassa | Asstt. Director(Tourism), DNH | Director (Tourism), DNH & DD. |
| 39 | SC/ST/OBC Financial Assistance Corp.DNH,Silvassa | General Manager, Sc/ST/OBCFinancial Assistance Corp,DNH | Managing Director,SC/ST/OBCFinancial Assistance Corp.,DNH |
| 40 | Rural Development Agency, DNH, Silvassa | Asstt. Project Officer | Project Director, RDA,DNH |
| 41 | Nehru Yuva Kendra, D& NH, Silvassa | Youth Coordinator, (NYK), DNH | Secretary(Art, Culture& Sports) DNH |
| 42 | Account Office, Collectorate, DNH | Asstt. Accounts Officer, DNH | Collector, DNH |
| 43 | Deptt.of Information & technology, DNH, Silvassa | Assistant Director (IT), DNH. | Director(Information & Technology), DNH |
| 44 | I.R.B.N, DNH, Silvassa | Deputy Commandant(IRBN), DNH | Commandant(IRBN), DNH |
| 45 | RDC(k) Collectorate, DNH, Silvassa | Resident Dy. Collector, Khanvel,DNH | Collector, DNH |
| 46 | Mamlatdar, (Khanvel), DNH, Silvassa | Mamlatdar (K), DNH, Silvassa | Collector, DNH |
| 47 | DNH Govt. Colleage,(SIHL) Silvassa | Principal, SIHL,DNH | Director of Education , DNH |
| 48 | Land Acquisition Office, DNH, Silvassa | Land Acquisition Officer, DNH | Collector, DNH |
| 49 | State Mother child health officer, DNH, Silvassa | Director Medical Health Services, DNH | Dy. / Joint / Additional Secretary (Health), DNH &DD |
| 50 | Pricpal, Institute of Hotel Management,Karad | Principal, SIHM, DNH | Director of Education , DNH |
| 51 | Chief Officer, (Municipal), DNH, Silvassa | Chief Officer(SMC), DNH, Silvassa | Director, Municipal Administration, DNH & DD. |
| 52 | Directorateof Account (Pay & Accounts Office),DNH, Silvassa | Assistant Account Officer, Dir. Of Accounts, DNH, | Director of Accounts, DNH |
| 53 | Planning & Development Authority (PDA) | Deputy Engineer (PDA) | Executive Engineer(PDA) |
| 54 | Staff Selection Board, Dadra & Nagar Haveli. | Joint / Deputy Secretary (SSB). | Member Secretary (SSB). |
| 55 | Sports Department, DNH. | Sports Coordinator, DNH. | Head of Sports, DNH & DD. |


(Ashish Mohan),
 Director - cum -
 Joint Secretary (Home),
 Dadra & Nagar Haveli and Daman & Diu.

LIST OF CPIOs AND FIRST APPELLATE AUTHORITIES FOR DAMAN DISTRICT

| Sr. No. | Department/Office | Central Public Information Officer | First Appellate Authority |
|---------|--|--|--|
| -1 | 2 | 3 | 4 |
| 1 | Chief Electoral Office, Daman | Superintendent (Election), Daman. | Deputy / Joint / Additional Chief Electoral Officer, DNH & DD |
| 2 | Executive Engineer, PWD, Work Div.I, Daman | Executive Engineer W.D-I | Superintending Engineer, PWD, Daman. |
| 3 | Transport Department, Daman | Deputy / Joint / Additional Secretary (Transport), DNH & DD. | Secretary (Transport), DNH & DD, Daman. |
| 4 | Education Department, Daman | Assistant Director of Education | Director of Education |
| 5 | Fisheries Department, Daman | Superintendent of Fisheries, Daman. | Deputy / Joint / Additional Secretary, (Fisheries), DNH & DD. |
| 6 | Environment and Forest Dept, Daman. | Dy. Conservator of Forest | Conservator of Forest |
| 7 | Child Development Project Officer., Daman | Child Development Project Officer, Daman. | Deputy / Joint / Additional Secretary (Social Welfare), DNH & DD. |
| 8 | Executive Engineer, PWD Div.III, Daman | Executive Engineer, PWD, WD-III | Superintending Engineer, PWD |
| 9 | The Mamlatdar, Daman | Mamlatdar | Collector |
| 10 | Department of VAT & UTGST, Daman. | Deputy Commissioner (VAT & UTGST), Daman. | Commissioner (VAT & UTGST), Daman. |
| 11 | Dept. of Science & Tech., Daman | Principal Scientific Officer, Daman. | Deputy / Joint / Additional Secretary, (Science & Technology), DNH & DD. |
| 12 | Excise Department, Daman. | Deputy / Assistant Commissioner (Excise), Daman. | Commissioner (Excise), Daman. |
| 13 | Dept. of Animal & Husbandry and Veterinary Services, Daman | Veterinary Officer, Daman. | Deputy / Joint / Additional Secretary, (AHVS), DNH & DD. |
| 14 | Director of Accounts, Daman | Dy. Director of Accounts, | Director of Accounts, Daman. |
| 15 | The Enquiry office, City Survey, Daman. | Enquiry Officer, City Survey | Collector, Daman. |
| 16 | The Supdt. Of Sub Jail, Daman | Supdt. of Sub Jail | IG (Prisons), DNH & DD. |
| 17 | Asstt. Registrar Co-Op. Societies, Daman | Asstt. Registrar, Co-Operative Societies | Registrar, Co-operative Societies, Daman. |
| 18 | Govt. Polytechnic, Daman | Principal, Polytechnic, Daman | Dy. Secretary, (Education), DNH & DD. |
| 19 | Technical Training Institute, Daman | Principal, T.T.I., | Dy. Secretary (Education), DNH & DD. |
| 20 | Dept of Law & Justice, DNH & DD. | Supdt. (Home)Daman | Law Secretary, DNH & DD. |
| 21 | Daman Municipal Council | Chief Officer, DMC, Daman. | Director, Municipal Administration, DNH & DD. |
| 22 | Government College, Daman | Principal, Government College | Dy. Secretary (Education), DNH & DD. |
| 23 | The Supdt. Engineer, PWD, Daman | Asstt. Surveyor of Works, PWD, | Superintending Engineer, PWD |
| 24 | The Collectorate, Daman | Superintendent | Deputy Collector (Gen.), Daman. |
| 25 | Dept. of Medical & Health Services, Daman | Add. Director/Concerned Deputy/Director of DHMS Department | The Director of Medical and Health Services, DNH & DD. |
| 26 | Dept. of Medical & Health Services, Daman | Drug Inspector/Drug Licensing Authority. | The Director of Medical and Health Services, DNH & DD. |
| 27 | Government Hospital, Marwad, Nani Daman. | The Medical Superintendent, Government Hospital, Marwad, Nani Daman. | The Director of Medical and Health Services, DNH & DD. |
| 28 | Tourism Department, Daman | Deputy / Joint Secretary (Tourism), DNH & DD. | Secretary (Tourism), DNH & DD. |

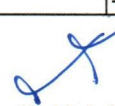
| | | | |
|----|--|---|---|
| 29 | Town & Country Planning Department, Daman | Chief Town Planner / Associate Town Planner, Daman & Diu. | Collector, Daman. |
| 30 | The Civil Registrar cum Sub Registrar, Daman | Civil Registrar-cum -Sub Registrar, Daman. | Dy. Collector (HQ), Daman. |
| 31 | Dept. of Personnel & Administrative Reforms, DNH & DD. | Superintendent (Pers), Daman. | Dy./ Joint/ Addl. Secretary (Pers-II), DNH & DD. |
| 32 | Dept. of Labour & Employment, Daman. | Deputy Commissioner (Labour), Daman. | Additional Labour Commissioner, Daman. |
| 33 | Electricity Dept., Daman | Executive Engineer (Elect.), Daman. | Deputy / Joint / Additional Secretary (Power), DNH & DD. |
| 34 | Finance Department, DNH & DD. | Joint Secretary (Fin.), DNH & DD. | Finance Secretary, DNH & DD. |
| 35 | The Dist. Industries Centre, Daman | Superintendent (DIC) | General Manager, DIC, Daman. |
| 36 | Dept. of Planning & Statistics, DNH & DD. | Research Assistant (Planning), Daman | Deputy / Joint / Additional Secretary (Planning & Statistics) DNH & DD. |
| 37 | ITI Daman | Principal ITI, Daman | Dy. Secretary (Education), DNH & DD. |
| 38 | Zonal Agriculture Office Daman | Zonal Agriculture Officer, Daman. | Deputy / Joint / Additional Secretary (Agriculture), DNH & DD. |
| 39 | Dept. of Weights & Measurements, Daman | Mamlatdar | Dy. Collector (HQ), Daman. |
| 40 | Dept. of Fire & Emergency Services, Daman | Station Fire Officer | Director of Fire and Emergency Service |
| 41 | Tribal sub Plan, Daman | Statistical Officer, Daman | Deputy / Joint / Additional Secretary (Social Welfare), DNH & DD. |
| 42 | Govt. Printing Press, Daman. | Research Assistant (Planning), Daman | Deputy / Joint / Additional Secretary (Planning & Statistics) DNH & DD. |
| 43 | The Sub Divisional Police Office, Daman. | Sub Divisional Police Officer | Superintendent of Police, Daman. |
| 44 | Rajbhasha Vibhag, (Official Language) Daman. | Asstt. Director (Raj Bhasha) | Dy./Joint/Addl. Secretary(OL), DNH & DD |
| 45 | Home Department, DNH & DD. | Superintendent (Home), Daman. | Dy./Joint/Addl. Secretary (Home), DNH & DD. |
| 46 | Field Publicity Department, Daman | Field Publicity Officer | Collector |
| 47 | Administrators Secretariat, Daman | PS to Administrator, Daman. | Dy./ Joint/ Addl. Secretary (Pers-II), DNH & DD. |
| 48 | District Panchayat, Daman | Block Development Officer, Daman. | Chief Executive Office (DP), Daman. |
| 49 | Vigilance Department, DNH & DD. | Superintendent (Vigilance) | Dy./Joint/Addl. Secretary Vigilance, DNH & DD. |
| 50 | Police Complaint Authority, Daman and Diu, Daman | The Convener-Cum-Secretary Police Complaint Authority, DNH & DD | The Chairperson, Police Complaint Authority, DNH & DD. |
| 51 | Office of the Director of Prosecution, Daman | Public Prosecutor | Director of Prosecution, Daman. |
| 52 | Office of the Director of Panchayat (Election), Daman. | Mamlatdar, Daman. | Deputy / Joint Director (Panchayat Election), DNH & DD. |
| 53 | Office of the Director of Municipal Election, Daman | Mamlatdar, Daman | Deputy / Joint Director (Municipal Election), DNH & DD. |
| 54 | Marine Department, Daman | Mamlatdar, Daman. | Deputy / Joint / Additional Secretary (Ports), DNH & DD. |
| 55 | Pollution Control Committee, Daman | Member Secretary. | Chairman P.C.C. |
| 56 | Department of Factories and Boiler, Daman | Deputy Commissioner (Labour), Daman. | Additional Labour Commissioner, Daman. |
| 57 | Department of Information & Technology, Daman | Deputy Director (IT), Daman. | Director (IT), DNH & DD. |
| 58 | District Library | Asstt. Director (District Library) | Director, District Library, Daman. |
| 59 | Staff Selection Board, Daman & Diu and Dadra & Nagar Haveli. | Deputy / Joint Secretary, SSB, DNH & DD, Daman. | Member Secretary, SSB, DNH & DD. |

| | | | |
|----|---|--|--|
| 60 | Sports Department, Daman. | Sports Officer, Daman. | Head of Sports, Daman. |
| 61 | O/o. the Advisor to the Administrator, DNH & DD, Daman. | Superintendent (Pers), Daman. | Dy./ Joint / Addl. Secretary (Pers-II), Daman. |
| 62 | Anti Corruption Bureaux / Unit, DNH & DD. | Dy. Superntendent of Police, ACU, DNH & DD | Superintendent of Police (ACU), DNH & DD. |
| 63 | Daman & Diu Coastal Zone Management Authority. | Member Secretary, DDCZMA, Daman & Diu. | Chairman, DDCZMA, Daman & Diu. |

(Ashish Mohan),
Director - cum -
Joint Secretary (Home),
Dadra & Nagar Haveli and Daman & Diu.

LIST OF CPIO AND APPELLATE AUTHORITIES FOR DIU DISTRICT

| Sr. No. | Department/Office | Central Public Information Officer | First Appellate Authority |
|---------|--|------------------------------------|----------------------------|
| 1 | 2 | 3 | 4 |
| 1 | Collectorate, Diu | Superintendent (G) | Dy. Collector, Diu |
| 2 | Block Development Officer, Diu | B.D.O. | -- do -- |
| 3 | Mamlatdar, Diu | Mamlatdar | -- do -- |
| 4 | Govt. Hospital, Diu | Sr. Surgeon | Collector, Diu |
| 5 | Tourism Dept., Diu | Deputy Collector | -- do -- |
| 6 | Civil Registrar-cum-Sub Registrar, Diu | Head of office | -- do -- |
| 7 | Education Department, Diu. | Head of office | -- do -- |
| 8 | Primary Health Center, Diu | Health Officer | -- do -- |
| 9 | Asstt. Registrar of Co.Op. Society, Diu | A.R.C.S. | -- do -- |
| 10 | Value Added Tax Dept., Diu | Head of office | -- do -- |
| 11 | Marine Department, Diu | Head of office | -- do -- |
| 12 | The Labour Inspector, Diu | Head of office | -- do -- |
| 13 | Veterinary Department, Diu | Head of office | -- do -- |
| 14 | Public Works Department, Work Div. II, Diu | Assistant Engineer. | Executive Engineer, W.D-II |
| 15 | Fisheries Department, Diu | Head of office | Collector Diu |
| 16 | Enquiry Office, City Survey, Diu | E.O.C.S | Dy. Collector, Diu |
| 17 | The Supdt. of Sub Jail, Diu | Supdt. of Sub Jail. | -- do -- |
| 18 | D.C.F., Diu | D.C.F | Collector, Diu |
| 19 | Electricity Department, Diu | Asstt. Engineer | -- do -- |
| 20 | Excise Department, Diu | Head of Office | -- do -- |
| 21 | Zonal Agriculture Officer, Diu | Head of Office | -- do -- |
| 22 | Town and Country Planning Dept., Diu | Head of Office | -- do -- |
| 23 | Tech. Training Institute, Diu | Vice Principal | -- do -- |
| 24 | The Asstt. Station Fire Officer, Diu | Head of Office | -- do -- |
| 25 | The Assistant Account Officer, Diu | A.A.O. | -- do -- |
| 26 | Sub Divisional Police Office, Diu | Sub Divisional Police Officer | -- do -- |
| 27 | Child Development Project Officer, Diu | C.D.P.O. | -- do -- |
| 28 | The Industrial Training Institute, Diu | Head of Office | -- do -- |
| 29 | Municipal Council, Diu | Chief Officer, DMC | -- do -- |
| 30 | District Panchayat, Diu | CEO, District Panchayat | -- do -- |
| 31 | Sports Department, Diu. | Head of Office | -- do -- |
| 32 | Assistant Public Prosecutor, Diu. | Head of Office | -- do -- |


(Ashish Mohan),
 Director - cum -
 Joint Secretary (Home),
 Dadra & Nagar Haveli and Daman & Diu.