

**U.T. ADMINISTRATION OF DAMAN & DIU  
OFFICE OF THE COLLECTOR/DIRECTOR (INFORMATION & PUBLICITY)  
COLLECTORATE, DAMAN.**

No.COL/DMN/IP/2010-11/3828 Dated :- 28<sup>th</sup> March, 2011.

**C I R C U L A R**

All Heads of Departments/Offices are hereby requested to intimate the office of the Field Publicity Officer about the meeting/conference / training programme to be conducted by them so that the same can be provided to the Media Personnel well in advance. All are also requested to furnish a copy of the meeting circular to District Information Officer, National Informatics Centre (DIO, NIC), Daman for uploading in the official website.

*Musahoo*  
*28/03/11*  
**( MANOJ KUMAR SAHOO )  
DIRECTOR (IP),  
DAMAN & DIU,  
DAMAN**

To,

1. All Heads of Departments/Offices, Daman & Diu.
2. District Information Officer, NIC, Daman – for necessary action.

Copy to :-

1. P.S. to Hon'ble Administrator, Secretariat, Daman.
2. P.S. to Development Commissioner, Secretariat, Daman.
3. P.A. to Finance Secretary, Secretariat, Daman.
4. Chief Executive Officer, District Panchayat, Daman.
5. Chief Officer, Daman Municipal Council, Daman.