

PERFORMA FOR WEBSITE

Sr. No.	Type of Information required									
1	Name of the Department	The Value Added Tax Department, Diu.								
2	Head of the department / Contact Person	Shri D. D. Vaja, Enquiry Officer & Asstt. VAT Officer, Diu.								
3	Contact Address	U.T. Administration of Daman & Diu, VAT Department, Diu - 362520.								
4	Telephone Number	(02875)-252184								
5	Fax Number	(02875)-252333								
6	Email Address	Collectordiu @ Yahoo.co.in								
7	Any other contact details	(02875)-252853 Residence								
8	The brief description about the functionality of the department	<ul style="list-style-type: none"> i. Grant of Certificate of registration to the dealers (u/s-19 of VAT Regulation-2005 ii. Amendment of registration (u/s-21 of VAT Regulation-2005) iii. Cancellation of Certificate of registration (u/s-22 of VAT Regulation-2005) iv. Amendment to Registrations (CST). v. Issue of Statutory forms i.e. Declaration forms – C, E1, E11, F, H. etc. vi. Assessments. vii. Refunds. viii. Recovery of Tax, interest & Penalty. ix. Tax Audit and Inspection of records. x. Enforcement. xi. Appeals. 								
09	List and description of the services/Schemes to the public	Since, no services to the general public are provided.								
11	Major Achievements so far	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 30%;"><u>Year</u></th> <th style="text-align: center;"><u>Tax Collections (in Crore)</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">2005-06</td> <td style="text-align: center;">7.72</td> </tr> <tr> <td style="text-align: center;">2006-07</td> <td style="text-align: center;">6.26</td> </tr> <tr> <td style="text-align: center;">2007-08</td> <td style="text-align: center;">7.99</td> </tr> </tbody> </table>	<u>Year</u>	<u>Tax Collections (in Crore)</u>	2005-06	7.72	2006-07	6.26	2007-08	7.99
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12	If functionality of the department touches to the public directly then <ul style="list-style-type: none"> • The list of task/activities • The required procedures for different tasks • The list of pre-requisites for certain procedures • The required forms (in MS-WORD/PDF format) with instructions like how to fill and whom to submit etc. • The visiting hours for public. 	No functionality of the department touches to the public directly. However, the list of task/activities undertaken by the Department:- <ul style="list-style-type: none"> - Registration - Assessment - Rectification - Cancellation - Issue of Statutory Forms - Refund. 								
13	Any other details of public interest not covered in above	N.A.								
14	Citizen Charter of the Department	Copy enclosed herewith.								
15	Pictures/Photographs of the Department Office /Building	Photographs enclosed herewith.								
16	All the Information sought under RTI Act, Categorically	<ol style="list-style-type: none"> 1. The Daman & Diu Value Added Tax Regulation, 2005. 2. The Daman & Diu Value Added Tax Rules, 2005. 3. Order No. DMN/VAT/2005/05-06/25 dated 21.04.2005 amended to the VAT Regulation. 4. Notification No. DMN/VAT-2005/05-06/364 dated 24.08.2005 amended to the VAT Regulation. 5. Notification No. DMN/VAT-2005/05-06/1126 dated 09.02.2006 amended to the VAT Regulation. 								

		<ol style="list-style-type: none">6. Notification No. DMN/VAT-2005/06-07/210 dated 21.06.2006 amended to the VAT Rules, 2005.7. Notification No. DMN/VAT-2005/06-07/1854 dated 28.11.2006 amended to the VAT Regulation.8. Notification No. DMN/VAT-2005/06-07/2945 dated 28.03.2007 amended to the VAT Regulation.9. Notification No. DMN/VAT-2005/07-08/1 dated 01.04.2007 amended to the VAT Regulation.10. Notification No. DMN/VAT-2005/07-08/9 dated 10.04.2007 amended to the VAT Regulation.11. Notification No. DMN/VAT-2005/07-08/401 dated 18.06.2007 amended to the VAT Regulation.12. Notification No. DMN/VAT-2005/07-08/716 dated 25.10.2007 amended to the VAT Regulation.13. Notification No. DMN/VAT-2005/07-08/1012 dated 10.01.2008 amended to the VAT Regulation.14. List of registered Dealer along with Tax Identification Number (TIN)
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