

U.T Administration of Daman & Diu
O/o the Assistant Director (Tech. Education)
Government Polytechnic,
Varkund, Nani Daman – 396210

No. GEC-EST-ADTE/2017-18/

Dated :- 24/01/2018

RE - ADVERTISEMENT

The following posts are to be filled on "**Short Term Contract Basis**" in the Government Engineering College, Daman for a period of six months as under :-

Sr. No	Name of post	No. of post	Consolidated salary per month	Qualification	Age limit
1	Jr. Stenographer	01	Rs. 23,388 /-	1. 12 th Class Pass or equivalent from a recognised Board or University. 2. SKILL TEST:- Norms Dictation: 10mts. @ 80 words per minute (short hand). Transcription: 50 mts.(English) 65 mts. (Hindi) on computers.	Not exceeding 27 years
2	Assistant Librarian	01	Rs. 23,388 /-	1. Diploma in Library Science from a recognised University. 2. Computer typing speed not less than 35 WPM. 3. 3 -Months Computer Certificate Course. 4. 2- Years experience in the library.	
	Total	02			

Note :

1. The desirous eligible candidates may apply in the prescribed application format with details like Name of Candidate, Present Address, Phone / Mobile No. , Date of Birth, Educational Qualification, Experience, Domicile Certificate, Caste Certificate etc to the Assistant Director (Tech. Education) , Government Polytechnic, Varkund, Nani Daman- 396210 on or before 02/02/2018 upto 5.00 pm by Hand/Speed post/Courier etc alongwith one Passport size photograph to be pasted on the application with duly self attested. Application format is available on official website: www.daman.nic.in. Person already in service with Government / other organisation should obtain "No objection Certificate" from concerned authority and enclose it with application. Applicant who have submitted application earlier, shall also be apply again.
2. Appropriate weightage will be given to the Domicile candidates of Daman & Diu during the selection process as decided by the Selection Committee.
3. Age relaxation will be provided to the employees of U.T Administration of Daman & Diu working on Daily wages / Contract/ Ad-hoc / Work-Charge etc. in accordance with the order issued by the U.T Administration of Daman & Diu from time to time.
4. The Selected candidate will not have any right or claim for regularisation against the regular / permanent vacancies.
5. The advertisement alongwith the application can be downloaded from the official website www.daman.nic.in
6. The applicants are requested to log in to www.daman.nic.in for further updates. No interview call letters will be sent to the eligible candidate by post.

-Sd-

(Lalit V.Solanki)

Asst. Director (Tech. Education)
Daman & Diu

