

**DISTRICT PANCHAYAT OFFICE
AGRICULTURE SECTION
DHOLAR, MOTI DAMAN
DAMAN-396 220**

No. AGRI.SEC/DP/DMN/ Stationery/2013-14/110

Dated: - 08 / 11 / 2013

QUATATION NOTICE

Sealed tenders are hereby invited on behalf of the Agriculture Section, District Panchayat, Daman from the registered distributors /dealers for supply of Stationery and miscellaneous items as detailed below :-

Sr. No.	Particulars	Approx. Cost (In Rs.)	EMD (In Rs.)
1.	Supply of Stationery items	52,364/-	Nil
2.	Supply of miscellaneous items		
Total...		52,364/-	

Term & condition :-

- 1 The interested parties should quote their offer/ rates on letter-head/forms under their signature & seal.
- 2 The rates should be inclusive of all taxes & valid up to 180 days.
- 3 The interested parties should have the above mentioned items ready in their stock for supply. The delivery of F O R is to be made at Agriculture section, District Panchayat, Daman, within 15 days, from the date of issue of date of supply Order.
- 4 The items to be supplied should have been produced/ manufactured, packed, labelled and being sold in conformity with the provisions of relevant Acts/ Rules in force.
- 5 To examine the credentials, the random sampling of the items will be done in accordance with established norms. The items found defective or damaged or otherwise not conforming to the given specifications will be rejected and the supplier will be liable to replace the same within specified period of time in within 15 days.
- 6 The quantity to be supplied will be subject to replacement without prior notice.
- 7 The payment will be made through direct bank accounts only after successful completion of supply to the satisfaction Chief Executive Officer, District panchayat, Daman & Diu, Daman.
- 8 Interested parties should be registered with VAT Deptt.
- 9 The sealed quotation should reach this office up to 3.00 p.m. on 26 / 11 / 2013 in the sealed envelope Superscribed as "quotation for supply of Stationery & Miscellaneous items" the Tender will be opened on the same day of 4.00 p.m. of the parties or their authorized representatives, if possible.
- 10 The terms and conditions of this notice including those prescribed by this office shall be acceptable to the suppliers. No separate agreement will be executed for the purpose.
- 11 The right to reject or accept any or all tenders is reserved with the Chief Executive Officer, District Panchayat, Daman & Diu, Daman.
- 12 All the disputes arising out in this matter in future are subject to the jurisdiction of the appropriate Court/ Authority in the Union Territory of Daman & Diu only.


**Dy. Director of Accounts
District Panchayat,
Daman**

Copy to : -

- 1 The P.A. to the President, District Panchayat, DD, Daman.
- 2 The Chief Executive Officer, District Panchayat, DD, Daman.
- 3 The District Informatics Officer, NIC, Secretariat, Daman with a request to place this notice on the official website.
- 4 All Offices/Section under District Panchayat, Daman for wide publicity.
- 5 Notice Board.
- 6 Guard file.