

UT Administration of Daman & Diu,
Department of Social Welfare
Child Protection Society of UT of Daman & Diu,
Office of the Integrated Child Protection Scheme,
D-1/4, Govt. Quarters, Dholar, Moti Daman -396220

Advertisement

Inviting “Expression of Interest” from NGOs for Children Home for Children in Need of Care & Protection in Daman District for the Financial Year 2015-16.

Child Protection Society of UT of Daman and Diu established for the purpose of implementing Integrated Child Protection Scheme in the State invites “Expression of Interest” for setting up of **Children Home in Daman** for Children in Need of Care & Protection in accordance with the norms and guidelines prescribed under the Scheme from the NGOs/ Voluntary Organizations registered/ licensed under relevant legislation for Grant-in- Aid for single year Grant-in-aid for the Financial Year, 2015-16.

Issued by Social Welfare Department/Secretariat Daman, Sub – Inviting application for running Children Home under Section 34 of Juvenile Justice Act, 2000 in the territory of Daman under the Secretariat, Social Welfare Daman.

Application are invited from the recognized Society/ Trust, Foundation / NGO registered with State Government or Union Territory and meeting the following conditions:-

1. Running Children Home for more than 10 years and registered under Society Act/ Trust.
2. Associated with any State and Central Agency by participating with Activities related with children.
3. Working under Juvenile Justice Act 2000 for minimum period of 5 years and registered under JJ Act in particular State/UT.
4. Capable to submit 3 years Annual Audit Report and Programme Report.
5. In the last 3 years should have spent more than 10 lakhs on account of children care and protection.
6. Organization should apply with all documents of Registration certificate , Income Tax Exemption Certificate , if having FCRA to provide FCRA Certificate and Audited Report
7. Organization must mention Award and Recognition received by organization.

Proposals in the prescribed format along-with relevant documents in support of the status of the NGOs/VOs and their proposed activities should be submitted in person by hand or Post on or before **1st May, 2015** in the office of the **Child Protection Society of UT of Daman &Diu**, UT Administration of Daman & Diu, Department of Social Welfare, Integrated Child Protection Scheme, D-1/4, Govt. Quarters, Dholar, Moti Daman. However, release of Grant -in -Aid for setting up of Children Home to recommended proposals shall be subject to the approval of the Project Approval Board of Ministry of Women and Child Development, Govt. of India.

The detailed application and Guidelines, the applicant may log on www.daman.nic.in for any details contact the O/o the Integrated Child Protection Scheme (ICPS),D-1/4 Govt. qtrs. Dholar, Moti Daman (O) 0260-2230085 during office hours.

Smt.Priyanka Kumari
Member Secretary/ Deputy Secretary
Child Protection Society of UT of Daman & Diu
Social Welfare Department, Daman

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Application Form for NGOs Applying For Children Home in Daman under ICPS

I. Face Sheet

a) Name of the Organization: _____

b) Full address of the Organization: _____

c) Name and Contact Details of In charge of the Organization: _____

d) Email ID & Contact no.: _____

e) Legal Status : a) Society _____

b) Others (specify) _____

f) Registration Details: a) Date of Registration : _____

b) Registered By : _____

II. Staff details in the proposed location of Project

Sr. No.	Name of Staff Members	Designation	Qualification	Full Time/ Part Time	Salary

III. Availability of Infrastructure/ Assets of the organization

Sr. No.	Particulars	Worth in Rupees	Remarks

IV. Please provide details, regarding the annual budget of your organization

Year	Source	Amount	Expenditure
2012-13			
2013-14			
2014-15			
	Grand Total		

V. Provide the details of the current projects for children in need of care & protection as per format

Sr. No.	Project Name	Location	Funded	Year	Type of Beneficiaries (Beggars, Street & Working Children, Orphaned/Deserted, Run away children, etc.)	Total Number of Beneficiaries

VI. List and Details of Programmes and Activities at Glance

Sr. No	Programmes/ Activities	Type of Beneficiaries	Total Number of Beneficiaries	Remarks, if any

VII. A brief write up on the programmes of the organization other than above (Not more than 3 pages).

Budget details in accordance with ICPS guidelines.

VIII. Following documents to be attached:

- Society Registration Certificate and Memorandum of Association & Articles along with latest filled return/ Trust Deed
- Aims & Objectives of the Organization
- Activity Report/ Annual Report of the Organization for the last year
- Annual Audit Report of the Organization for the last three years
- Income Tax Registration & Exemption Certificates, if any
- List of Board/ Governing Body Members with Contact Details and Occupation

Signature

Designation

CHILDREN HOME FOR CHILDREN IN NEED IN URBAN/ SEMI-URBAN AREAS

Children's Home

A large number of children in need of care and protection who enter the juvenile justice system through the Child Welfare Committees (CWCs) are in need of residential care and protection during the pendency of any inquiry and subsequently for their long-term care, treatment, education, training, development and rehabilitation. The Juvenile Justice (Care and Protection of Children) Act 2000 empowers the State Government either by itself or in collaboration with voluntary organizations to set up Children's

Homes in every district or group of districts for the reception and residential care of such children. These homes shall serve as a home away from home and provide comprehensive child care facilities to children for ensuring their all-round development. They shall work towards enhancing the capabilities and skills of children and work with their families with the view of facilitating their reintegration and rehabilitation into mainstream society.

Children's Home

- i. While children of both sexes below 10 years can be kept in the same home, separate bathing and sleeping facilities should be maintained for boys and girls in the age group of 5-10 years
- ii. Separate children's homes for boys and girls in the age group of 7-11 & 12-18 years
- iii. Separate facilities for children in the age group of 0-5 years with appropriate facilities for infants

1. Target Group

Children Home in urban and semi-urban areas will cater to all children in need of care and protection particularly beggars, child substance abusers, street and working children, rag pickers, small vendors, street performers, orphaned, deserted, trafficked and run-away children, children of migrant population, children living in unauthorized areas/slums, children of socially marginalized groups and any other vulnerable group of children.

2. Objectives

These Children Home, run by both NGOs and State Governments/UTs, are to provide residential facilities for children. The objectives of these Children Home include:

- (i) To attract above-mentioned target group of children from their present Vulnerable life situation to a safe environment;
- (ii) To wean these children away from the vulnerable situations by sustained interventions;
- (iii) To guide these children away from high risk and socially deviant behaviors;
- (iv) To provide opportunities for education and develop their potential & talent;
- (v) To enhance life-skills and reduce their vulnerabilities to exploitation;
- (vi) To reintegrate these children into families, alternative care and community;
- (vii) To carryout out regular follow up to ensure that children do not return to vulnerable situations.
- (viii) To provide Stay ,education and shelter

3. Programs and activities

- a.** Identify such children within the geographical area/location of the Children Home
- b.** Use innovative child friendly approaches and outreach activities to make contact with them;
- c.** Organizations establishing such Children Home could supplement their services through Contact Locations that could be established on railway platforms, crowded market areas, tourist destinations, bus stands, etc.;
- d.** Use techniques like music, drama, story telling, outings and other child friendly methodologies to attract and sustain the interest of the children;
- e.** Once children enter participating, these Children Home should introduce age-appropriate education, access to vocational training ,recreation ,bridge education, linkages to the National Open School Program (NOSP), health care, counseling, etc.;
- f.** In order to provide useful vocational training to children, every Children Home should tie up with NGOs and ITIs to either provide vocational training facilities by sending the children to such NGOs or ITIs or provide such facilities within the Open Shelter;
- g.** Encourage involvement of social workers, community volunteers, peer educators, students and others. This will provide opportunity to people with skills and time to mentor, guide and improve the quality of life of these children;
- h.** Provide life skills to children leading to personality enhancement,raising selfesteem, developing a positive approach to life, improving communication skills, ability to deal with trauma, reducing risk and vulnerabilities,etc.;
- i.** Function as 24- hour Crisis Management Centre's to receive and provide necessary assistance to children;

- j. Separate Children Home should be established for boys and girls; ;
- k. Provide accessibility to children round the clock;
- l. Provide accessibility to children of all age groups up to 18 years of age;
- m. Provide quality toilets, lockers for children to keep their belongings, washing Facilities, recreational facilities both indoor and outdoor, etc.;
- n. Provide health care facilities and refer children for specialized services for prevention of drug and substance abuse, HIV/AIDS/STIs and other chronic health disorders;
- o. Maintain standards of care and children should be encouraged to participate in the activities of Open Shelters;
- p. Prepare Individual Care Plan for each child which will be monitored by the DCPU from time to time;
- q. Maintain electronic data of each child and furnish the details to the DCPU as a part of the child tracking system and provide list of names of children accessing services to the Child Welfare Committee whenever directed to do so.

4. Accommodation required:

- (i) A Unit for 25 children shall have minimum carpet area of 2000 sq ft. including a kitchen, two bathrooms and two toilets.
- (ii) NGOs running these Children Home may contact Municipal Corporations, Zila Parishads, Slum Boards, Railway & Transport authorities for suitable accommodation for Children Home or contact points.
- (iii) NGOs may seek help of DCPU for making arrangement for accommodation/Space

Financial Support shall be provided through the State Government/UT Administration to voluntary organizations for establishing such Children Home as per **Annexure-X**. In case a State/UT is unable to find suitable voluntary organizations to run these Children Home, the State /UT shall run these centres from the funds available.

ANNEXURE X - INSTITUTIONAL CARE

GUIDELINES

The support mentioned in this Annexure is for Children Homes, Shelter Homes, Observation Homes, Special Homes, Place of Safety and Homes/Units for Special Need Children. Flexibility is also provided to States/UTs for different models of institutional care. For example, many child care institutions in the States are functioning as clusters of various types of homes and some have also adopted a 'Group Home' concept, which is quite different from the existing fixed model. The Financial support for construction and maintenance of a new Home and an existing Home under the Juvenile Justice (Care and Protection of Children) Act 2000 are given below:

1. STAFFING PATTERN FOR AN INSTITUTION WITH 50 CHILDREN

S.N.	PARTICULAR OF STAFF	AMOUNT (IN Rs.)
1.	One Officer-in-Charge (Superintendent) @Rs 25,000 per month	3,00,000
2.	One Counselor @Rs 17,500 per month	2,10,000
3.	One Probation Officer/Child Welfare Officer/ Case Worker @Rs 17,500 per month	2,10,000
4.	Two House Mother or House Father @ Rs 11,000 per month	2,64,000
5.	One Paramedical staff @ Rs 9,000 per month	1,08,000
6.	One Store-keeper cum Accountant @Rs 14,000 per month	1,68,000
7.	One Cook @Rs 7,500 per month	90,000
8.	One Helper @Rs 6,000 per month	72,000
9.	One Housekeeper @Rs 6,000 per month	72,000
10.	One Educator (Voluntary/Part time)	To be outsourced Through convergence with schemes of other Departments / civil society or by outsourcing to organizations providing Such services. If convergence is not possible, the untied funds/flexi fund provided under the scheme to the State/UT may be used to cover such cost.
11.	One MBBS Doctor (Voluntary/Part time)	
12.	One Art & Craft cum Music Teacher (Voluntary/Part time)	
13.	One PT Instructor cum Yoga Trainer (Voluntary/Part time)	
	Total (14 staff)	14,94,000

Note:

- a) *In the existing State /UT run institutions supported under the scheme, Government salary scale will apply;*
- b) *In the existing NGO run institutions supported under the scheme, the above salary norms will be applicable. The NGO may add additional salary from its own resources.*
- c) *For all the new Homes identified by the State/UT, run either by itself or by an NGO, the above salary norms will be applicable. The State/UT or the NGO may add additional salary from its own resources.*
- d) *Driver may be hired as per need from contingency funds.*

3. FINANCIAL SUPPORT FOR MAINTENANCE OF AN NEW HOME

Sr. No.	ITEM	AMOUNT (IN Rs.)
A. Non-recurring Expenditure (once in five years)		
1	Structural changes, up-gradation of accommodation facilities and maintenance (Subject to actual)	Nil
2	Up-gradation of facilities like purchase/maintenance of Television, Computers, Books and furniture, kitchen equipments, etc.	11,90,000
	Total	11,90,000
B. Recurring Expenditure (per annum)		
3	Maintenance @ Rs. 2000 per child per month (for food, @ Rs. 1400 and Rs. 600 for clothing, medicine, soap, oil, etc.)-	12,00,000
4	Bedding including mattress, bed sheets, pillow, blanket, dari/mats, etc. @ Rs. 800 per child / year	40,000
5	Rent for hiring building for running Children's Home @ Rs. 35,000 per month (Subject to actuals)	4,20,000
6	Water and electricity charges @ Rs. 10,000 per month (subject to actuals)	1,20,000
7	Salary of Staff (as mentioned in Table 1.1 above)	14,94,000
8	Transportation ²	80,000
9	Miscellaneous for outings, magazines/books for library, sports equipments, etc. @ Rs. 5000 per month (subject to actual)	60,000
10	Contingencies (including internet connection, services of watchman and / or data entry operators)	2,00,000
	Total	36,14,000
	Total Expenditure (A+B)	48,04,000

1. *In Metro cities (Delhi, Kolkata, Mumbai, Chennai, Bangalore and Hyderabad) @ Rs. 42,500 per month. Maintenance charges up to a maximum of Rs. 50,000 per annum for a self owned building (to NGOs) subject to production of receipts*
2. *Transportation cost will cover travel expenses for children for the purpose of vocational training/schools, field visits, enquiries, and production of the child before CWCs, JJBs, etc. Priority should given to the Special Need Children for meeting their transportation requirements.*

Note:

- a) *Any request for maintenance of accommodation facilities or up gradation of non-recurring nature, in the interim period, shall also be provided if approved by the Project Approval Board (PAB).*
- b) *The number of posts in the category of counselor, child welfare officer, probation officer, house father or house Mother would proportionally increase/decrease with the increase/ decrease in the capacity of the home.*
- c) *While selecting the staff for a girl's home, every effort shall be made to appoint female personnel, especially at leadership and decision-making levels as well as those interacting with the girl children.*