

No.1/6/93-PER/Part/IV/1270

Dated : 29/09/2021.

Read : Letter No. 100/DH&DD-HP/1/2021 dated 29/09/2021 from the Election Commission of India, New Delhi.

O R D E R

In Pursuance of the letter from Election Commission of India, New Delhi read above, the Administrator of Dadra & Nagar Haveli and Daman & Diu is pleased to order the allocation of charges amongst the following IAS / DANICS officers as under :

- 1) **Shri Gaurav Singh Rajawat, IAS, (AGMUT : 2011)**, Finance Secretary, Dadra & Nagar Haveli and Daman & Diu shall look after the following additional charges in addition to his own duties :

A. Collector, Daman

B. Joint Commissioner, VAT & GST, Daman

C. Deputy Commissioner, Excise, Daman

D. Additional Commissioner, Labour, Daman

E. Additional Director, Daman.

1. Mines
2. Employment
3. Municipal Administration
4. Urban Development
5. GAD & Protocol & Public Grievances

F. Chairman , PDA, D&D

G. Additional Registrar of Co.Operative Societies, Daman

- 2) **Shri Rakesh Minhas, IAS, (AGMUT : 2016)** is posted as Collector, Dadra & Nagar Haveli, District Election Officer / Returning Officer for Dadra & Nagar Haveli District Parliamentary Constituency alongwith following additional charges :

A. Additional Commissioner, Labour & Employment, DNH

B. Deputy Commissioner, Excise, DNH.

C. Joint Commissioner, VAT & GST, DNH

D. Chairperson, Police Complaint Authority, Dadra & Nagar Haveli and Daman & Diu.



E. Managing Director, SC & ST/OBC Finance and Development Corporation, Dadra & Nagar Haveli and Daman & Diu

F. Additional Director, DNH.

1. GAD, Protocol.
2. Public Grievances.
3. Municipal Administration
4. Urban Development
5. Mines

G. Special Secretary (Forest, Environment & Wildlife), DNH&DD.

H. Additional Registrar of Co.Operative Societies, DNH

I. Chairman, PDA, DNH

3) **Ms. Charmie Parekh, EG, DANICS**, is posted as Deputy Collector –cum–SDM (Silvassa) and Assistant Returning Officer for Dadra & Nagar Haveli District/Parliamentary Constituency with the following additional charges :

A. Asstt. Commissioner, Excise, DNH

B. Deputy Director, DNH

1. GAD & Protocol
2. Public Grievances

C. General Manager, SC/ST OBC & Minorities, Fin & Dev Corporation Ltd., DNH

D. Chief Publicity Officer, DNH

E. CEO, Smart City Mission, Silvassa.

F. Deputy Commissioner, DNH

1. VAT & GST
2. Labour & Employment

G. Employment Officer, DNH

H. Chief Town Planner / Associate Town Planner, DNH.

I. Member Secretary, DNHPDA

4) **Shri Apurva Sharma, DANICS**, is posted as Deputy Collector (HQ), Daman with the following additional charges :

A. Asst. Commissioner (Excise), Daman

B. Deputy Commissioner, VAT & GST, Daman

C. Deputy Collector (HQ) cum SDM, Daman

D. Chief Town Planner, DD

E. Joint Director, GAD & Protocol, Daman

- F. Asstt. Registrar Coop. Societies, Daman**
- G. Joint Commissioner, Labour & Employment, Daman**
- H. Director-cum-Dy. Secretary, Information & Publicity DNH & DD**
- I. Field Publicity Officer, Daman & Diu**
- J. Member Secretary, PDA, Daman.**

The additional Charges held by the concerned officers shall be without any extra remuneration and till further orders.

By order and in the name of the
Administrator of Dadra & Nagar
Haveli and Daman & Diu.



(S. Krishna Chaitanya)
Director-cum-Deputy Secretary (Pers-I)

Copy to:

1. The Advisor to the Administrator, Secretariat, Daman.
2. The Finance Secretary, Secretariat, Daman.
3. The Deputy Inspector General of Police, DNH & DD.
4. The Chief Conservator of Forests, Secretariat, Daman.
5. The Secretary (Health), Secretariat, Daman
6. The Secretary (Education), Secretariat, Daman.
7. The Secretary (Transport), Secretariat, Daman.
8. The Secretary (Power), Secretariat, Daman.
9. The Secretary (Agriculture), Secretariat, Daman.
10. The Collector, Daman/Diu/DNH.
11. The Concerned Department/Officers, DNH&DD.
12. The Superintendent of Police, DNH/Daman/Diu.
13. The Joint Secretary, Planning & Statistics, Daman for publication in e-Gazette.
14. The P.S. to Administrator, Secretariat, Daman.
15. The Director of Accounts, DNH/Daman.
16. The State Informatics Officer, NIC, Daman.
17. Guard file/Office copy.