

UT Administration of Daman & Diu,
Daman & Diu e Governance Society,
Office of the Director (IT),
Fort area, Moti Daman, Daman.

No. 01/IT/DDeGS/file no. 316/2015-16/505

Date: 03/03/2016

Advertisement for the post of Upper Division Clerk.

The Daman & Diu e Governance Society, Office of the Director (IT), UT Administration of Daman & Diu invites applications from qualified persons for the post of Upper Division Clerk as detailed below:

Sr. No.	Name of the Post and Pay	No. of Post	Age	Qualification & Experience
1.	Upper Division Clerk on short term contract basis Rs.20,500/- per month (Consolidated)	01	25 to 30 Years	Minimum Qualification: B.A/B.Com./B.Sc. from recognized University, with MBA in Finance. Desirable Qualification: Knowledge in computers & Tally accounting System.

2. Eligible candidates may forward their bio-data along with their complete details, self-attested copies of all the necessary testimonials, age & address proof and latest photograph to Daman & Diu e Governance Society, Office of the Director (IT), Fort area, Moti Daman, Daman-396220 in an envelope superscribed "**Application for the Post of Upper Division Clerk**" by post/by hand on or before 15/03/2016 by 06.00 p.m.

(P.S. Jani)

Director (IT)/Member Secretary,
Daman & Diu e Governance Society, Daman.