

PROFORMA FOR WEBSITE

1. Name of the Department :- Department of Environment & Forest
2. Head of Department/Contact person :- Conservator of Forest, DD & DNH.
(HOD).
Deputy Conservator of Forest,
Daman & Diu., Daman
(Contact person).
3. Contact address :- Office of the Deputy Conservator of
Forest, Daman, Fort Area,
Post Office Moti Daman
Daman & Diu (U.T.)
Pin 396220.
4. Telephone No. :- 0260-2230978
5. Fax No. :- 0260-2230978
6. Email address :- damanfd@yahoo.co.in
7. Any other contact details :- Nil
8. Brief description about the
Functionality of the Department :- The Department is mandated with the
implementation of Indian Forest Act,
1927, Forest (Conservation) Act, 1980,
Goa, Daman & Diu Preservation of
Trees Act, Wildlife Protection Act, 1972
and the Coastal Regulation norms. The
protection and preservation of the forest
and wildlife habitat is the main
responsibility of the Department.
9. List and description of the services,
schemes to the public. :-
1. Grant of approval for felling of trees
standing on private land.
 2. Grant and renewal of licence/
permission for operating sawing
contrivances in saw mill, furniture
units etc.
 3. Granting of permission to operate
timber depots.
 4. Distribution of seedlings to the
public free of cost.
 5. Creation and maintenance of the
gardens, parks, road side plantations in
urban areas.
10. Major achievement so far :-
1. High Tech Nursery having Mist
Chamber, Shed Net House, Green
House etc. has been developed at Moti
Daman.
 2. About 1.00 Lakh Hoka seeds have

been planted in the Coastal areas of Daman to preserve and propagate this endangered and endemic species.

3. One Bird Sanctuary has been established at Diu.
4. Large number of seedlings of ornamental and forestry species have been raised every year for distribution to the local people and for planting in Government & forest land.
5. As per Forest Survey of India report there has been a net increase of 0.43 Sq.Km of dense forest and 1.72 Sq.Km. of open forest as per 2003 assessment over 2001 assessment.
6. A GIS Cell is proposed to be established in near future with the financial assistance from Government of India.
7. Eco-development works undertaken in Fudam Bird Sanctuary at Diu with financial assistance from Government of India.

11. If functionality of the Department touches the public directly then

(a) The list of task/activities

- :-
1. Diversion of forest land for non forestry purpose.
 2. For obtaining permission for felling of trees standing on private land.
 3. For obtaining licence for operating sawing contrivance

(b) The required procedure for different task :-

Already available in the official web site of the Daman & Diu Administration.

(c) The list of pre-requisites for certain Procedures. :-

--Do--

(d) The required forms with instructions like how to fill etc. :-

Being sent separately.

(e) Visiting hours for public :-

During office hours on any working day.

12. Any other details :-

Nil

13. Citizen charter of the Department :-

The details regarding this Department is available in the Citizen Charter published by Planning & Statistics Department.

14. Pictures/photographs of the Department :- Being sent separately
Office.

15. All the information sought under RTI Act,
categorically

Period	No. of application received	No. of cases where information provided.	No. of applications transferred.
01/04/2006 to 31/03/2008	30	26	04

Deputy Conservator of Forest,
Daman & Diu,
Daman.