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**Administration of Daman & Diu**  
**Department of Personnel & Administrative Reforms,**  
**Secretariat, Daman – 396 220.**

No. DMN/VAT/RR-AVATO/2011-2012/ 1784

Dated : 01/02/2012.

**NOTIFICATION**

In exercise of the power conferred by the proviso to Article 309 of the Constitution, read with Government of India, Ministry of Home Affairs, Order No.7/1/65-Ests. (A), dated the 16<sup>th</sup> February, 1965, the Department of Personnel and Training, New Delhi OM No.AB.14017/61/2008-Estt.(RR) dated 24/03/2009, the Administrator of Daman & Diu is pleased to make the following rules relating to recruitment of Group 'B' Non-Gazetted / Non Ministerial post of Asstt. VAT Officer in the office of Commissioner of Value Added Tax, Daman & Diu, Administration of Daman & Diu, namely:-

(1) **SHORT TITLE, APPLICATION AND COMMENCEMENT –**

- (1) These rules may be called the Administration of Daman & Diu, Group "B" (Non-Gazetted / Non Ministerial) posts Recruitment Rules – 2011.
- (2) They shall apply to the posts specified in Column 1 of the Schedule to these Rules.
- (3) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

(2) **NUMBER OF POSTS, CLASSIFICATION AND SCALES OF PAY :-**

The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule Annexed to these rules: Provided that, the Administrator of Daman & Diu may vary the number of posts in Column 2 of the said Schedule from time to time subject to exigencies of work.

(3) **METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATIONS ETC :-**

The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the aforesaid Schedule.

(4) **DISQUALIFICATION.-**

No person (a) who has entered into or contracted a marriage with a person having a spouse living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service : Provided that, the Administrator of Daman & Diu may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

(5) **POWER TO RELAX.-**

Where the Administrator of Daman & Diu is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

(6) **SAVING.-**

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in that regard.

By order and in the name of the  
Administrator of Daman and Diu.

(P. S. Jahi)

Joint Secretary (Pers.)

Copy to :-

- 1) The Deputy Director, Government Printing Press, Daman with a request to publish the same in the extra ordinary Official Gazette.
- 2) The D.I.O., N.I.C., Daman for uploading on government web site.
- 3) The Joint Secretary (Pers.), Department of Personnel & A.R., Secretariat, Daman.
- 4) The Assistant Director (OL), Official Language Department, Secretariat, Daman with a request to translate the same in Hindi.

RECRUITMENT RULES FOR THE POST OF ASSTT. VAT OFFICER, UT ADMN. OF DAMAN & DIU

ANNEXURE - 1

1	2	3	4	5	6	7	8	9	10	11	12	13
Name of the Post	No. of post	Classification	Pay Band and Grade Pay/ Pay Scale	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & Educational Qualification prescribed for direct recruits will apply in the case of promotes	Period of probation if any	Method or recruitment whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ deputation / transfer, grades from which promotion / transfer is to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
Assistant VAT Officer	2 (Two) 2011	General	PB-2 Rs.9300/- 34800/- + Grade pay Rs.4200/-	Selection	Not exceeding 30 years (Relaxable Government servants upto 5 years in accordance with the order and instructions issued by the Central Govt.)	Essential : i) Degree of a recognized University Economics or Commerce. ii) Degree in Law of a recognized University. iii) Experience in Commercial accounts in a responsible capacity in Government or Semi Govt. or Commercial or Banking Organisation of repute or in a firm of Chartered Accounts of standing.	N.A.	2 years provided that the direct recruits shall have to pass the departmental examination during the probation period/ extended probation period. Provided further that a departmental candidate selected by direct recruitment and who has passed the departmental examination for any category of post included in the feder list for promotion to the post of Assistant Value Added Tax Officer shall not be required to pass any further departmental examination/ for retention / for further promotion in the cadre.	(i) 50% by promotion (ii) 50 % by Direct Recruitment.	Promotion : i). VAT Inspector with 6 years regular service in the Grade. OR ii). Head Clerk / Assistant of the Administration with 6 years regular service in the Grade having passed the departmental examination for the post of AVATO.	Group 'B' D.P.C : (1) Development Commissioner Daman & Diu - Chairman (2) Managing Director, OI.D.C, Daman - Member (3) Collector, Daman - Member (4) Collector, Diu - Member (5) Conservator of Forests Daman - Member (6) Director of Accounts Daman - Member	N.A.

( P. S. Jini )  
Joint Secretary (Personnel)