No.6/39/98/PER/2b26 Administration of Daman & Diu, Department of Personnel And Administrative Reforms, Secretariat, Daman – 396 210.

Dated: - 23 /10/2012

Read: - 1) Notification No.6/39/98-PER/184 dated 15/05/1998 2) Addendum No.6/39/98-PER/193 dated 19/05/1998 3) Circular No.6/39/98/PER/342 dated 29/04/2011

CIRCULAR

Complaints have been received that many government employees are not remaining present in the office as per the prescribed office time.

Hon'ble Administrator has directed that all Heads of Offices inform all staff to strictly adhere to the office timing; and keep a careful watch over the attendance. In case of any lapse, necessary disciplinary action may be initiated against the defaulting officials.

Bara 10.12

(B. S. Thakur) Deputy Secretary (Pers.)

To, All Heads of Offices, Daman.

Copy to: 1. The Collector, Diu for circulation to all Offices located in Diu District. 2. The DIO, NIC, Daman for uploading in Government Website.