

**प्रशासन /Administration of**  
**संघ प्रदेश दमन एवं दीव/ UT of Daman & Diu**  
**जेल अधीक्षक का कार्यालय/ O/o the Superintendent, Sub Jail**  
**ईमेल / Email : [subjail-daman-dd@nic.in](mailto:subjail-daman-dd@nic.in)**

No. SJ/DMN/FOOD/2019-20/

Date:30/12/2019

**e-Tender (Online) Invitation Notice**

The Superintendent Jail on behalf of the President of India invites sealed tender from the interested authorized food suppliers, caterers etc. to supply cooked food, breakfast and tea for the Jail Inmates of the Daman Sub-Jail as mentioned below:

Sr. No.	Name of Item	Tender ID	Estimated Cost	Tender Fee	EMD
1	Rate Contract for supply of cooked food (Lunch & Dinner) and Tea with Breakfast (Morning & Evening) for the Jail Inmates of Sub-Jail, Daman.		Rs. 43,20,000/-	Rs. 2,000/-	Rs. 108,000/-

Bid Document Downloading Start Date	:	From 30/12/2019
Bid Document Downloading End Date	:	Up to 13/01/2020 at 15:00 hrs
Last Date and Time for receipt of Bid	:	Up to 13/01/2020 at 15:00 hrs
Technical Bid Opening Time	:	On 13/01/2020at 16:00 hrs
Price Bid Opening Time	:	On 13/01/2020at 16:00 hrs

1. Bidders have to submit price bid in Electronic Format on <https://ddtenders.gov.in> website till the last date and time for submission. Price Bid in physical format shall not be accepted in any case.
2. Submission of Tender Fees, EMD and other documents etc. in hard copy to above mentioned addressed by RPAD/ Speed Post/ Courier, however, Tender Inviting Authority shall not be responsible for any postal delay. The said documents can also be deposited in the office of the undersigned on or before 13/01/2020 up to 15:00 hrs.
3. The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof.
4. Bidder shall have to post their queries on E-Mail address: subjail-daman-dd@nic.in on or before dated 13/01/2020 up to 12:00 hrs.
5. In case bidder needs any clarification or training is required to participating in online tender, they can contact: **HELPDESK: For any technical related queries please call at 24 x 7 Help Desk Number 0120-4001 002, 0120-4200 462, 0120-4001 005.**

(Sagar. S. Thakkar)  
Superintendent, Sub Jail

To

1. The Chief Publicity Officer, Daman for publishing in each of Gujarati/ Hindi/ English leading newspapers for wide publicity.
2. All HOD, Daman for wide publicity.
3. The Director (IT), Secretariat, Daman for publishing on the official website.

## **TERMS & CONDITIONS:**

- 1) The rate should be quoted in the prescribed form given by the department; the rate should be inclusive of all taxes and charges. No extra charges for supplying, weighing, insurance etc. will be paid on the quoted rates.
- 2) The rates will be valid up to two years from the date of tenderization.
- 3) The tenders will be open in presence of Tender Acceptance Committee and Tenderer or their representatives.
- 4) Earnest Money Deposit for an amount of Rs. 108,000/- and Tender Fee of Rs. 2,000/- in the form of DD from any Nationalized Scheduled Bank drawn in favour of the Tender Inviting Authority should be attached with the Bid. Tender received without EMD or Tender Fee will not be considered and summarily be rejected.
- 5) The successful bidder will have to pay Security Deposit of an amount of equal 10% of the total value of the article within ten days from the demand, failing which, order of supply will automatically be cancelled without any intimation. The amount of EMD paid by the successful bidder will be adjusted against the amount of Security Deposit to be paid by the successful bidder.
- 6) The EMD / SD paid will be refunded only after satisfactorily completion of the supplied order for and on submission of all bills of the supplies as to be admitted for payment.
- 7) The amount of EMD paid by the tenderers, whose tender is not accepted, will be refunded to them.
- 8) The Bidder must upload the scanned copies of all the mandatory / optional documents duly signed and stamped by the bidder compulsorily online while submission of bid. The mandatory documents are as under:
  - a. Copy of Tender Fee.
  - b. Copy of Earnest Money Demand (EMD).
  - c. Copy of Certificate of GST Registration.
  - d. Copy of PAN Card.
  - e. Food License.
  - f. Copy of Terms and Conditions duly signed and stamped by the bidder.
- 9) No advance payment will be made in any circumstances.
- 10) All bills should be in triplicate and shall invariably mention the under and date of the order. Payment will be given in every next month after the completion of 20 days.
- 11) No separate agreement will be required to be signed by successful tenderer for supply of food.
- 12) For legal purpose, the schedule of rate and terms and conditions shall be dully signed with stamp by the tenderer.
- 13) Right to accept the quotation in whole or in part or to reject any or all bidder without assigning any reasons is reserved by the department.
- 14) Any dispute will be subject to Daman & Diu jurisdiction only.
- 15) The successful bidder has to supply cooked food, Tea and Breakfast to the Jail Inmates of the Daman Sub-Jail as shown in Schedule and as per approved / accepted within prescribed time limit. If the food supplied not found as per the approved

scheduled, the entire supply order liable for cancellation and EMD / SD paid will be forfeited to the Government.

16) In case, there is any complaint or cooked food supplied is not as per ratio / quantity or standard or quality is not observed than cooked food will be examined through Govt. Officer or Doctor. If the complaint is found correct, the contract will be cancelled and forfeited to the Government. In such case, new tender will be invited for fixing fresh supplier and in doing this, extra / excess expenditure incurred by the Govt. will be recovered from you and you will be held responsible for such loss to the Govt.

17) The supplier has to supply the total quantity of food as per the supply order at one instance in stipulated time period. Part supply / part quantity will not be accepted.

18) In case of failure to replace the non-accepted / rejected food, as mentioned in the condition no. 15 & 16 above, the loss undergone by the Govt. will be recovered from the supplier's EMD / SD or payment due any bill to the extent required.

19) If the tenderer, whose tender is accepted, fails to execute the supply of cooked food, tea and break-fast to the Jail Inmates of the Daman Sub-Jail, the EMD / SD of such tenderer will stand forfeited to the Govt. and the contract stand terminated with no further liabilities on either part to the contract.

20) In case of failure / rejection / termination of accepted tender, the next lowest rate offered or any other source as may be decided by the Tender Inviting Authority, the loss to the Govt. on account of such purchase shall be recovered from the former supplier's EMD / SD or bills payable. The supplier shall have no right to dispute with such procedure.

21) If at any time after the order placed for supply of cooked food for any reason whatsoever not required the whole or part of the quantity thereof as specified in the order, the Tender Inviting Authority shall give notice in writing to supplier. The supplier shall have no claim for compensation by reason of any alteration which shall involve any curtailment or the supply of originally contemplated.

22) The EMD / SD paid by the tenderer earlier against any tender or supply is / are not adjustable with EMD / SD required by these condition.

23) The Lunch should be supplied between 12:00 AM to 12:30 PM and Dinner should be supplied between 06:00 PM to 06:30 PM at the Daman Sub-Jail.

24) The morning Tea with Break-fast should be supplied between 08:30 AM to 09:00 AM and Evening Tea between 04:00 PM to 04:30 PM at the Daman Sub-Jail.

25) In case, any Jail Inmate is observing fast, he should be supplied food as per his demand, by observing ratio / quantity. Sick Jail Inmate should be supplied food according to the advice of Doctor, observing the ratio / quantity.

**26) Extra charge for the special diet provided to the prisoners as directed by the Medical Officer will be paid in addition to the existing bill. The bill for the said Special Diet to be certified from the Assistant Jailer, Daman Sub-Jail for necessary payment in addition to the existing monthly bill.**

27. On the occasion of festivals, as specified by the Govt., and on every Sunday, extra special items i.e. Sweet, Kheer, Puri etc. supplied to every Jail Inmates of the Daman Sub-Jail.
28. The tenderer will have to remain present at the Daman Sub-Jail to supply cooked food, tea and break-fast to every Jail Inmates. The tenderer will not be allowed to sublet the contract to any other person as sub-contract.
29. It will be the responsibility of the tenderer to maintain the supply of cooked food, tea and break-fast on time.
30. The tenderer is sully responsible to provide the food at the Daman Sub-Jail from the place at which he / she prepare the food / tea / break-fast at his / her own risk and if

supplied food / tea / break-fast found defective, the tenderer may be given punishment as per the legal provision.

31. The tenderer has to take care of the cooked food / tea / break-fast in quality as it directly reflects to the health of Jail Inmates.
32. The tenderer has to prepare Lunch, Dinner, Morning Break Fast, Tea etc as per the scale of diet schedules mentioned in Model Prison Manual – 2016 in Chapter VI at Page No. 65 per prisoner per day as mentioned below:

Sr. No.	Items of Diet	Quantity	
1.	Cereals (including Millet)	600 g.	
2.	Pulses	100 g.	
3.	Vegetables a. Green Leafy b. Roots and Tubers c. Other	250 g.	
4.	Fish or Meat or Milk	100 g. 500 ml	Twice a week
	Ghee	15 g.	
	Groundnut	100 g.	
5.	Milk	50 ml	
	Curd	100 ml	
6.	Grams (Roasted)	60 g.	
7.	Jaggery	20 g.	
8.	Oil	30 g.	
9.	Salt	30 g.	
10.	Tamarind	15 g.	
11.	Jeera or Tejpata	5 g.	
12.	Turmeric	2 g.	
13.	Coriander	5 g.	
14.	Chillies	5 g.	
15.	Onion	25 g.	
16.	Coffee or Tea		
17.	White Sugar	50 g.	
18.	Paper	3 g.	
19.	Mustard	2 g.	
20.	Garlic	2 g.	
21.	Coconut	1/20 Nos.	

33. The prisoners should be supplied cooked food in Lunch & Dinner, Tea in Morning & Evening and Breakfast in Morning & Evening, Special Diet as directed by the Medical Officer.

<b>LUNCH AND DINNER :</b>
Clean Boiled Rice
Dal / Curry
Sabji made from seasonal Fresh Vegetables
Wheat Chapattis (4 Nos.) or in lieu of cooked rice 5 Nos.
Salad / Pickle / Papad / Chutney / Curd(Any one)
Fish/Meat/Milk (Twice a week and Once a day)
<b>MORNING BREAK FAST:</b>
Idli, Poha, Upma, Vada-pau, Samosa, Bhajiya etc. or seasonal fruits with Milk

Tea
<b>EVENING BREAK FAST:</b>
Biscuits i.e. Marygold, Good-Day etc. / Namkeen Items with Milk Tea

**THE ABOVE CONDITIONS ARE ACCEPTED AND ARE BINDING TO ME / US.**

Signature of the Supplier with Date & Rubber Stamp

Tender Inviting Officer  
Superintendent, Sub Jail