

DEPARTMENT OF PLANNING AND STATISTICS.

Sr. No.	Type of Information required	
1.	Name of the Department	Department of Planning and Statistics.
2.	Head of the Department / Contact Person	Dr. S. D. Bhardwaj Deputy Director (Head of Office)
3.	Contact Address	Department of Planning and Statistics, Secretariat, Fort Area, Moti Daman- 396220.
4.	Telephone Number	0260- 2230619
5.	Fax Number	0260- 2231719
6.	Email Address	dps-daman-guj@nic.in
7.	Any Other Contact Details	Mobile No. 9427129865
8.	The brief description about the functionality of the Department	<p>A) PLAN i) Preparation of Annual Plans and Five Year Plans of UT of Daman and Diu. ii) Monitoring of progress under Plan Schemes.</p> <p>B) REGISTRATION OF BIRTHS AND DEATHS i) Coordination of Registration system. ii) Supply of forms and registers to Registration Centres. iii) Compilation of Birth and Death Rates. iv) Preparation of Annual Reports on implementation of RBD Act, 1969.</p> <p>C) TWENTY POINT PROGRAMME i) Preparation of monthly progress report for the UT of Daman and Diu. ii) Fixation of Annual targets for UT of Daman and Diu. iii) Monitoring of progress under various points.</p> <p>D) Nodal Department for Direct Benefit Transfer (DBT)</p> <p>E) Review of Centrally Sponsored Scheme (CSS)</p>
		<p>F) CONDUCT OF CENSUS AND SURVEYS</p> <p>1) Census i) Population Census ii) Economic Census iii) Agricultural Census iv) Live Stock Census v) MSME Census</p> <p>2) Surveys i) Agricultural Input Survey ii) Crop Estimation Survey iii) Live Stock Product Survey</p>

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8.	The brief description about the functionality of the Department	G) MISCELLANEOUS STATISTICAL WORKS: i) Annual Administration report for Ministry of Home Affairs. ii) Annual Statistical Diary for UT of Daman and Diu. iii) Annual Telephone Directory for UTs of Daman and Diu and Dadra and Nagar Haveli . iv) Compilation of data.
9.	List and description of the services/ Schemes to the public	No service is provided to the public.
10.	Major Achievement so far.	1) Annual Plans and Five Year Plans were prepared. 2) 2) Reports were prepared on various Census and Surveys conducted from time to time. 3) Preparation of 12 th five year plan 2012-17 and annual plan 2012-13,2013-14,2014-15,2016-17
11.	If Functionality of the Department touches to the public directly then	Not applicable in view of reply to item No. 9
	⑩ The list of task/ activities	--
	⑩ The required procedures for different tasks	---
	⑩ The list of pre-requisites for certain procedures	---
	⑩ The required forms (in MS-WORD/ PDF format) with instruction like how to fill and whom to submit etc.	---
	⑩ The visiting hours for public	---
12.	Any other details of public interest not covered in above	Nil
13.	Citizen Charter of the Department	Not applicable in view of reply to item No. 9
14.	Pictures / Photographs of the Department Office Building	---
15.	All the information sought under RTI Act, categorically.	