No.6/221/04-/PER/161/4.560 U.T. Administration of Daman & Diu, Department of Personnel & Administrative Reforms, Secretariat. Daman.

Dated 28/03/2012.

Read:- Order No.6/221/04-PER/161 dated 28/04/2002 from Deputy Secretary(per), Daman.

## ORDER

The Administrator of Daman & Diu and Dadra & Nagar Haveli is hereby pleased to add the following Review Committee in the order No.6/221/04-PER/161 dated 28/04/2004 consisting of following officers to review the cases of suspension of Group "B" Government employees with immediate effect as under :-

(v) In the case of Group "B" employees

1. Administrator

- Chairman

- 2. Development Commissioner
- Member
- 3. Finance Secretary
- Member
- 4. Deputy Secretary(Vig.)
- Member Secretary

Further, the Deputy Secretary(Vigilance) will also be the Member Secretary for all the other Review Committee constituted order No.6/221/04-PER/161 dated 28/04/2004.

All the Head of Offices are directed to furnish the information in enclosed prescribed proforma to the Deputy Secretary(Vigilance), by 5th of every month without fail. Even the "NIL" information shall also be sent. Any lapse by Head of Office in this regard shall be viewed seriously.

> By order and in the name of the Administrator of Daman & Diu and Dadra & Nagar Haveli.

> > (P. S. Jani) Joint Secretary(Per)

## Copy to:

- 1. The Staff Officer to the Administrator, Secretariat, Daman.
- 2. The Development Commissioner, Secretariat, Daman.
- 3 The Finance Secretary, Secretariat, Daman.
- The Managing Director, OIDC, Daman
  The Secretary (Education), Secretariat, Daman.
- 6. The Collector, Daman/Diu/DNH.
- 7. The Deputy Collector, Diu for circulation amongst all Heads of Office stationed at Diu.
- 8. The Deputy Secretary(Per), DNH, Silvassa for circulation amongst all Heads of Office stationed at Silvassa.
- 9. The Concerned Officers/Departments.
- 10. The D.I.O., NIC, Daman for uploading in the Website.
  - 11. The Director of Accounts, Daman
  - 12. The Asstt. Accounts Officer, Diu
  - 13. The Deputy Director (OL), Secretariat, Daman for translation into Hindi.
  - 14 The Government Printing Press, Daman for publication in the Official Gazette.
  - 15. Office copy/Guard file.

## Statement showing details of employees under suspension for Review of Suspension.

## To be sent to the Deputy Secretary(Vigilance) by 5<sup>th</sup> of every month

Sr.No.	Name and Designation of the Employee under Suspension	Order No. and date of Suspension	Type of case (whether Criminal or Departmental)	CR. No. and Section in Criminal Case.	Date of which charges are framed in Court of Law.
1.	2.	3.	4.	5.	6.

Number & Date of Charge Sheet/ Memorandum in Departmental Case.	Present position of the Criminal Case & Departmental Inquiry	Date of last Review of Suspension	Rate of subsistence allowances, whether 50% or 75%.
7.	į 8.	9.	10.

Fwd. w.cs. to the Deputy Secretary(Vigilance)/Member Secretary, Secretariat, Daman & Diu and DNH.

Dated:-

(Signature of Head of Office)