

..UT. ADMINISTRATION OF DAMAN & DIU,
OFFICE OF THE HEAD OF SPORTS SECTION,
SPORTS DEPARTMENT, DAMAN,
NEAR FOOTBALL GROUND,
MOTI DAMAN – 396 220.

No.DMN/SPORTS/LT-PITCH/2017-18/126

Dated: 05/09/2017

“TENDER NOTICE”

On behalf of the President of India, Head of Sports Department, Daman hereby invites Tender for **“Pitch Preparing Work at Swami Vivekananda Sports Complex, Nani Daman”** through on-line www.daman.nic.in from the Agency of Horticulture & Agriculture Services worth Rs.4,96,000.00 lakh approximately.

Sr. No.	Description of items	Estimated cost	EMD (in the form of FDR)	Tender Fees (DD - non-refundable)
1	Pitch Preparing Work at Swami Vivekananda Sports Complex, Nani Daman	Rs.4,96,000.00	Rs.12,400.00	Rs.500.00
Date and time for submission of detail proposal in hard copy: 21/09/2017 upto 15.00 hrs.				
Tender opening: if possible on 22/09/2017 at 16:00 hrs.				
The Tender Notice, Document & Other details will be available on web site www.daman.nic.in and Notice Board of Sports Department, Daman				
Submission of tender fees in the form of DD, EMD in the form of DD and other supporting documents i.e. copy of valid license from competent authority, copy of VAT/ST registration and copy of PAN/TAN of income tax etc. and terms and condition duly signed in hard copy to the undersigned by RPAD/Speed post by hand on or before 21/09/2017 upto 15:00 hrs. , however, tender inviting authority shall not be responsible for any postal delay.				
The Department reserves the right to reject any or all tenders without assigning any reason and selection shall be at the absolute discretion of the Department and Department’s decision in this respect shall be final.				

Sd/-
Head of Sports,
Daman.

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“TENDER NOTICE”

**** Terms and Conditions for Pitch Preparing Work at Swami Vivekananda Sports Complex, Nani Daman.**

No.DMN/SPORTS/LT-PITCH/2017-18/126

Dated: 05/09/2017

Tenders are hereby invited from the reputed agency by the Sports Department, Daman for **“Pitch Preparing Work at Swami Vivekananda Sports Complex, Nani Daman”** as per Schedule – B attached with the following conditions:

1. The Tender Notice, Documents & other details will be available on www.daman.nic.in
2. The agency should be in the trade for the last three (03) years and documentary evidence should be enclosed with the tender.
3. The rate(s) quoted should be strictly for free delivery at Daman. No extra charge for forwarding and insurance, transportation etc. will be paid.
4. The Agency of Agriculture & Horticulture service not be black listed by the Semi Govt./Govt. organization.
5. Only GST will be paid on the items on which it is chargeable under the GST Act or the Rules made there under.
6. Copy of the GST Registration should be attached to tender.
7. The agency should submit the proof of annual turnover of Rs. 25,00,000/- and above per annum in this trade for the last three (03) years. The tender received without or below annual turnover of Rs. 25,00,000/- will not be accepted.
8. The rate(s) should be quoted only for the items specified in the list of requirement and should be for the items of given special make / manufacture.
9. The tendered should sign each page of the tender enquiry as token of accepting the terms and condition mentioned there in.

10. In case of differences arising in the terms and conditions of the Tender Enquiry document with the firm (s) the decision of Head of Sports Department, Daman shall prevail.
11. The Sports Department, Daman will be at liberty to accept the tender for the entire quantity or the part thereof at the rates submitted by the bidder or at reduced rate during the negotiations if any.
12. The quantities mentioned in the tender form are only tentative and may vary for which the bidder will not be entitled to any compensation whatsoever.
13. It must be noted that this is just an enquiry and does not amount to any commitment on the part of Sports Department, Daman to order any or all products offered. The decision of Sports Department, Daman in this regard would be final and be entirely, at its discretion.
14. Where specification/make/Manufacture/Agency is not specified by this office, the rate(s) should be quoted only for the superior quality.
15. Payment shall be released only after acceptance of items and verification by the authority. Any condition relating to advance payment of the ordered material will not be entertained.
16. The duly filled authorization letter for release of payment through RTGS must be submitted along with the tender.
17. The performance guarantee submitted by agency shall be refund after satisfactory completion of work.
18. The work shall be carried out as per the direction of Head of Sports, Daman only.
19. The work of turf pitch shall be carried out as per the BCCI or other National Standard cricket norms.
20. The work shall be completed within time period allowed for works.
21. Any delay in execution of work shall be liable for penalty @ 0.1% of tender cost per day for unjustified delay.
22. The maintenance period of the work shall be one month after completion of work.
23. Non execution of work without any valid reason shall be liable for forfeit of performance guarantee.
24. Agency shall use all the materials like Red Soil, Black Soil, Soft Murrum, Bricks, Sand, Metal & Lawn with manvare as per standard

norms for construction of turf pitch in consultation with Head of Sports, Daman.

25. The Earnest Money Deposit (E.M.D) of **Rs.12,400.00** is payable with the tender in form of Demand Draft issued by the **Scheduled Bank** in favour of **Head of Sports, Daman**. Tender received without EMD will be treated as invalid.
26. The amount of Earnest Money Deposit paid by the Tenderer(s) whose tenders are not accepted will be refunded to them within 15 days.
27. The Successful tenderer shall have to deposit 5% of Tender amount as security deposit through Demand Draft or in the form of Bank Guarantee of Nationalized Bank and shall have to sign a contract with Head of Sports as per rules within 15 days after receipt of order. The EMD paid by the successful tenderer will be adjusted towards Security Deposit. No interest will be paid on the amount of the security deposit money.
28. The Successful tenderer shall have to deposit 5% of Tender amount as Performance Guarantee through FDR of Nationalized Bank in the name of Head of Sports, Moti Daman & shall be valid for minimum 6 months. No interest will be paid on the amount of the performance guarantee money.
29. The Tender Enquiry documents are neither transferable under any circumstances.
30. The tenderer has to sign at the bottom of the each and every page of the hard copy with the rubber stamp and date.
31. In case of successful tenderer, who decline to accept the contract order, the EMD will be forfeited and the concerned agency will be blacklisted.
32. Delayed tenders, post tenders offers received after closing of tenders will summarily be rejected. No responsibility will be accepted for delays in postal transit.
33. Bidder shall have to submit the name of Bank, Name of branch with the address, A/c No. and MICR No., IFSC Code.
34. The items specified in the Schedule - B should be supplied at the site i.e. Office of the Head of Sports, Sports Department, Near Football Ground, Moti Daman (UT) 396 220.

35. All bills should be in DUPLICATE and should invariable mention the number and date of supply order.
36. All bills for amount above Rs. 5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs 5,000/- not pre-receipted on Revenue Stamp of proper value will not accepted for payment.
37. Each bill in which GST is charged must contain the following certificate on the body of the bill.
- “CERTIFICATE that the goods on which GST has been charged have not been exempted under the GST or the Rules made there under and the amount charged on account of GST on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under.”
38. In respect of any dispute given rise to the legal proceedings between the parties, the courts at Daman shall alone have the Jurisdiction.

Sd/-
Head Of Sports
Daman.

DECLARATION

1. I have read the terms & conditions mentioned in the tender document and undertake to abide the same during the contractual period.
2. The information given in the technical bid by the undersigned is correct.
3. I/We certify that the rates quoted for pitch preparing work by us has been utilized during National Level Competitions organized under the aegis of concerned National Sports Federation & the standard has been approved by national/International Association/Federation of concern discipline.

(Signature of Supplier / Tenderer)
Date & Rubber Stamp.

NOTE: - Please return one copy of these conditions duly signed along with your tender/quotations.

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AUTHORIZATION LETTER FOR RELEASE OF PAYMENT

Payee Particulars	Name of Payee as in Bank Account	
	Address :	
	Telephone / Fax No. with STD Code	
Bank details	Name of the Bank	
	Bank Branch Address (Full address & telephone no.)	
	Mode of electronic transfer available	
	RTGS NIFD any other	
	IFSC Code	
	MICR Code	

SIGNATURE OF THE BIDDER _____
With Seal

Name: _____

Account number has been verified by me

Manager (Bank branch maintain the account)

Schedule - B

Sr. No.	Description	Unit	Quantity	Rate per Unit	Amount
01.	Pitch Preparing Work (Site: 10 x 70') (With Material – Red Soil, Black Soil, Soft Murrum, Bricks, Sand, Metal & Lawn Fertilizer)	Nos.	02 Pitches		