

Union Territory Administration of
Dadra and Nagar Haveli & Daman and Diu,
Directorate of Education
Daman - 396220

No. DOE/EST/RRs/HM-PS/2021/ 3524 .

Date : 25/04/2022


OFFICE MEMORANDUM

Subject : Proposed Recruitment Rules for the post of Head Master Primary School under the U.T. of Dadra & Nagar Haveli and Daman & Diu – reg.

As per the Office Memorandum No. AB-14017/61/2008 – Estt. (RR) dated 13/10/2015 issued by Department of Personnel and Training (DOPT), New Delhi, the proposed amendment/revision of Recruitment Rules (RR) should be uploaded on the website of respective Ministries/Department for 30 days for inviting comments from the stakeholders.

2. The Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu has decided to extend/revise/frame the (i) Recruitment Rules notified vide Notification No. DE/ADM/Amend.RR/Pry. H.M./1199 dated 04/11/2011 for the post of Primary School Head Master of the erstwhile UT of Daman & Diu and extend the amended rules to the merged UT of Dadra and Nagar Haveli and Daman & Diu.
3. The draft Notification along with the Schedule (Annexure-I) of proposed Recruitment Rules for the post of 'Head Master Primary School' is hereby uploaded on official website of all the districts of D&NH and DD.
4. Hence, all stakeholders of D&NH and DD are hereby requested to go through the aforesaid Recruitment Rules and furnish their comments (if any) to the undersigned within a period of 30 days i.e. till 24th May 2022.
5. In case, no comments received within 30 days of issuance of this OM, the Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu, will proceed further for taking necessary action for extension of aforesaid Recruitment Rules.

Enclosed : As Above


[Nilesh Gurav]
Director (Education)

To,
The SIO, NIC, Daman with the request to upload the same on the official web site of this UT for wide publicity.

Directorate of Education,
Union Territory Administration of
Dadra & Nagar Haveli and Daman & Diu,
Daman – 396220.

शिक्षा निदेशालय,
केंद्र शासित प्रदेश दादरा एवं नगर हवेली
एवं दमन दिव प्रशासन
दमन –396 220

No. DOE/EST/RRs/HM-PS/2021

Dated: ____/____/2022

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, read with the Government of India, Ministry of Home Affairs, Order No.7/1/65-Est.(A) dated 16th February, 1965 and Department of Personnel and Training, New Delhi O.M. No.AB-14017/13/2016-Estt. (RR) dated 18th January 2017, the Administrator of Dadra & Nagar Haveli and Daman & Diu hereby amends the Rules relating to recruitment to the General Central Services, Group "B" (Non- Gazetted, Non-Ministerial) post of Head Master Primary School, in the Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu.

1. **Short Title and commencement :**

- (i) These rules may be called, the Administration of Dadra & Nagar Haveli and Daman & Diu, Head Master Primary School, Group 'B' (Non-Gazetted, Non-Ministerial) posts Recruitment Rules, 2022.
- (ii) These shall apply to the posts specified in column-I of the Schedule to these rules.
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. **Number of Posts, Classification and Level in the Pay Matrix :-**

The number of the posts, classification of the said posts and the Level in the Pay Matrix attached there to shall be as specified in Column 2 to 4 of the Schedule to these rules.
Provided that, the Administrator of Dadra & Nagar Haveli and Daman & Diu may vary the number of posts in column 2 of the said Schedule from time to time subject to exigencies of work.

3. **Method of recruitment, age limit, qualifications etc:-**

The method of recruitment to the said post, age limit, qualifications and other matters relating therewith shall be as specified in column 5 to 13 of the aforesaid Schedule.

4. **Disqualification:-**

No person, (a) who has entered into or contracted a marriage with a person having a spouse living or; (b) who having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the service.
Provided that the Administrator of Dadra & Nagar Haveli and Daman & Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax:-**

Where the Administrator of Dadra & Nagar Haveli and Daman & Diu is of the opinion that it is necessary or expedient so to do, he may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving :-**

Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes and Scheduled Tribes, and the other special categories or persons in accordance with the orders issued by the Central Government from time to time in this regard.

By Order and in the name of the
Administrator of Dadra & Nagar Haveli and
Daman & Diu

[Nilesh Gurav]
Director (Education)

To,

The Joint Secretary (Planning & Statistics), UT Administration of Dadra & Nagar Haveli and Daman & Diu, Secretariat, Daman for publication in the Gazette and arrange to send 10 copies of the Gazette Notification.

Copy to :-

- 1 The SIO, NIC, Daman for uploading on the official website of UT Administration of DNH & DD.
- 2 The Deputy Director (OL), Daman for Hindi version.
- 3 All Heads of Office, DNH & DD.
- 4 Concerned File.

**RECRUITMENT RULES FOR THE POST OF HEAD MASTER PRIMARY SCHOOL,
DIRECTORATE OF EDUCATION, UT ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU**

SCHEDULE

Name of Post (1)	No. of post (2)	Classification (3)	Scale of Pay (4)	Whether Selection post or non-selection post (5)	Age limit for direct recruits (6)	Educational and other qualifications required for direct recruits (7)
Head Master Primary School	66* (2022) *Subject to variation dependent on workload	General Central Service Group 'B' Non Gazetted Non Ministerial	Level-7 in the Pay Matrix (Rs. 44900-Rs. 142400) (PB-2 Rs. 9300-34800) + GP Rs. 4600/- pre-revised	Selection	Not exceeding 30 years Note: Upper age limit relaxable as per orders / guidelines issued by Central Government from time to time	Essential: 1. Degree from a recognized university / Institute; 2. Bachelor of Education from a recognized university; and 3. 05 (Five) years experience as primary school Teacher.

Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees. (8)	Period of probation, if any (9)	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods (10)	In case of recruitment by promotion/deputation/ absorption grades from which promotion/ Deputation/Absorption is to be made (11)	If a Departmental Promotion Committee exists what is its composition (12)	Circumstances in which Union Public Service Commission (UPSC) to be consulted in making recruitment (13)
Age : No. Educational Qualification : No.	2 (Two) Years	a) 50% by Direct Recruitment b) 50% by Promotion	Promotion: Primary School Teacher in level-6 (Rs. 35400-Rs. 112400) in the Pay Matrix of 7th CPC with 05 (five) years regular service in the grade. Note: Appointees prior to 2010, who did not possess TET-1 shall also be in the zone of consideration for promotion. Promotion by way of Departmental Qualifying Examination : All Primary School Teacher in level-6 (Rs. 35400-Rs. 112400) in the Pay Matrix of 7th CPC with 05 (five) years regular service in the grade shall be eligible to appear in the Departmental Qualifying Examination.	Group 'B' DPC Chairman 1. Advisor to the Administrator, DNH and DD Members 2. Secretary (Finance), DNH and DD 3. Secretary (Education), DNH and DD 4. Joint/Deputy Secretary (Pers.) 5. Head of Office / Director (Education), DNH and DD 6. One additional member to be nominated by the Chairman of DSC/DPC/Screening Committee	Not Applicable

		<p>Note:</p> <p>* Appointees of Elementary Education prior to 2010, who did not possess TET-I shall also be eligible to appear in the departmental qualifying examination.</p> <p>* If more of such employees than the number of vacancies available from Primary School Teacher, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p>		
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[Nitesh Gurav]
Director of Education