

No.DOP/DMN/LinkOfficer/2014-15/115
U.T. Administration of Daman & Diu,
Directorate of Prosecution,
Fort Area, Court Building,
Moti Daman.

Dated :- 13/11/2014.

ORDER

Subject:- Link Officers in UT of Daman & Diu.

The Administrator of Daman & Diu and Dadra & Nagar Haveli is pleased to order the following arrangements in respect of following officers in the U.T. Of Daman & Diu and DNH during their absence on tour, leave etc. with immediate effect in addition to their own duties.

Sr.No.	Officer	Link Officer	If both on leave/tour
1.	Director (Prosecution), Daman & Diu.	Law Secretary, Daman, Diu & DNH.	Special Secretary (Home), Daman & Diu.
2.	Law Secretary, Daman, Diu & DNH.	Director (Prosecution), Daman & Diu.	Special Secretary (Home), Daman & Diu.

2. The Link Officer shall exercise all the powers and functions of the concerned Officer as and when he/she proceeds on Leave/Tour etc. for more than five days. In case of Tour/Leave etc. up to five days, the Link Officer shall look after only routine works and work of urgent nature.
3. The Link Officer shall look after the substantive as well as additional charge(s) held by the Officer who proceeds on leave/tour etc.
4. This supercedes all earlier orders in this regard.

By Order and in the name of the
Administrator of Daman & Diu and
Dadra & Nagar Haveli.


13/11/14
Special Secretary (Pers.)

To,
The Concerned Secretary/Directors,

Copy to:-

1. The Principal Private Secretary to Administrator, Secretariat, Daman/DNH
2. The Development Commissioner, Secretariat, Daman/DNH
3. The Finance Secretary, Secretariat, Daman/DNH
4. The Collector, Daman, Diu/DNH.
5. The Dy. Collector, Diu with a request to circulate the same in Diu District.
6. The Dy. Secretary (Pers./Home), Daman & Diu.
7. The SIO, NIC, Daman for uploading on the Website.
8. The Director of Accounts, Daman.
9. The Government Printing Press, Daman for publication in the Official Gazette.
10. Office copy/Guard file.